

Whessoe Parish Council

MINUTES of the Meeting of Whessoe Parish Council held at Whessoe Parish Hall on Monday 27th January 2025, at 7.00 pm.

Present:

Councillor D Woodley (Chair)	Councillor A Blanchard
Councillor F Minay	Councillor T Musson
Councillor S Patterson	Councillor S Goldfinch (Vice-Chair)
Borough Councillor R Lawley	
Parish Clerk – B Goldfinch	

MINUTE NO.	ITEM	ACTION
49.24	<p><u>Introduction</u></p> <p><u>Apologies for Absence</u></p> <p>Apologies were received from</p> <ul style="list-style-type: none">• Councillor C Stewart. The reason for her absence were accepted.	
50.24	<p><u>Public Participation</u></p> <p>None.</p>	
51.24	<p><u>Declarations of Interest</u></p> <p>None declared.</p>	
52.24	<p><u>Minutes of the Meeting of Whessoe Parish Council – 25th November 2024</u></p> <p>The Minutes of the Meeting of Whessoe Parish Council held on the 25th November 2024 were presented.</p> <p>The Council RESOLVED that the Minutes of the Meeting of Whessoe Parish Council held on the 25th November 2024 be approved and signed.</p> <p><u>Action Points</u></p> <ul style="list-style-type: none">• Policies – all the latest policies have been posted to the website.• All other actions are covered in the Agenda.	
53.24	<p><u>Planning</u></p> <ul style="list-style-type: none">• 24/001272/ADV – The Council considered this application for the display of non-illuminated sales signs to east and south of site consisting of 4 no. flagpoles, 1 no. off-site sign, 1 no. leader board, 1 no. tri-stack and gable	

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	<p>lettering to Show Home on Land At Berrymead Farm. The Council RESOLVED to raise no objections to the proposal.</p> <p>The Clerk will notify the planning authority accordingly. POST MEETING NOTE: completed 29th January 2025.</p> <p>Solar Farm</p> <p>Aura Power couldn't send anyone to this meeting to discuss the development of a solar farm on Burtree Lane and the management of the proposed community fund. The Clerk will invite them to the next meeting on 24th March. POST MEETING NOTE: Done 3rd February 2025.</p> <p>Planning Applications Log The Council RESOLVED to note the planning applications log.</p>									
54.24	<p><u>Parish Councillor Vacancy</u></p> <p>There are currently no vacancies.</p>									
55.24	<p><u>Clerk & Responsible Finance Officer</u></p> <p>Staffing Committee Update</p> <ul style="list-style-type: none">• The Clerk's appraisal will be scheduled for April 2025.									
56.24	<p><u>Finance</u></p> <p>Bank Reconciliation November and December 2024 Councillors Patterson and Minay reconciled the bank account against the cashbook on 19th December 2024 and 10th January 2025.</p> <p>Quarterly Audit The third quarterly audit was completed on 17th January 2025.</p> <p>Financial/Budget Statement to 31st December 2024 The Clerk presented the Financial Statement for the period.</p> <p>Receipts totalled £18,661 of which £11,880 came from the precept. The Council spent £16,164 to the end of the period.</p> <p>The Council noted that water and grounds maintenance were significantly over budget but savings in other areas would mitigate the impact on reserves.</p> <p>Payments more than £100 are as follow.</p> <table><tr><th>Date Paid</th><th>Transaction Detail</th><th>Total</th><th>Payee Name</th></tr><tr><td>05/04/2024</td><td>Accounting Software Subscription</td><td>£ 230.40</td><td>Rialtas Business Solutions</td></tr></table>	Date Paid	Transaction Detail	Total	Payee Name	05/04/2024	Accounting Software Subscription	£ 230.40	Rialtas Business Solutions	
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	07/04/2024	Internal Audit	£ 100.00	Kevin Pearce	
	17/04/2024	Gas March	£ 167.11	EDF	
	07/05/2024	Grounds Maintenance	£ 1,115.10	Cleanzone	
	07/05/2024	NALC/CDALC Subscription	£ 245.26	CDALC	
	17/05/2024	Insurance	£ 663.46	Zurich Municipal	
	17/05/2024	Gas April	£ 106.19	EDF	
	04/06/2024	Smoke and Fire Alarms	£ 234.00	M H Gorman	
	13/06/2024	Grounds Maintenance	£ 391.00	Cleanzone	
	13/06/2024	Hall Booking Subscription	£ 265.00	Hallmaster	
	21/06/2024	Balloonist Entertainer	£ 165.00	A P Young	
	21/06/2024	Band for summer event	£ 320.00	Will Jackson	
	28/06/2024	PAYE Q1	£ 388.60	HMRC	
	28/06/2024	Clerks Salary Q1	£ 1,554.90	Clerk	
	08/07/2024	Grounds Maintenance	£ 391.00	Cleanzone	
	22/07/2024	Cleaning May and June	£ 105.00	Jean Bowyer	
	05/08/2024	Grounds Maintenance	£ 391.00	Cleanzone	
	04/09/2024	Water Rates	£ 248.06	Wave Water	
	09/09/2024	Grounds Maintenance	£ 391.00	Cleanzone	
	30/09/2024	PAYE Q2	£ 388.60	HMRC	
	30/09/2024	Clerks Salary Q2	£ 1,554.90	Clerk	
	02/10/2024	Grounds Maintenance	£ 436.00	Cleanzone	
	14/10/2024	Building Maintenance	£ 100.00	D W Woodley	
	11/11/2024	Web Hosting 2024	£ 216.00	White Digital	
	11/11/2024	Ground Maintenance	£ 195.50	Cleanzone	
	13/11/2024	Flagpole	£ 105.60	Flags and Flagpoles	
	03/12/2024	Christmas Party Entertainer	£ 175.00	S W Enterprises	
	17/12/2024	Gas November	£ 142.52	EDF	
	30/12/2024	PAYE Q3	£ 437.80	HMRC	
	30/12/2024	Clerk's Salary Q3	£ 1,751.40	Clerk	
	<p>The Parish Council RESOLVED to note the financial/budget report to 31st December 2024.</p> <p>Detailed report on receipts received</p> <ul style="list-style-type: none"> The Council noted the detailed report on receipts received until the end of December 2024. <p>Banking</p> <ul style="list-style-type: none"> The Council's bankers, Lloyds, have notified the Council that they plan to charge a monthly fee to continue banking with them. The Clerk will investigate alternative options, in particular National Westminster who currently do not charge non-profit making enterprises. 				

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57.24	<p><u>IT (Website)</u></p> <p><u>White Digital</u></p> <ul style="list-style-type: none"> • Our web hosting service was with White Digital who are based in Darlington. They have been taken over by Maitland who are based in Newcastle. The office in Darlington will remain but will be branded Maitland. Maitland has doubled the price of the hosting service from £180 to £360 excluding VAT. In addition, they charge an hourly rate for updates that we cannot do ourselves such as annual headers. • The Council decided to review options with the intention of changing providers. The Clerk will review options and report back to the next meeting. <p><u>Website</u></p> <ul style="list-style-type: none"> • The Clerk was asked to put a message on the front page of the website to make it obvious that the public can attend Council meetings. POST MEETING NOTE: Done 4th February 2025. 	Clerk
58.24	<p><u>Policies</u></p> <p>The Council discussed a paper from County Durham Association of Local Councils listing all, what they (CDALC) considered, were essential and desirable policies.</p> <p>Councillor Goldfinch will draft those new policies the Council agreed to adopt.</p>	SG
59.24	<p><u>Correspondence</u></p> <p><u>Village Halls Week</u></p> <ul style="list-style-type: none"> • The Council discussed what they could not do anything significant for village halls week which takes place between 18th and 24th March due to lack of resources around that those dates. <p><u>WAG & Co Northeast Friendship Dogs</u></p> <ul style="list-style-type: none"> • The Council will add the request for a donation to next years list of worthy causes. The Social Committee will consider the list and make recommendations to the next full Council meeting. 	Social Cmmttee
60.24	<p><u>Events and Training</u></p> <ul style="list-style-type: none"> • The Council noted the events and training logs. 	
61.24	<p><u>Marketing and social media</u></p> <p>There were some issues with Councillors being able to post on the Council's Facebook page. Councillor Goldfinch would investigate and resolve the problem.</p>	SG
62.24	<p><u>Whessoe Parish Hall Committee</u></p> <p>The next Hall Committee will be on Tuesday 11th February 2025 at 6:30pm.</p>	

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63.24	<p><u>Whessoe Parish Social Committee</u></p> <p>The next Social Committee will be on Thursday 20th February 2025 at 7pm.</p>	
64.24	<p><u>Date of future meetings at 7pm unless stated otherwise:</u></p> <p>Parish Council Meeting – Monday, 24th March 2025 Annual Meeting – Wednesday 21st May 2025</p> <p>Annual Parish Meeting: Annual Parish Meeting – Wednesday 21st May 2025 – 6.30 pm to 7.00 pm</p> <p>The Council RESOLVED that the Parish Council will meet on the above dates during 2024-5.</p>	

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