



Dolgarrog Community Council

Canolfan Porthllwyd Conwy Road Dolgarrog LL32 8JU

Minutes
Number

FEB032020

Agenda

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| 1. Apologies | 6. Review Internal Controls: Code Of Conduct |
| 2. Minutes Of Previous Meeting & Actions | 7. Risk Assessment |
| 3. Financial Officer Report | 8. Community Skip: report on outcome |
| 4. Correspondence | 9. Progress on work in centre and any further work and future planning |
| 5. Planning Applications | 10. Set precept 2020-2021 |
| | 11. AOB |

Minutes of Meeting: 3rd February 2020

1. In Attendance

Chairman	David Williams
Financial Officer:	Gillian Fraser
Committee Members:	Albert Hindle, Neil Davies, Gareth Jones
	Councillor Tomas Jones
Secretary	Eileen Fletcher
Committee Members:	Gary Morris

Welcomed Visitor

Apologies

2. Minutes of Previous Meeting

6th January 2020 approved & seconded by AH/ ND

- | | |
|-------|--|
| TJ | Discussed his project to manage traffic as part of speed watch scheme and is to update next meeting
• ACTION
Community Councillors signed and dated a declaration |
| ND | ACTION those CC not in attendance to ensure declaration by signature added
✓ ACTION |
| GF | ACTION to provide declaration document each meeting until all signed
✓ ACTION |
| DW | Add refurbishment of Rooms on next agenda until discussed fully
• ACTION |
| TJ | To feedback further information regards to reinstatement of Dolgarrog Station
• ACTION |
| TJ | To contact CCBC for information regards to the 20 mph zone sign by the school
✓ ACTION |
| DW/GM | Carry out risk assessment with GM. This to be placed onto next agenda.
• ACTION |
| DW | Carry out Risk Assessment within the planned target date within the Dolgarrog Walk grounds: The observation spot, wooden planks are rotten.
• ACTION |

3. Finance

- | | |
|-----------------------|---|
| DW | Discussed the account balance |
| ALL | Agreed |
| Public Notice: | Audit book can be viewed at any time by appointment with Chairman or Financial Officer
Invoices passed to GF |

4. Correspondence

Incoming mail received and noted:

Email	RWE	Planning proposal for the club
Letter	WNTRR 2020	Charity request
Letter	Welsh Air Ambulance	Charity request
Letter	SW Jones	Quote for renovation works
Letter	Play for Wales	Play for Wales catalogue

5. Planning Applications

None to discuss.

6. Review of Internal Controls: Code of Conduct

DW Continued to discuss although no reading this month.

7. Risk Assessment

ALL Discussed the risk assessment required and DW & GM agreed to plan into a monthly diary risk assessment for 4 sites

- ❖ Community Council February
- ❖ Dam Disaster March
- ❖ Cenotaph April
- ❖ The Park April (Old toilet Block)

8. Community Skip: Report on outcome

DW Confirmed the community skip, although late due to traffic, was a great success again. Arrived on 7th January 2020, no initial plans to hire again.

9. Progress on work in centre and any further work and future planning

ALL Work completed and DW to monitor a snagging list
DW To continue to deal with the snagging list

- **ACTION**

GJ Purchased painting products and is going to start painting where required

- **ACTION**

DW New quotation received for additional renovations of the back room adjacent kitchen

- **ACTION**

10. Set Precept for 2020 – 2021

ALL Agreed to leave the Precept as is with no increase.

11. AOB

DW Asbestos survey to be quoted for

- **ACTION**

ALL Agreed to give £200 donation to WNTRR 2020 charitable cause (tractor drive)
TJ Speak to Bethan from CCBC and cc DW into emails regarding the lease as it ran out in December 2019.

- **ACTION**

DW Email number 9 and number 10 Trem y Dolydd regarding overhanging hedge onto pavement on main road

- **ACTION**

DW Meet with Mike Bellis from Ysgol Y Gogarth regarding putting up bird boxes and clearing pathway around the village. Also briefly discussed a charitable donation to their cause

- **ACTION**

DW

Closed the meeting.

Next meeting: Meeting: 2nd March 2020 at 6:30

<u>Proposer Name</u>	<u>Signature</u>	<u>Date</u>
<u>Secunder Name</u>	<u>Signature</u>	<u>Date</u>