



**Minutes of Stanton under Bardon Annual Meeting of the Parish Council held on Wednesday
8th October 2025 starting at 7:00pm at Stanton Under Bardon Village Hall, St John Cole
Crescent, Stanton Under Bardon, LE67 9AE**

Parish Councillors Present: Cllr Anthony Johnston (Chairman) Cllr Neil Barratt (Vice
Chairman) Alan Ramsay and Cllr Howard

In Attendance: One member of the public
Borough Cllr Chris Lambert
Borough Cllr Claire Harris
Joanne Lowe (Parish Clerk and RFO)

107/25-26	A member of the public raised concerns about the ongoing problems of traffic at the bottom of Main Street with difficulties contacting Allison Homes and LCC highways seeming to not know what is happening regarding road closures and the correct routes construction traffic should be taking. Cllr Johnston commented that he had spoken with another resident with concerns about the narrowness of the road and steps on the footpath. The Clerk had sought advice from LRALC and it remains important to continue to contact the relevant authorities as well as the important role served by the County and Borough Councillors. Cllr Harris is demanding an overhaul on how traffic management plans are managed and if passed by the Borough Council, they will then have the authority to deal with complaints directly from LCC Highways. Cllr Ramsay commented that one.network does show updates on road closures as well as who is responsible. Cllr Lambert gave an update. The Local Plan has been approved at the last Council meeting and Regulation 18 has been reached which will involved community consultation. The latest version of the SHELAA map was circulated to Cllrs by Cllr Harris, who also highlighted the alignment with Neighbourhood Plans. There is also a temporary closure in the bus service due to current road closures in place until November. <i>Council meeting started 19:18</i>
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108/25-26	<u>To receive apologies for absence and to consider whether to approve the reasons given</u> RESOLVED: The Council received and resolved to accept apologies from Cllr Howard.
109/25-26	<u>To receive declarations of pecuniary and non-pecuniary interests and requests for dispensations in respect of items on the agenda</u> NOTED: None received.
110/25-26	<u>To consider the adoption of the draft minutes from the Parish Council Meeting held on 10th September 2025</u> RESOLVED: The Council resolved to adopt the draft minutes from the Parish Council Meeting held on 10th September with no amendments made. The minutes were signed by the Chairman as a true and accurate record of the meeting.
111/25-26	<u>To receive nominations and co-opt members to Stanton under Bardon Village Hall Management Committee</u> One application was received. RESOLVED: The Council resolved to co-opt Helen Quinn as a Parish Councillor for Stanton under Bardon Parish Council.
112/25-26	<u>To receive nominations and elect members to Bagworth, Thornton and Stanton under Bardon Neighbourhood Plan Steering Group.</u> RESOLVED: The Council received one nomination and Cllr Quinn was elected as a member on <u>Bagworth, Thornton and Stanton under Bardon Neighbourhood Plan Steering Group.</u>
113/25-26	<u>To receive an update on Bagworth, Thornton and Stanton Neighbourhood Plan</u> NOTED: The Council received an update.
114/25-26	<u>To receive an update on S106 funds available to Stanton under Bardon Parish Council</u> NOTED: The Council received an update.

115/25-26	<u>To discuss and consider potential uses for improvements to the recreation ground.</u> RESOLVED: The Council resolved to carry out maintenance on existing footpaths and to extend them around the community orchard, creating a link to the Public Right of Way on the southern edge of the recreation ground.
116/25-26	<u>In line with minute 115/25-26, to consider quotations for the repair of existing footpaths and the construction of a new footpath to the southern section of the recreation ground</u> RESOLVED: The Council agreed to defer this agenda item.
117/25-26	<u>To receive updates from the Clerk relevant to the Parish Council activities during October 2025</u> RESOLVED: The Council received the following update from the Parish Clerk: • A resident queried bin collection frequency. HBBC confirmed collections are fortnightly; this information was passed to the resident. • The Clerk met with Roam (EV charging provider under the Green Living Grant). The two parking spaces nearest the kitchen and meeting room were identified as the most suitable locations. • Planning Enforcement confirmed that play area design changes by Allison Homes do not require further consultation as the overall footprint remains unchanged. • A resident reported overgrown shrubs on the recreation ground. The handyman has been instructed to complete the maintenance. • A weekly timesheet and task list have been created for the caretaker, outlining weekly and quarterly duties. • Following the closure of HSBC accounts, direct debits were transferred to the Lloyds account. Late payment fees were applied but successfully refunded. • The next Village Hall event will be a Halloween Murder Talk by Mathew Morris. Promotion includes a leaflet drop, banner, and advert in the Herald. • The Clerk received another complaint about the cleanliness of the meeting room. • Four residents expressed support for the new development and raised concerns about the road closure at the bottom of Main Street. • The Clerk is liaising with a Main Street resident regarding rendering of their property and will notify neighbours two weeks before works begin. • LCC could not confirm utility locations beneath the proposed village sign site. The grounds contractor can obtain this information and build a suitable base without deep excavation near to this site. • A new security lock has been fitted onto trade waste bin as the last one damaged • Two new volunteers have joined the Village Hall team. Regular meetings are now taking place, and the latest cinema night attracted 26 attendees. • The Indoor Car Boot Sale on 28th September hosted 16 vendors and around 100 visitors. • Following a complaint, all St John Cole Crescent allotment holders were reminded that water must not be taken off-site.
118/25-26	<u>To receive updates from Parish Councillors during October 2025</u> None received

119/25-26	<u>To discuss and consider the installation of an EV Charging point at Stanton under Bardon Village Hall through a grant from Green Living Leicestershire</u> RESOLVED: The Council agreed to apply to the Green Living Leicestershire grant to install an EV charging point at Stanton under Bardon.																																																																				
120/25-26	<u>To discuss and consider setting up a Working Group to develop a 5 year Forward Plan for Stanton under Bardon Parish Council</u> RESOLVED: The Council agreed to set up a Working Group.																																																																				
121/25-26	<u>To review and approve the monthly financial report for September 25</u> RESOLVED: The Council approved the financial report for September 25																																																																				
122/25-26	<u>To review and approve bank statements and bank reconciliations for September 2025</u> RESOLVED: The Council approved bank statements and bank reconciliations for September 2025																																																																				
123/25-26	<u>To review and approve the budget monitoring statement for Q2 of 2025 - 2026</u> RESOLVED: The Council approved the budget monitoring statement for Q2 of 2025 - 2026																																																																				
124/25-26	<u>To review and approve the list of payments scheduled for October 2025</u> RESOLVED: The Council approved the following list of payments scheduled for September 2025: <table><tr><th>Payee</th><th>Details</th><th>Amount</th><th>VAT</th></tr><tr><td>Staff</td><td>Staff Salaries, PAYE and Pensions for September 2025 plus backdated payrise from Apr 25</td><td>£2879.75</td><td>£0</td></tr><tr><td>Joanne Lowe</td><td>Chalk Pens x 3</td><td>6.96</td><td>£0</td></tr><tr><td>Joanne Lowe</td><td>Printer Cartridges</td><td>49.28</td><td>£0</td></tr><tr><td>Joanne Lowe</td><td>Stapler</td><td>4.39</td><td>£0</td></tr><tr><td>The Flag Shop</td><td>Purchase of Leicestershire Flag</td><td>6.66</td><td>1.33</td></tr><tr><td>Vodafone</td><td>Telephone & Broadband – Sept/Oct</td><td></td><td></td></tr><tr><td>British Gas Lite</td><td>VH Gas Supply – September 25</td><td>£65.55</td><td>£4.82</td></tr><tr><td>East Midlands Security and Fire</td><td>Repair of Intruder Alarm</td><td>£50</td><td>£10</td></tr><tr><td>Scribe</td><td>Bookings Software –October 2025</td><td>£20</td><td>£4</td></tr><tr><td>Burnt Oak</td><td>Grounds Maintenance - Sept 25 and Clearance of Wildflower Meadow</td><td>£620</td><td>£124</td></tr><tr><td>SLCC</td><td>Annual Membership</td><td>£188</td><td>£0</td></tr><tr><td>HBBC</td><td>Trade Waste Services – End of Q2</td><td>£105.63</td><td>£0</td></tr><tr><td>HBBC</td><td>Bin Maintenance – End of Q2</td><td>£144.95</td><td>£28.99</td></tr><tr><td>Moore</td><td>External Audit – 24/25</td><td>£1391.25</td><td>£278.25</td></tr><tr><td>Three</td><td>Mobile Phones x 2 – October 25</td><td>£14.31</td><td>£2.86</td></tr><tr><td>Water Plus</td><td>Water to Allotments – September 2025</td><td>£89.04</td><td>£0</td></tr></table>	Payee	Details	Amount	VAT	Staff	Staff Salaries, PAYE and Pensions for September 2025 plus backdated payrise from Apr 25	£2879.75	£0	Joanne Lowe	Chalk Pens x 3	6.96	£0	Joanne Lowe	Printer Cartridges	49.28	£0	Joanne Lowe	Stapler	4.39	£0	The Flag Shop	Purchase of Leicestershire Flag	6.66	1.33	Vodafone	Telephone & Broadband – Sept/Oct			British Gas Lite	VH Gas Supply – September 25	£65.55	£4.82	East Midlands Security and Fire	Repair of Intruder Alarm	£50	£10	Scribe	Bookings Software –October 2025	£20	£4	Burnt Oak	Grounds Maintenance - Sept 25 and Clearance of Wildflower Meadow	£620	£124	SLCC	Annual Membership	£188	£0	HBBC	Trade Waste Services – End of Q2	£105.63	£0	HBBC	Bin Maintenance – End of Q2	£144.95	£28.99	Moore	External Audit – 24/25	£1391.25	£278.25	Three	Mobile Phones x 2 – October 25	£14.31	£2.86	Water Plus	Water to Allotments – September 2025	£89.04	£0
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	Aqua	Legionella Control – September 2025	£85	£17
	The Workplace Depot	Concave Mirror	£24.99	£5.00
	Yu Energy	VH Electricity – September 2025	£41.52	£2.08
125/25-26	<u>To note the external auditor’s report for audit year 24/25</u> NOTED: The Council noted the external auditor’s report for audit year 24/25			
126/25-26	<u>To consider any planning applications submitted following the publication of the agenda</u> None received			
127/25-26	<u>To consider excluding the public and press under the Public Bodies (Admission to Meetings) Act 1960, Section 1(2), as the following items relate to staff employment matters of a confidential nature.</u> RESOLVED: The Council agreed to move into closed session.			
128/25-26	<u>To discuss and consider the suitability and effectiveness of a Council contract</u> RESOLVED: The Council agreed to continue with the contract.			
129/25-26	<u>To discuss and consider current staff capacity</u> RESOLVED: The Council discussed the current capacity of staff at the Council and agreed to recruit an additional member of staff.			

Council Meeting finished at 20:55

Signed by

Chair

Date