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| **Stanford** **on** **Soar Parish** **Council****Minutes of the Parish Council Meeting****held in Normanton on Soar Village Hall** **on 14 November 2024 at 19:00**  | Stanford sign.jpg |

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**Present**

Cllr Frances McKim (Chair) Cllr Wendy Butler

Cllr Craig Leggett Cllr Sarah Poole

Cllr Wendy Salmon Cllr Steve Waters

Rebecca Hague - Clerk to the Parish Council Andrew Langley – Rushcliffe Borough Council

No members of the public

1. **Apologies for Absence**

Apologies for absence received from Cllr Sachin Jain and Rushcliffe Borough and Nottinghamshire County Councillor Matt Barney.

1. **Declarations of Interests**None.
2. **Open Session**No public present.
3. **Minutes of the meeting held on 15 August 2024**

The minutes of the meeting held on 15 August 2024 were accepted by the Council as a true and accurate account of the meeting and signed by the Chair. Cllr McKim thanked the councillors involved in topping up the bark in the Pump garden area. Cllr McKim thanked the Clerk for putting up the Remembrance Day poppies.

1. **Borough and County Council Matters**

Cllr Barney not present.

1. **Traffic and Highway Maintenance**

(a) Flooding in the Village

Clerk to contact Cllr Barney to see if he can arrange for Streetwise to clear the leaves which are covering the gulleys, including the newly installed drain and gulley. The Council will monitor the success of the drainage improvement work when there is significant rainfall.

(b) Leake Lane Speed Limit

No further updates expected this financial year.

(c) Bus Stop at Old School House, Stanford on Soar
No further updates expected this financial year.

Cllr McKim and other residents have received a letter from Leicestershire County Council regarding upcoming carriageway repairs on Stanford Lane scheduled for 27-29 November.

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1. **Conservation Areas**(a) Information about Conservation Areas by Andrew Langley from Rushcliffe Borough Council
Andrew Langley outlined what a conservation area is, the purpose of conservation areas, the benefits of

having a designated conservation area and the impact to residents in terms of planning and tree work when living in a conservation area. Andrew shared a proposed map of what area in the village could be included and a sample appraisal document from another parish.

(b) Proposal to create a Conservation Area in Stanford on Soar

The Council agreed to consult with residents in the village who would be affected by living in the proposed conservation area. Subject to a positive response from residents the Council will proceed. The Clerk will draft up a consultation letter to be delivered to properties in the village.

1. **Village Sign**

(a) Refurbishment of Village Centre Sign

The Clerk and Cllr Leggett had obtained quotes for a new village sign. It was agreed that a metal sign would be preferred as it would last longer. The Clerk will ask for an amended quote for a single sided sign and no post or installation which would be sourced separately. To be revisited at the next meeting.

1. **Defibrillator at the SSAFA Norton House - Update**

The defibrillator has now been installed and SSAFA have been running training sessions for village residents.

1. **Adoption of Sexual and General Harassment Policy**

A draft policy had been circulated prior to the meeting and was accepted by the Council.

1. **Planning**

• 24/01426/FUL - Stanford Hall, Melton Road, Stanford On Soar - Erection of a ground mounted solar PV renewable energy generation system for a 40 year temporary period. – PC no objection, pending RBC decision.

• 24/01175/AGRIC - Barn Farm, Leake Lane, Stanford On Soar - Lean-To (NorthWest) extension to existing Stock Barn - roof to be a continuation of and at the same roof pitch as the existing barn, made of the same roofing material (corrugated fibre cement - natural grey, with occasional plastic lights). Constructed of steel framing with concrete panel sides to 2 m and Yorkshire Boarding above. 1x Galvanised steel gate to match existing barn – RBC permitted development.

• 24/00131/FUL - Five Oaks Farm, Main Street, Stanford On Soar - Application for the partial demolition of agricultural Barn 5 and canopy between Barns 1 and 6, sheeting to walls of agricultural Barns 5, 6 and 7 – PC neutral response, pending RBC decision.

• 23/00147/FUL - Plot Of Land North Of Meadow Lane, Stanford On Soar - Retention of summerhouse – Pending appeal decision.

1. **Finance**

(a) Bank Reconciliation

The bank reconciliation had been circulated prior to the meeting and was accepted by the Council.

(b) PaymentsThe following payments had been circulated prior to the meeting and were accepted by the Council.

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| Date | Payee | Reason | Total |
| 16.08.2024 | R Hague (Wickes) | Bark for Five Oaks Garden Area | £96.00 |
| 30.08.2024 | R Hague + HMRC | Gross Salary - August | £234.47 |
| 04.09.2024 | HSBC | Monthly Banking Charges - 4 September | £5.00 |
| 13.09.2024 | ICO | Data Protection Fee | £35.00 |
| 24.09.2024 | Plexus Media Ltd | Website | £138.00 |
| 30.09.2024 | R Hague + HMRC | Gross Salary - September | £234.47 |
| 30.09.2024 | Matt Moore Garden Services | Five Oaks Garden Maintenance | £147.38 |
| 04.10.2024 | HSBC | Monthly Banking Charges - 4 October | £5.00 |
| 25.10.2024 | R Hague (Amazon) | Cable Ties for Lamp Post Poppies | £3.99 |
| 25.10.2024 | SLCC | SLCC Membership (1/5 share) | £37.60 |
| 31.10.2024 | R Hague + HMRC | Gross Salary - October | £307.23 |
| 31.10.2024 | Normanton on Soar Jubilee Field | November Meeting Room Hire | £15.00 |
| 05.11.2024 | HSBC | Monthly Banking Charges - 4 November | £5.00 |

(c) Budget and Precept Setting

The Clerk had circulated a draft budget prior to the meeting. It was agreed to request a precept of £5250, this represents a 5% increase on a band D property.

**13. Environment**

(a) Buildings to put forward for listing status and (b) Trees and TPOs – To be put on hold whilst the Parish Council consults on creating a Conservation Area.

**14. Social Events**

There are currently no social events planned.

**15. Correspondence**

(a) NALC Pay Rates for 2024/25
The contractual pay rates for 2024/25 were noted.

(b) Greater Nottingham Strategic Plan

No comments required.

**16. Councillor Reports and Next Agenda Items**

Cllr Butler reported that fibre broadband had been installed at the NRC building and the Openreach installers said it would be easy to connect Stanford Hills to this. Clerk to contact Cllr Barney to see if NCC can do anything about this.

The Council discussed the bridleway diversion off Stanford Lane, this is expected to be problematic for horse riders. The Clerk will write to Leicestershire County Council and residents are urged to do so too.

Next Agenda Items – Conservation Area Update, Replacement Village Sign

**17. Meeting Dates for 2025**

Provisional meeting dates for 2025:

Thursday 27th February – Normanton on Soar Village Hall

Thursday 22nd May – St John the Baptist Church, Stanford on Soar

Thursday 21st August – St John the Baptist Church, Stanford on Soar

Thursday 20th November – Normanton on Soar Village Hall

Meeting closed 8.45pm