



Birtley Parish Council meeting
Tuesday 2 December 2025, 7.30pm, Birtley Village Hall

AGENDA

1. Apologies for absence
2. Open forum (maximum 15 minutes where members of the public may raise matters with the council)
3. Declaration of interest from members
To receive disclosures of personal and/or prejudicial interest from members on matters to be considered at the meeting
4. To approve the minutes of last meetings on 12 August 2025
Matters arising from the above minutes not addressed elsewhere on the agenda
5. Correspondence

County Council questionnaire
6. County Councillor Report
7. Items for discussion
8. Financial update

- a) Bank reconciliation
- b) List of payment made since last meeting
- c) Payments to be approved

Parish Clerk salary tbc

Parish Clerk Expenses £35.46

*Reimbursement to Marilyn and Roger Bell - diesel
£95.57, Petrol £38.90, Strimmer Cord £22.99 Total
£157.46*

- d) Bank signatories update
- e) Approval of TyneRede as Payroll Officers
- f) Parish Clerk Contract of employment
- 9. Budget approval and precept for 2026/27
- 10. Other items for discussion

Digital and data compliance (.gov.uk)

Local transport plan

Policies and procedures update and ratification

Insurance for 2026/27

Potential recruitment of new Councillors for 2026/27

11.Planning applications update

12. Information Items

*To note information items received and events attended
since the last meeting*

13. AOB

14.Date of next meeting