

Compton Bishop Parish Council

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON

11th May 2022

Present: Councillors A Lane, C Settle, E Parker, and M Rolfe.

Parish Clerk T Jay.

In the absence of the outgoing Chairman, Councillor A Lane opened and chaired the meeting.

- 22/6A To elect a Chairman for the forthcoming year.
Councillor T Mason had confirmed that he was willing to stand as Chairman. It was resolved to appoint Councillor T Mason as Chairman.
- 22/6B To request the elected Chairman to sign the declaration of acceptance of office.
It was agreed to allow the Chairman to sign the declaration at the next meeting.
- 22/6C To receive declaration of acceptance of office notices from newly elected Parish Councillors.
The signed declarations of acceptance of office were received.
- 22/6D To elect a Vice Chairman for the forthcoming year.
It was resolved to elect Councillor A Lane as Vice Chairman.
- 22/6E To request the elected Vice Chairman to sign the declaration of office.
Councillor A Lane signed the declaration of office.
- 22/6F To receive any apologies for non-attendance.
Apologies had been received from Councillors T Mason and D McCarthy. The absence of Councillor T Kelly was noted.
- 22/6G To receive declarations of interest.
There were no declarations of interest.
- 22/6H To receive and approve the Minutes of the Parish Council Meeting held on 13th April 2022 previously circulated.
It was resolved to approve the minutes. The Chairman signed the minutes as being a true record of the meeting.
- 22/6I To resolve that the Parish Council is eligible to use the General Power of Competence under the Parish Council's (General Power of Competence) (Prescribed Conditions) Order 2012 in that it has been at least two thirds elected and has a qualified clerk.
It was resolved that the Parish Council is eligible to use the General Power of Competence.
- 22/6J To adopt the Council's Corporate Policy, including Financial Regulation, Standing Orders and Code of Conduct as circulated.
It was resolved to adopt the Council's Corporate Policy.

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- 22/6K To review the Council's statement of internal control.
It was resolved to adopt the Council's statement of internal control.
- 22/6L To review the Council's Risk Assessments.
It was resolved to adopt the Council's Risk Assessments.
- 22/6M To receive the Internal Auditor's report.
The report was received.
- 22/6N To approve the Annual Governance Statement (Section 1 of the Annual Return 2021-2022).
It was resolved to approve the Annual Governance Statement
- 22/6O To approve the Accounting Statement (Section 2 of the Annual Return for 2021-2022).
It was resolved to approve the Accounting Statement
- 22/6P To approve the Certificate of Exemption (part 2 of the AGAR 2021/22).
It was resolved to approve the Certificate of Exemption
- 22/6R To appoint Richard Young as the Council's Internal Auditor for 2022-23.
It was resolved to appoint Richard Young as the Council's Internal Auditor for 2022-23.
- 22/6S To consider the members of the Staffing Committee.
It was resolved to appoint Councillors T Mason, D McCarthy, E Parker and M Rolfe to the staffing committee.
- 22/6T To receive the Clerks report.
All reports received had previously been circulated to Councillors. A request has been made for deer warning signs to be added to the existing warning signs on Webbington Road. The Clerk has asked for a detailed map showing the exact location of the suggested signs before he can progress this request.
- 22/6U To receive the County Councillors report.
There were no County Councillor's present, and no report had been submitted.
- 22/6V To approve the bank statement and budget and the following payments.

Date	Payee	Description	Amount
1.5.22	T Jay	Locum Clerk payment and expenses	£412.00
1.5.22	W C Maunders	Wood treatment for benches £53.99. Grass seed £7.00	£60.99
6.5.22	Richard Young	Internal auditor fees	£25.00
6.5.22	Cut My Plastic	Acrylic Sheet for phone box repair	£111.82
6.5.22	Calico UK	SSL Certificate	£28.80
6.5.22	VSA Admin	Administration assistance	£15.00

It was resolved to approve the bank statement and budget and the following payments.

- 22/6W To consider the following Planning applications:

Planning application number	Location	Proposal

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21/22/00006	The Granary, Dunnett Farm, Webbington Road, Compton Bishop.	Conversion of detached garage into a holiday let. It was resolved not to object to this application.
21/22/00009	Compton House, Coombe Lane, Compton Bishop, BS26 2HE	Erection of detached pool building, part conversion of existing garage to ancillary accommodation, installation of electric gates, alterations to boundary wall and installation of oil tank. It was resolved to object to this application and details can be found on www.sedgemoor.gov.uk

22/6X To note the Planning Decisions Update.

Planning application number	Location	Decision
17/21/00103	Stear Bushes, Wedmore Road, Cheddar, BS27 3ED	Awaiting decision
21/21/00012	Rackley Farm Cottage, Rackley Lane, Compton Bishop, Axbridge, BS26 2HJ	Refused
17/21/00006	Saxon Place, Station Road, Cheddar, , BS27 3AG	Awaiting decision
17/18/00053	Land To the West Of, Lower New Road, Cheddar, BS27 3DZ	Awaiting decision
21/22/00002	Land North of, Cross Moor Drove, Lower Weare, Axbridge	Awaiting decision
21/22/00001	6 Church Lane, Compton Bishop, Axbridge, BS26 2EZ	Awaiting decision
21/22/00003	12 Wavering Down Rise, Axbridge, BS26 2JJ	Awaiting decision
21/21/00010	Old Manor House, Cross Lane, Cross BS26 2ED	Awaiting decision
21/21/00032	Cross End, Webbington Road, Cross, Axbridge, BS26 2EL	Awaiting decision

The planning decisions were noted.

- 22/6Y To receive an update on the 'Representations in respect of Highway Issues in the Parish of Compton Bishop' document submitted to Somerset County Council in September 2021. There was no update.
- 22/6Z To consider a request to Somerset County Council Highways to review the speed limit on Webbington Road.
A Parishioner had submitted a request for the speed limit on Webbington Road to be reduced. A response had been received that turned down this request. The Parishioner asked for the support of the Parish Council over this matter. It was resolved that the Parish Council should support the request to reduce the speed limit.
- 22/6AA To receive an update on progress in respect of Cross to Axbridge Footpath. Negotiations are continuing with land owners.
- 22/6AB To consider the establishment of a Parish Council Wildlife Site Working Group. It was resolved to establish a working group. Councillors E Parker and M Rolfe will produce a report for the next meeting.
- 22/6AC To consider a request from St. Andrew's Church for a donation of £600 towards the cost of grass cutting.
It was resolved to donate the amount set in the 2022-23 budget, which is £450.

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The Clerk reminded Councillors that Parish Councils are not legally allowed to donate towards Church funds, but the decision to make the donation was made contrary to this advice.

- 22/6AD To consider a request from Contact magazine for a donation.
It was resolved to donate the amount set in the 2022-23 budget, which is £250.
- 22/6AE To consider a request to change the route of bus 48 service from Burnham to Cheddar which would take it closer to Sainsburys'.
Post meeting note: This bus is operated by Somerset County Council.

It was resolved to contact County Councillor Bob Filmer to ask if the route of bus 48 service can be changed.
- 22/6AF To consider how the Parish Council will spend the £200 Jubilee Celebration grant from Sedgemoor District Council.
It was resolved to pass the £200 grant to the Jubilee Celebration Committee when received.
- 22/6AG To receive Councillor reports.
Councillor E Settle will be producing home made identification badges for each Parish Councillors.
- 22/6AH Items for next agenda .
To receive an update on the 'Representations in respect of Highway Issues in the Parish of Compton Bishop' document submitted to Somerset County Council in September 2021.

To consider a report regarding the setting up of a Wildlife Site Working Group.
- Next Parish Council Meeting 8th June 2022.

End of minutes