

WHESSOE PARISH COUNCIL

You are summoned to attend the MEETING of WHESSOE PARISH COUNCIL which will be held on MONDAY 1ST DECEMBER 2025 at 7 PM in WHESSOE PARISH HALL, Harrowgate Village, DL1 3AA for the purpose of transacting the business listed in the agenda below.

AGENDA

Item	Subject	Owner	Time
1	Introductions: <ul style="list-style-type: none"> Apologies: to receive apologies and approve reasons for absence. 	DW	5 mins
2	Public participation: <ul style="list-style-type: none"> Residents are invited to give their views and comments to the Parish Council on issues on this agenda. 		
3	Declarations of interest: <ul style="list-style-type: none"> To notify of any item on the agenda in which you may have an interest. 	All	
4	Minutes of meetings held on 22nd September 2025: <ul style="list-style-type: none"> To approve and sign the minutes of the Meeting of the Parish Council. All actions are covered in the agenda. 	All/DW	5 mins
5	Planning: <ul style="list-style-type: none"> To consider any planning applications delivered before the meeting, including: <ul style="list-style-type: none"> None at present. Planning Meetings 8th October and 18th November - update Log of current planning applications – to note the latest position. 	Clerk Clerk All	5 mins
6	Parish Councillor vacancies: <ul style="list-style-type: none"> None at present. 	Clerk	5 mins
7	Clerk and Responsible Finance Officer: <ul style="list-style-type: none"> Staff Committee Update 	SP	5 mins
8	Finance: <ul style="list-style-type: none"> Bank reconciliation September and October 2025. Financial and Budget Statement to end of October 2025. Transactions exceeding £100 to end of October 2025. Budget review for 2026-27 – setting the precept. Banking <ul style="list-style-type: none"> Verbal Update 	FM/SP Clerk Clerk All Clerk	10 mins

9	IT <ul style="list-style-type: none"> Website - update Laptop upgrade – update 	Clerk Clerk	10 mins
11	Review and approval of Council protocols and policies: <ul style="list-style-type: none"> GDPR (UK) - update 		
12	Correspondence: <ul style="list-style-type: none"> Clerks and Councils Magazine 	Clerk	5 mins
13	Events and Training: <ul style="list-style-type: none"> Feedback from Events and Training 	All	5 mins
14	Marketing and Social Media: <ul style="list-style-type: none"> Notice Board on Berrymead Farm – verbal update 	Clerk	5 mins
15	Whessoe Parish Hall Committee: <ul style="list-style-type: none"> Update from the Committee meeting on 18th November. One off hires in particular parties - update Hire charges – suggestions for the new year Hall Opening Rota 	SG Clerk Clerk/SG Clerk	10 mins
16	Social Committee: <ul style="list-style-type: none"> Update from the Committee meeting on 10th November. Christmas Party arrangements 	FM Clerk/FM	10 mins
17	Date of future meetings: <ul style="list-style-type: none"> All Monday's unless otherwise stated: <ul style="list-style-type: none"> 26th January 2026 23rd March 2026 Wednesday 20th May 2026 – Annual Parish Meeting and Annual Meeting of the Parish Council 	All	10 mins

CONTACT

Signed:

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The Press and Public are very welcome to attend this meeting.