



Dolgarrog Community Council

# Canolfan Porthllwyd Conwy Road Dolgarrog LL32 8JU

Minutes  
Number

AP12019

## Agenda

- |  |                                |
|--|--------------------------------|
| 1. Apologies                                     | 8. Update: Eisteddfod Funding  |
| 2. Minutes Of Previous Meeting & Actions         | 9. Centre Roof Leak (update)   |
| 3. Financial Officer Report                      | 10. Update: Village Mains Gas  |
| 4. Correspondence                                | 11. Explore Renewable Energy   |
| 5. Planning Applications: Surf Snowdonia Phase 2 | 12. Website Hosting Company    |
| 6. Review: Internal Controls:                    | 13. Discuss Centre Fire Escape |
| 7. Budget Plans                                  | 14. AOB                        |

## Minutes of Meeting: Monday 1<sup>st</sup> April 2019

**In Attendance:**

|                    |                            |
|--------------------|----------------------------|
| Chairman           | David Williams             |
| Financial Officer: | Gillian Fraser             |
| Secretary          | Eileen Fletcher            |
| Committee Members: | Albert Hindle, Gary Morris |
| Welcomed Visitor   | Councillor Tomas Jones     |
| Co-opted Member    | Neil Davies                |

**1. Apologies:**

**Minutes of Previous Meeting:** 4<sup>th</sup> February 2019 approved & seconded by GF/AH /  
11<sup>th</sup> March 2019 No Quorum

**Minutes of Previous Meeting:** 7<sup>th</sup> January 2019 continued

- |    |   |
|----|---|
| ND | To continue to update CC on Facebook plans and ideas<br>❖ <b>ACTION Closed off</b>                          |
| DW | Review with AA SS assistance regards to the CC roof<br>✓ <b>ACTION</b>                                      |
| EF | To review code of conduct next meeting<br>✓ <b>ACTION</b>   |
| DW | Received job number for the stairs located at Trem Y Dolydd and DW to monitor completion<br>✓ <b>ACTION</b> |
| DW | To contact TS to crack on with web site<br>✓ <b>ACTION</b>  |
| ND | Information from ND; Update on Gas Mains enquiry: Not received<br>❖ <b>ACTION Closed off</b>                |
| ND | Information from ND; Update on Renewable Energy enquiry: Not received<br>❖ <b>ACTION Closed off</b>         |
| TJ | Update any events regards to Eisteddfod<br>• <b>ACTION</b>  |
| TJ | Forward any updated regards to SS location of Pods<br>• <b>ACTION</b>                                       |
| DW | Forward to CCBC the overgrowth issue at Mair Bach and the speeding incidences<br>• <b>ACTION</b>            |
| TJ | To contact CCBC regards to blocked pavement at Pottery path<br>• <b>ACTION</b>                              |
| TJ | To arrange training within the village for defibrillator<br>• <b>ACTION</b>                                 |
| DW | Contact CCBC regards to light out at Bibby Road<br>• <b>ACTION</b>  |
| DW | To contact CCBC regards issues with excess leaves in various areas in general.<br>• <b>ACTION</b>           |
| DW | To contact CCBC regards to the need for bin at Bibby Road to be re-instated<br>• <b>ACTION</b>              |
| DW | To contact CCBC regards to a dog waste bin located at Dolgarrog Dam Disaster<br>• <b>ACTION</b>             |

### **3. Finance**

GF Discussed the account balance  
ALL Agreed  
GF Confirmed she emails Tracey the spreadsheet for the website continuously  
**Public Notice:** **Audit book can be viewed at any time by appointment with Chairman or Financial Officer**

### **4. Correspondence**

Incoming mail received and noted:

|        |   |
|--------|---|
| Letter | Childrens Wales Air Ambulance                       |
| Letter | SNP SA Report                                       |
| Letter | SNP Local Development Plan Information              |
| Letter | JW Hughes Advice regards to Fraudsters              |
| Letter | CCBC Invoice  |
| Letter | CCBC Invoice  |
| Email  | Finance Audit Wales Invoice Notice                  |
| Email  | Mr RL Donation                                      |
| Letter | Mr TB Invoice                                       |
| Email  | Regards to Youth Club                               |
| Email  | Regards to Revised Statement of Gambling principles |

### **5. Planning Applications**

DW No Planning application to be discussed

### **6. Review of Internal Controls**

TJ Recited the topics from The Code of Conduct items 8, 9, and 10.  
ALL Agreed and acknowledged an understanding and acceptance  
EF To continue to discuss code of conduct. DW to bring this with him at all meetings  
DW To add to next Agenda  
**ACTION Interpretation Page 1**

### **7. Budget Update**

ALL Discussed how the community centre is becoming frequently busier and in need of further hours from the cleaner.  
DW To discuss with MW to agree further hours with an increase in payment.  
**ACTION**

### **8. Update on Eisteddfod Funding**

TJ To email EF and DW a summary of progress to date  
**ACTION**  
EF To attach summary to these minutes for next meeting  
**ACTION**

### **9. Centre Roof Maintenance**

DW Surf Snowdonia assistance was gratefully received with thanks as the community centre roof repair is now completed with his support.

### **10. Update on findings Dolgarrog Mains Gas Installation**

ND Closed off as incomplete

### **11. Update on Finding regards to Renewable Energy use in the village**

ND Closed off as incomplete

## 12. Website Hosting Company

DW TS has been advised to crack on. **The support from TS is very much appreciated**

## 13. Discuss Centre Fire Escape

DW Confirmed the notice to tender has been placed on the notice board for 3 weeks. DW has received to invites to tender. The 2 tenders discussed and plans from one contractor distributed for all to observe. Contractor A was a larger quote than Contractor B. All agreed to proceed with contractor B. The work will include the new entrance to the CC and include moving and re-installing electrics. All discussed the benefits of the work to be completed and agreed it would be a move forward to bring the building into compliance with fire escapes whilst also providing another entrance to the building which can be used if adjacent rooms are in use.

DW To contact contractor B to inform them to proceed.

**ACTION**

## 14. AOB

DW Discussed the email from RL environmental agency regards to the donation received

ALL Appreciated, with thanks as a valued and welcomed donation

DW To contact RL with an update on how the donation will be used

**ACTION**

GF Attended her first meeting of School Governors.

DW/EF/GF Agreed to meet Monday 8<sup>th</sup> April at 6:00 to make a start on BDO

**ACTION**

DW To discuss further next meeting:

7Steven Teale Provided an update regards to the plan for the demolition of Dolgarrog Toilet Block. Brief notes recorded as ST discussed that he would meet again after the demolition project. It will be at this point that final decisions will be agreed on the plans for the green space created as ST confirmed that the demolition and the green space will be treated as a separate subject.

Notes agreed:

- a) Stone wall instead of fencing; ST to cost up.
- b) Turf as ground surface
- c) ST Confirmed that Council will maintain the area
- d) Suggested lighting; ST to cost up
- e) Payment for electricity; ST confirmed that there is no charge for communities
- f) ST to check that lighting would be a unmetered supply
- g) Next meeting after the demolition

DW Closed the meeting.

**Next meeting: Meeting: April 13<sup>th</sup> at 6:00 NOTE TIME CHANGE**

|                      |                  |             |
|----------------------|------------------|-------------|
| <u>Proposer Name</u> | <u>Signature</u> | <u>Date</u> |
| <u>Seconder Name</u> | <u>Signature</u> | <u>Date</u> |