

# Compton Bishop Parish Council

**To: The Chairman Councillor Terry Mason and all members of Compton Bishop Parish Council.**

**You are summoned to attend a meeting commencing at 7pm on Wednesday 13<sup>th</sup> May 2026 at Cross Memorial Hall, Cross.**

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status and any disability), crime and disorder, health and safety, and human rights.

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Members of the public and press may speak only once, and only in respect to items listed on the agenda, for a maximum of three minutes. Prior notice must have been given to the Parish Council Chairman or the Parish Clerk no later than 13:00 noon one working day prior to the scheduled start time of the Council meeting.

Yours sincerely,

*Alan Mortimore*

Clerk to Compton Bishop Parish Council

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# Compton Bishop Parish Council

Agenda for the Annual Parish Council Meeting held to be held on  
13<sup>th</sup> May 2026 at 7pm

- 26/05A** To elect a chairperson/declaration of office  
**26/05B** To elect a vice chairperson/declaration of office  
**26/05C** To receive apologies and any declarations of interest.  
**26/05D** To receive and approve the Minutes of the last Parish Council Meeting held on 8<sup>th</sup> April 2026 Previously circulated.  
**26/05E** To receive and note the Internal Auditors Report.  
**26/05F** To approve Annual Governance Statement.  
**26/05G** To approve Accounting Statements.  
**26/05H** To approve Certificate of Exemption.  
**26/05I** To consider adopting the Assertion 10 Data Management Document with reviewing every two years to ensure that it remains compliant with external legislation including secure email and website addresses.  
**26/05J** To appoint members to any required committees.  
**26/05K** To receive Clerks Report.  
**26/05L** To receive County Councillors Report.  
**26/05M** To approve the bank statement and the following payments.

Payee	Description	Amount £
Clerk	Net salary (Apr26)	356.47
HMRC	Tax deducted at source (Apr26)	89.00
Clerk	Expenses (Apr26)	52.29
CBPC	Employers National Insurance Contributions	4.27
ScribeLite Accounting for Parish Councils	Direct Debit set up for monthly payments providing a full accounting system for the Parish from July 2024.	14.40 Monthly
Lloyds Bank	Monthly Bank Charges (commenced from Jan 25)	4.25
Zurich Insurance	Annual Renewal premium 1 <sup>st</sup> June – 31 <sup>st</sup> May 27	576.79
Richard Young	Internal Audit of the 2024 -2025 Accounts	25.00
SALC	Annual Affiliation Fee	290.30
Cross Memorial Hall	Hire of Hall for “open” AGM on 18 <sup>th</sup> May 2026	20.00
Tracey Brownlow	Replacement Battery for the Defibrillator	294.00
John Cheek	Grass cutting Crook Peak Car Park	65.00

- 26/05N** To consider the following Planning applications

Planning application number	Location	Proposal
21/26/00003	Harborne House, Church Lane, Compton Bishop BS26 2HB	Change of use of existing annexe into a holiday let and annexe accommodation ancillary to the main dwelling.
21/26/00004	The Cottage, Kennel Lane, Webbington BS26 2HS	Erection of single storey extension to the rear
21/26/00005	The Cottage, Kennel Lane, Webbington BS26 2HS	Erection of single storey extension to the rear under the Listed Buildings and Conservations Areas Act 1990.
21/26/00006	Old Manor House, Cross Lane, Cross, BS26 2ED	Application is to request permission to install a ground floor toilet under Listed Buildings and Conservation Areas Act 1990.

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21/26/00007	Big Tree, Webbington Rd, Compton Bishop Bs26 2EX	Domer window to the rear of the property
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**26/05O** To note the Planning Decisions Update.

Planning application number	Location	Decision
21/24/00006	Land North of Cross Moor Drove, Lower Weare	Awaited
21/25/00002	Land to the East of Manor Farm, Cross, Axbridge	Awaited

**26/05P** To consider Councillor Training.

**26/05Q** To receive Councillor reports.

**26/05R** Update on cutting back of vegetation that is stopping the water flowing through streams that cause problems with overflowing water and no good for the wildlife habitat.

**26/05S** Update on the action taken by the Environment Agency on the anonymous complaint received regarding Yeo Valley Farm.

**26/05T** Update on any action taken on overgrown vegetation on road signs, benches and footpaths.

**26/05U** Update from Somerset Highways about water flowing across the road by the Webbington Hotel.

**26/05V** Update on improving communications between the Memorial Hall Committee and the Parish Council.

**26/05W** Ongoing investigation into the problem of sewage flowing from properties in Church Lane.

**26/05X** To consider action that needs to be taken on surface water pouring across the Webbington Road at Newtown.

**26/05Y** Pedestrian White Lines along Cross Lane.

End of agenda

Next Parish Council Meeting – Wednesday 9<sup>th</sup> June at 7pm.

## Items to be kept under future review

- 1) Check on what action being taken by Somerset Council to repair the drains damaged by Gigaclear.
- 2) Update on the action being taken by Wessex Water to avoid the surface water overwhelming the Pumping Station (which has happened previously).
- 3) Installation of a replacement Footbridge over the River Cheddar Yeo – Somerset Council has postponed the installation of the footbridge until after 15<sup>th</sup> June 2026 due to environmental reasons.
- 4) Monitor for any developments on Councillor McCarthy's suggestion to Somerset Council regarding cost effective safety improvement proposals for the A38 Refuge Area crossing for Strawberry Line Cycleway/Walkway.
- 5) Webbington Road Car Park/Pull In – Registering this piece of land with the Land Registry.

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- 6) The four Parish Notice Boards – monitor for any reaction on only placing future notices (minutes/agenda etc) on the Memorial Hall Notice Board from April 2026.