

MINUTES OF DEVAUDEN COMMUNITY COUNCIL

Held Monday 25th March 2024 at Hood Memorial Hall, Devauden

Councilor's Present: J Williams (Chair)

A Kitson-Smith

P Kenington

J Lucas

M Powell

In Attendance:

J McLagan (Clerk to the Council)

Rachel Buckler Ward Cllr

1. Apologies A. Williams,

2. Declarations of interest in items on the agenda.

None

3. Confirmation of minutes from previous meeting.

Minutes of the previous meeting held 26th February 2024 were approved.

4. Public participation 15 minutes - None

5. Police Report

Nothing received

6. Matters Arising

- I) **Tree Cutting at the Allotment:** 3 Quotes received, it was as **resolved** to book Clive Francis to complete the works at a cost of 1675.00 plus VAT **Clerk to action**
- II) **Vacancy** – Confirmation from Democratic services that this can go to Election and election dates received. One person has expressed an interest.
- III) **Mobile phone Clerk:** SCC has suggested sharing the cost of Dual sim phone for the Clerk, it was Resolved to go head and purchase the phone and share the cost with SCC. **Clerk to Action**
- IV) **Defibrillator Reply** . No response from St Arvans Clerk for formal offer regarding Cabinet and Defibrillator.
- V) Application for new free Defibrillator made with BHF. Quotes supplied. It was **resolved** to purchase 2 Defibrillators and 1 cabinet, it was noted that quotes for installation will need to be sought.
- VI) **Hood Hall** : Chair responded to email nothing received back at time of meeting.
- VII) **Policies** : All policies will need to be reviewed before the AGM in May.
- VIII) **Website:** It was resolved that the sum of £750 - 1000 to be set aside to establish an Independent website for DCC.
- IX) **Clerks Hours – Triannual Audit,** It was agreed the Clerk can claim extra hours required to complete the returns and submit those times on an Arrears basis.
- X) **AGM** confirmed for 20th May 2024 time of meeting 7.15 – 9.45pm

7. Clerks Report

Grounds Maintenance, - DCC email Acknowledged, awaiting their reply.

Traffic sign, Mon App x 2 shows as complete.

Suggest DCC move an amount of the balance into savings account maintaining a balance of approx £2000 in current account. Agreed

Asset register – Chair to complete checks.

Allotments – Invoices sent out

Request for audit information from last financial year - answered

Policies – review adopt any for the AGM – Chair and Councilors to action.

8. Finance

Approved finances as per schedule below

PAYEE	REASON FOR EXPENDITURE	AMOUNT £	VAT £	TOTAL £	PAYMENT METHOD
Clerk	Salary	479.88		479.88	BACS
Clerk Expenses	March	40.8		40.8	BACS
A Williams	Microsoft	44.10	8.82	52.92	BACS
Beverley & Williams ACC	Payroll Jan - March	30	6	36	BACS
Beverley & Williams ACC	Year-end P60's	44.49	8.9	53.39	BACS
HMRC	PAYE 4 th Quarter	99.6		99.6	BACS
One voice Wales	Annual Membership	209		209	BACS
SLCC	50% membership	100		100	BACS
HSBC	Bank charges 26/02/24-25/03/24	5.00	0	5.00	HSBC

Balances Current account @ 25th March 2024 Current account **£17,857.25** & Savings account **£5,934.65** interest received **(28.57)**.

9. Correspondence:

Emails: Please see attached Appendix A. Plus

Email received from Richard May, regarding the purchase and installation of Play equipment to the locality, using donations, fundraised monies and utilising DCC by using the HMRC VAT process. (VATGPB4440 - Section 33 bodies:)

Cllr Lucas to seek further advice and information on this.

10. Planning:

3 notices were considered by Councillors.

Re-consultation Planning Permission DM/2023/01298

Erection of building to be used for storage purpose in connection with the adjoining residential property and **increasing** the residential curtilage.

Cartref Nantgelli Farm To Great House Wolvesnewton Devauden Chepstow NP16 6NY

DCC have concerns over the size and visual impact in the immediate area.

Consultee Letter for Householder DM/2024/00180

Single storey **extensions** to existing dwelling and **replacement** of existing roof tiles with slate.

Fernlea Old Quarry Road To The Crossland's, Devauden Monmouthshire NP16 6NT

DCC have no objections

Consultee Letter for Householder DM/2024/00196

Erection of single storey side/rear extension

2 Cockshoots Itton Road St Arvans NP16 6BJ

DCC have no objections

In addition, concerns were raised regarding over development at Cartef – DM2023/00808 Cllr Buckler was going to investigate.

11. County Councilor's Report Cllr Buckler reported

- I) No 65 Bus route, after local objections the first and last run have been reinstated. (Clerk to write on behalf of DCC to thank them)
- II) A tour of the Area with a member of MCC highways, Cllr Buckler was able to show the proposed peripheral speed limits being suggested.
- III) Cllr Buckler confirmed that she had informed MCC that the issues regarding Well Lane are still active .
- IV) MCC Local food strategy, for Schools, Care Homes and Leisure facilities, informed that MCC plan to withdraw using Raglan Dairy and plan to use a Dairy from West Wales. MCC argument is based on their 70% quality/30% cost structure. Raglan Dairy utilises 7 local farms and delivers locally to the above facilities daily. Clerk to Write to Paul Griffiths expressing concerns over this decision.
- V) It was noted that Gwent Police have a new Cyber Security Officer, who is doing exemplary talks about online security.

12. My Mon APP Outstanding Reports: None**13. One Voice Wales –** Membership renewal fee agreed and confirmation OVW are now doing real time meetings again.**14. Ward Reports**

Cllr J Williams – Last month, a local resident reported seeing a car crashing into hedge, however no name for this individual has come forward, the vehicle was a red 4 x 4. The hedge remains damaged.

Allotment Land : To seek clarification on the roles of any parties involved with the land, with the Solicitors.

Clerk and Chair to arrange meeting.

Issue with dangerous parking , Cllr Buckley to speak to relevant department regarding yellow lines and parking restrictions. Cllr's are concerned that two of the buy to let's are still unoccupied. Cllr Buckler to investigate.

Cllr P Kenington – Potholes remain issue in the area.

Cllr J Lucas – The Star is selling off equipment, Defibrillator will need a new location if this remains permanently closed.

Cllr M Powell – Reported Potholes and drains, but once reported to Mon app, issues have been quickly resolved.

Cllr A Kitson-Smith – Nothing to report

AOB – It was noted that Wye Valley Project and are planning large signs (Itton being one of those areas) but those designs had not been shared. It was confirmed no one attending the meeting had had sight of them.

15. Items and date for next meeting

Monday 29 April 2024

Clerk, J McLagan

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