|  |  |
| --- | --- |
| Stanford sign.jpg  **Stanford** **on** **Soar Parish** **Council**  **Councillors are summoned to attend the**  **Annual Meeting of the Parish Council to be held**  **in St John the Baptist Church, Stanford on Soar**  **on 22 May 2025 at 18:15** |  |

**Agenda**

**1. Election of Chair**

**2. Apologies for Absence**

**3. Declaration of Interests**

**4. Open Session (limited to 15 minutes)**

**5. Minutes of the meeting held on 27 February 2025**

**6. Borough and County Council Matters**

**7. Traffic and Highway Maintenance**

(a) Flooding in the Village

(b) Leake Lane Speed Limit

**8. Village Signs**

(a) Replacement of Village Centre Sign - Update

**9. Planning**

• 25/00706/FUL - North Lodge, Stanford Hall Estate, Melton Road, Stanford On Soar -Install an air source heat pump to the side elevation of the property to provide a new sustainable and eco-friendly heating system for the property. – PC no objections, pending RBC decision.

• 25/00449/DEMOL - Five Oaks Farm, Main Street, Stanford On Soar - Prior Notification of the partial demolition of a 3-meter section of an existing two-storey brick and tile farmhouse. This alteration is intended to separate the building into two distinct parts while maintaining the structural integrity of the remaining sections. – PC no objection in principle but a number of comments submitted, RBC permission refused.

• 25/00241/FUL – DMRC Stanford Hall, Melton Road, Stanford On Soar - The redistribution of material excavated during the construction of the National Rehabilitation Centre, within the Stanford Hall Rehabilitation Estate, in a designated area west of the Stanford Hall and Pleasure Grounds – PC no objections, pending RBC decision.

• 24/02078/FUL - Land West Of Leake Lane, Stanford On Soar - Proposed agricultural building, animal shelter & improved access – PC no objections, pending RBC decision.

• 25/00185/PAQ - Five Oaks Farm. Main Street, Stanford On Soar - Prior approval application under Class Q to allow the Conversion of 3no. Agricultural Barns to 7 Dwelling houses (CLASS C3) – PC neutral response, pending RBC decision.

• 24/02045/FUL - Underhill Farm, Leake Lane, Stanford On Soar - Erection of a new dairy building, to house a new parlour and associated plant work, along with areas to facilitate cow management and treatment, associated hardstanding and access – PC no objections, RBC conditional permission granted.

**10. Finance**

(a) End of Year Accounts and Bank Reconciliation

(b) Payments

(c) Assets Register

**11. Environment** (a) Trees and TPOs

**12. Social Events**

**13. The General Power of Competence**

**14. Policy Reviews**   
(a) Standing Orders

(b) Code of Conduct

(c) Risk Management Scheme

(d) Financial Regulations and Internal Controls

(e) Publication Scheme

(f) GDPR Policies - Data Protection Policy, Records Retention Policy, FOI Policy

(g) IT Policy

(h) Health and Safety Policy

(i) Equal Opportunities Policy

(j) Sexual and General Harassment Policy

(k) Complaints Policy

(l) Biodiversity Policy

(m) Tree Management Policy

(n) Scheme of Delegation to the Clerk

**15. Annual Governance and Accountability Return**(a) Internal Auditor’s Report

(b) Annual Governance and Accountability Return – Section 1

(c) Annual Governance and Accountability Return – Section 2

(d) Certificate of Exemption

**16. Parish Council Email Account**

**17. Correspondence**

(a) Local Nature Recovery Strategy Consultation

**18. Councillor Reports and Next Agenda Items**

**19. Date of Next Meeting – 21st August 2025**

Rebecca Hague

**Stanford on Soar Parish Clerk Date: 09.05.2025**