

# Compton Bishop Parish Council

## COMPTON BISHOP PARISH COUNCIL

### Minutes of the meeting 10<sup>th</sup> July 2024

**Present:** Councillors T Mason (Chair), C Settle, E Parker and Alan Mortimore (Clerk).

**24/07A** To receive any apologies for non-attendance.

Councillors G Hancock and D McCarthy.  
Somerset Councillors B Filmer and T Grimes.

**24/07B** To receive any declarations of interest.

No declarations of interest were received.

**24/05C** To receive and approve the Minutes of the Parish Council Meeting held on 15<sup>th</sup> May 2024 previously circulated.

It was resolved to approve the minutes. Councillor Mason signed the minutes as being a true record.

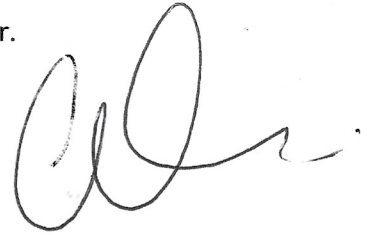
**24/07D** To receive Clerks Report.

- 1) The Clerk advised that he is now getting used to using the Scribelite Accounting Package which is now used by many local Parish and Town Councils.
- 2) HMRC has refunded the VAT paid during the last financial year.

**24/07E** To receive County Councillors Report.

There was no County Councillors report at this meeting.

**24/07F** To approve the bank statement and the following payments.



Payee	Description	Amount £
Clerk	Net salary (May & Jun 24)	637.92
HMRC	Tax deducted at source (May & Jun 24)	159.40
Clerk	Expenses (May and Jun 24)	46.07
PATA	Payroll Quarterly Charge	31.05
Somerset Council	Half year charge for emptying Dog Bins	267.70
SALC	Councillor Refresh Course	40.00
SALC	The Code of Conduct Course	25.00
Zurich Municipal	Insurance renewal	551.15
Cross Memorial Hall	Parish Council AGM 10 <sup>th</sup> June 2024	18.00
Richard Young	Internal Audit of 2023/24 Annual accounts	25.00
Sally Ferguson	Preparing of all the 2023/24 Accounts	394.35
Sally Ferguson	Purchase of a Clerks Manual on behalf of CBPC	52.90
Scribelite Accounting for Parish Councils	Direct Debit set up for monthly payments providing a full accounting system for the Parish from July 2024.	14.40 Monthly

The payments were approved.

**24/07G** To consider the following Planning applications

Planning application number	Location	Proposal

There were no Planning Applications to consider this month.

# Compton Bishop Parish Council

24/07H

To note the Planning Decisions Update.

Planning application number	Location	Decision
21/23/00017	Land to the south west of Townsend Farm, Prowses Lane, Axbridge	Granted
21/23/00016	Peak Barn, Webbington Rd Compton Bishop, Axbridge BS26 2HW	Awaited
21/23/00023	Land adjacent to River Axe, North of Turnpike Rd, Lower Weare, Axbridge BS26	Awaited
21/24/00001	Grove Lodge, Barton Rd, Webbington, Axbridge, BS26 2HT	Refused
21/24/00002	The Stable House, Old Coach Rd, Cross, Axbridge, BS26 2EF	Granted

24/07I

**Safe Pathway Campaign Cross Lane – update on any progress the Landowners.**

Councillor Parker informed the meeting that the Safeway Campaign Group had a meeting on 3<sup>rd</sup> July with the following updates: -

- 1) It appears that the A38 improvement works is likely to go ahead and more information and plans are needed to ascertain how this will impact on the junction at Cross.
- 2) Path Adoption – Three residents have agreed to become adoptees of the footpath which will allow them to complete minor repairs with larger issues being reported through a set procedure which will then be passed on to Somerset Council. As the scheme only allows for minor maintenance, then such adoptions do not need to be reported to the landowners. More public information on the adoption scheme will follow once all the formalities have been completed.

It was resolved that the Clerk contacts the local Somerset Councillor (Bob Filmer) to request the latest plans and consultation documents on the proposed A38 road upgrade. They can then be analysed by the council for any suggestions and comments on the proposed plans as well as involving Axbridge Town Council as a joint evaluation may have more impact when such consultations take place.

24/07J

**Village Signs – any progress on the “Compton Bishop Parish” sign at the Compton Bishop end of the Village.**

In the absence of Councillor McCarthy, Councillor Parker informed the meeting of the proposed wording for the sign which was then agreed by the committee. A “mock-up” of the sign will now be produced so that the final costings for either one to two signs (for both ends of the village) can be finalised at the next meeting.

24/07K

**To consider Councillor Training.**

Councillor Settle is already booked on a training course for later this month.

24/07L

**To receive Councillor reports.**

**A38 Milestone Post** - Councillor Parker requested that the Clerk, once again, ask Somerset Heritage for the definitive answer as to when the milepost will be returned to its position on A38. Councillor Parker confirmed that there are sufficient volunteers to make sure the area around the post is kept clear and maintained.

# Compton Bishop Parish Council

-24/07M

**To review four of the CBPC procedures to update to 2024.**

These were the final four procedures that needed updating to the current year and it was resolved that no amendments were necessary and were updated accordingly.

24/07N

**Update on obtaining funding from Avon and Somerset Police for a Speed Indicator Device (SID) through Cross Village.**

The £2.5K cheque has now been received from Avon and Somerset Police Community Trust for the purchase of a SID and this will now be made as soon as possible. The issue of maintaining the batteries and moving the SID to the three agreed positions in the parish has still to be resolved. It was agreed that quotation for a 3-year contract should be accepted as this was the best one to satisfy all the requirements with the cost working out at £800 per annum. The Clerk to advise Councillor McCarthy accordingly as the main co-ordinator for this project.

24/07O

**To review any maintenance that is needed on the Parish's Footpaths, Bridges and Gates.**

A response has been received from the Rights of Way Bridge Warden of Somerset Council regarding the broken and rotten pedestrian wooden bridge over River Axe. Due to other bridge projects with a higher priority there has not been any progress with this bridge. However, it is hoped that progress may be made later in the year subject to any financial Constraints.

24/07P

**To consider improving the checklist for reviewing planning applications.**

As Councillor Hancock was not able to attend the meeting this item will be carried forward to the next meeting.

24/07Q

**To consider purchasing a laptop for the use of the Parish Council.**

It was resolved that the Clerk could make enquiries about purchasing a laptop for the sole use of Parish Council business and will report back at the next meeting.

24/07R

**To review the "Open AGM" held on 10<sup>th</sup> July 2024.**

The Council was very pleased with the number of residents that attended, and it was agreed to follow a similar format next year.

24/07S

**To consider investigating the water quality of the rivers and streams in and around the Parish.**

There appears to be a lack of fish on certain rivers and streams and there is concern about the water quality within the Parish. The Environment agency had been contacted but due to their volume of work no response has been received to date. It was agreed to raise awareness of this with other agencies and to consider getting suitable water testing kits to do some self measuring of the water quality. There will be an update at the next meeting.

24/07T

**Items for the next agenda**

- 1) Safe Pathway Campaign – update on any progress with the landowners.
- 2) Village Signs – Progress on "Compton Bishop Parish" signs.
- 3) To consider Councillor Training.
- 4) Update on the purchase of a Speed Indicator Device.
- 5) To review any maintenance that are needed on the Parish's Footpaths, Bridges and Gates.
- 6) To consider improving the checklist for reviewing planning applications.
- 7) Progress on the purchase of a laptop for the use of the Parish Council.
- 8) Investigation of the water quality of the rivers and streams in and around the Parish.

Next Parish Council Meeting – Wednesday 14<sup>th</sup> August 2024 at 7pm

