



Dolgarrog Community Council

Canolfan Porthllwyd Conwy Road Dolgarrog LL32 8JU

Minutes
Number

AUG52019

Agenda

- | | |
|--|-------------------------------|
| 1. Apologies | 6. Review: Internal Controls: |
| 2. Minutes Of Previous Meeting & Actions | 7. Review of Accounts |
| 3. Financial Officer Report | 8. Centre Fire Escape Update |
| 4. Correspondence | 9. AOB |
| 5. Planning Applications: | |

Minutes of Meeting: 5th August 2019

In Attendance:	Chairman	David Williams
	Financial Officer:	Gillian Fraser
	Secretary	Eileen Fletcher
	Committee Members:	Albert Hindle, Gareth Jones
Welcomed Visitor	Committee Members	Councillor Tomas Jones.
Apologies		Gary Morris, Neil Davies.

1. Minutes of Previous Meeting: 1st July 2019 approved & seconded by GJ/AH

- DW Contact CCBC regards to light out at Bibby Road
✓ **ACTION**
- DW To contact CCBC regards to the need for bin at Bibby Road to be re-instated
✓ **ACTION**
- DW To continue to discuss code of conduct. DW add to next agenda
✓ **ACTION**
- DW Add to agenda next date for skip hire located in the village to allow plenty of time to advertise: Not discussed at previous meeting
• **ACTION**

3. Finance

GF Discussed the account balance

ALL Agreed

GF Confirmed she emails Tracey the spreadsheet for the website continuously

Public Notice: Audit book can be viewed at any time by appointment with Chairman or Financial Officer

4. Correspondence

Incoming mail received and noted:

Letter	Welsh Water
Email	CCBC: Toilet Demolition Update

5. Planning Applications

DW No Planning Applications to discuss

6. Review of Internal Controls: Relevant Authority a-e

EF To continue to discuss code of conduct. DW to bring this with him at all meetings
DW To add to next Agenda
ACTION

7. Review Accounts: BDO

DW Confirmed the audit has been sent to BDO with no response as yet and no confirmation to whom is to replace them

8. Update on Centre Fire Escape Progress

ALL Observed progress and noted all good and slowly moving forward

9. AOB

GJ Discussed the plans to organise village clean up with DW with a proposed date for 21st September

ALL Great idea and GJ to update next meeting

GJ/DW To advertise

TJ Contact Tesco to request donations for refreshments

GJ/TJ/DW **ACTION**

GF Added that it would be an idea to include SS grass verge

DW Discussed the damp in the small room and further discussions next meeting

DW To add to next agenda

ACTION

TJ Discussed his project to manage traffic as part of speed watch scheme and is to update next meeting

TJ **ACTION**

GF Responded to a question set by AH regards, update on school and GF confirmed it is on track

DW To review these minutes for Welsh

ACTION

DW Closed the meeting.

Next meeting: Meeting: 2nd September 2019 at 6:30

<u>Proposer Name</u>	<u>Signature</u>	<u>Date</u>
<u>Seconder Name</u>	<u>Signature</u>	<u>Date</u>