

Stanford on Soar Parish Council

Minutes of the Annual Parish Council Meeting
held in St John the Baptist's Church on
18 May 2023 at 18:15



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Present

Cllr Frances McKim (Chair)

Cllr Wendy Butler

Cllr Craig Leggett

Cllr Sarah Poole

Cllr Wendy Salmon

Cllr Steve Waters

Rushcliffe Borough and Nottinghamshire County Councillor Matt Barney

Ruth Edwards MP

Clerk to the Parish Council Rebecca Hague

No members of the public

1. Election of Chair

Cllr McKim was nominated to be Chair, all in favour. Declaration of Acceptance of Office form completed. Cllr McKim thanked her fellow councillors, the Clerk and Cllr Barney for their ongoing support.

2. Apologies for Absence

None.

3. Declarations of Interests

None.

4. Open Session

No public present.

5. Minutes of the meeting held on 28 February 2023

The minutes of the meeting held on 28 February 2023 were accepted by the Council as a true and accurate account of the meeting and signed by the Chair.

6. Filling Parish Councillor Vacancy by Co-option

Craig Leggett was nominated to fill one of the vacancies, all in favour. Cllr Leggett completed the Declaration of Acceptance of Office form. Cllr Leggett left the meeting.

7. Borough and County Council Matters

Update to be provided at the Annual Parish Meeting instead. Cllr Barney recorded his thanks to Cllr Way, Cllr Thomas and Cllr Shaw who, following the boundary review, no longer represent Stanford on Soar.

8. Traffic and Highway Maintenance

Cllr Barney to report back concerns about potholes close to the DMRC entrance on A6006 and on Leake Lane. In addition to this Cllr Barney will approach Via to see if a speed limit reduction could be imposed on Leake Lane now Leake Lane is being used as an entrance into the NRC site for construction traffic.

9. Planning

- 23/00348/FUL and 23/00349/LBC - 6 Main Street, Stanford on Soar - Replacement of C20 lean-to with single storey side extension and associated landscape works – PC submitted objections, pending RBC decision.
- 23/00108/FUL - 9 Main Street, Stanford on Soar - Erection of greenhouse to rear garden – Permission granted.
- 22/02287/FUL - Stanford Hall, Melton Road, Stanford On Soar - The redistribution of material excavated during the construction of the National Rehabilitation Centre (NRC) within the Stanford Hall Estate, in two areas to the south of the NRC development – Permission granted.
- 22/02171/FUL - Stanford Hall, Melton Road, Stanford On Soar - Construction of a canopy structure to shelter a tractor and other ancillary equipment – Permission granted.
- 22/01011/FUL - Erection of agricultural store building and creation of new site access – Merrymead, Leake Lane, Stanford On Soar – Permission granted.

10. Finance

(a) End of Year Accounts and Bank Reconciliation

The end of year accounts and bank reconciliation had been circulated prior to the meeting and were accepted by the Council.

(b) Payments

The payments below had been circulated prior to the meeting and were accepted by the Council.

<u>Payee</u>	<u>Reason</u>	<u>Total</u>
D Dixon	Payroll processing 22-23	£42.00
HSBC	Monthly Banking Charges - 4 Apr	£5.00
D Dixon	Internal Audit	£45.00
Zurich	Insurance	£277.00
St John the Baptist Church	Churchyard Maintenance	£500.00
HSBC	Monthly Banking Charges - 4 May	£5.00

11. Internal Auditor's Report

The Internal Auditor's Report had been circulated prior to the meeting and was accepted by the Council including the recommendation to sign each policy document.

12. Annual Governance and Accountability Return – Section 1

The Annual Governance and Accountability Return had been circulated. Councillors accepted the Annual Governance Statements in Section 1 which was signed by Cllr McKim and the Clerk.

13. Annual Governance and Accountability Return – Section 2

Councillors accepted the Accounting Statements in Section 2 of the Annual Governance and Accountability Return which was then signed by Cllr McKim.

14. Certificate of Exemption

The Council confirmed it was exempt from the compulsory external audit and the completed Certificate of Exemption was signed by Cllr McKim and the Clerk .

15. The General Power of Competence

The Council confirmed eligibility and agreed to adopt The General Power of Competence.

16. Policy Reviews

- (a) Standing Orders – Reviewed, no amendments required. Signed by Cllr McKim.
- (b) GDPR Policies – Reviewed, no amendments required. Signed by Cllr McKim.
- (c) Risk Management Scheme - Reviewed, no amendments required. Signed by Cllr McKim.
- (d) Financial Regulations and Internal Controls - Reviewed and signed by Cllr McKim.
- (e) Publication Scheme - Reviewed, no amendments required. Signed by Cllr McKim.
- (f) Code of Conduct – Reviewed, no amendments required. Signed by Cllr McKim.
- (g) Assets Register – Reviewed, no amendments required, accepted by the Council.
- (h) Equal Opportunities Policy – Reviewed, no amendments required. Signed by Cllr McKim.

17. Environment

(a) Buildings to put forward for listing status – no further progress. This would be picked up by Cllr Leggett.

(b) Trees and TPOs – Cllr McKim to review with a resident and invite Tom Pettit from Rushcliffe Borough Council to walk round the village and assess which other trees would benefit from TPOs. To be completed before the August meeting while the trees are in leaf.

(c) Update on Village Noticeboard – this should be ready in June.

It was noted the village sign as you enter Stanford on Soar from Loughborough direction has been spray painted. Cllr Barney to notify Streetwise so this can be cleaned. It was suggested that Welcome village signs could be erected when entering the village – options to be explored.

18. Social Events

Nothing currently in the calendar.

19. Correspondence

- (a) Rushcliffe Safer Villages - Community Safety Group (RSVCSG) Meeting – 6th June 2023 at 11.00am - no attendees.
- (b) Infrastructure Levy Consultation – no comments to be submitted.

20. Date of Next Meeting

The next meeting will be held on Tuesday 22 August in St John the Baptist's Church, Stanford on Soar.

There being no further business the meeting closed at 19:08.