

MEETING OF SCALDWELL PARISH COUNCIL

WEDNESDAY 8TH JULY 2026

AGENDA

Email: clerk@scaldwellparishcouncil.gov.uk website: scaldwellparishcouncil.org.uk

To members of the Council: You are hereby summoned to attend the meeting of Scaldwell Parish Council at Scaldwell Village Hall on Wednesday 8th July 2026 at 7.30pm for the purpose of transacting the business detailed below.

72/2027	To receive and approve reasons for absence
73/2027	To confirm minutes of the extra ordinary meeting held on the 15th June 2026 Minutes-Extraordinary-meeting-15-June-2026-Scaldwell.docx
74/2027	To receive any dispensations or declarations of interest under the Council's Code of Conduct related to business items on the agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
75/2027	Public Address Members of the public are invited to address the council. Members of the public should address their representations through the Chairman of the meeting
76/2027	To agree to fill the vacancy on the council by way of co-option
77/2027	To receive an update on the additional streetlights on Old Road and West End.
78/2027	To receive an update on Greenhill Solar Farm and Suez Solar Farm and make any decisions that are applicable.
79/2027	Planning a) To consider the following Planning Applications and any additional application(s) presented after the publication of the agenda
80/2027	Parish Assets a) Playing Field Report and Working Party Updates i. To receive an update from the Playing Field Working Party and agree actions accordingly b) Kiosk and Defibrillator i. Update and agree actions accordingly c) Village Green and grass maintenance works i. Update and agree actions accordingly d) Tree Management i. Update and agree actions accordingly e) Highways, Speed Sign and Grit Bins i. Update and agree actions accordingly f) Street lights i. Update and agree actions accordingly
81/2027	Finance & Administration a) To report bank balances as of the 30 th June 2026 b) To note receipts c) To authorise payments (two Cllrs to authorise online payments) as per below: additional invoices may be presented after publication of the Agenda

Payee	Purpose	Inv number	Cost £	VAT £	Total Amount £	Power																																																																													
R Ball	Clerk salary (July's salary)		514.80	0.00	514.80	LGA 1972, Section 112																																																																													
HMRC	Employer NI and Tax		151.30	0.00	151.30	LGA 1972, Section 112																																																																													
R Ball	Working from home allowance – May		26.00	0.00	26.00	LGA 1972, Section 112																																																																													
Unity Trust	Service Charge		7.00	0.00	7.00	LGA 1972, Section 111																																																																													
Yu Energy	Electricity supply for street lights,	03836154	18.24	0.91	19.15	Parish Council Act 1957, Section 3																																																																													
Mark Hillyard	Churchyard mowing		150.00	0.00	150.00	LGA 1972, Section 214																																																																													
DM Payroll	Payroll provider	5187	120.00	24.00	144.00	LGA 1972, Section 112																																																																													
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d) To approve the payments made from the 28th May until 30th June 2026 <table> <tr> <td>30-Jun-26</td><td>Service Charge</td><td></td><td></td><td></td><td>7</td><td>15882.49</td></tr> <tr> <td>30-Jun-26</td><td>B/P to: Rachael Ball</td><td></td><td></td><td>SALARY - JUNE</td><td>514.8</td><td>15889.49</td></tr> <tr> <td>30-Jun-26</td><td>B/P to: HMRC Cumbernauld</td><td></td><td></td><td>267PR001873322410</td><td>151.3</td><td>16404.29</td></tr> <tr> <td>08-Jun-26</td><td>B/P to: EON</td><td></td><td></td><td>6018818621</td><td>46.8</td><td>16555.59</td></tr> <tr> <td>08-Jun-26</td><td>B/P to: Clear Insurance</td><td></td><td></td><td>LCO01887</td><td>1046.17</td><td>16602.39</td></tr> <tr> <td>08-Jun-26</td><td>B/P to: Mark Hillyard</td><td></td><td></td><td>SCALDWELL PC</td><td>150</td><td>17648.56</td></tr> <tr> <td>08-Jun-26</td><td>B/P to: EON</td><td></td><td></td><td>6018818622</td><td>46.8</td><td>17798.56</td></tr> <tr> <td>08-Jun-26</td><td>B/P to: Rachael ball</td><td></td><td></td><td>EXPENSES FOR PLAN</td><td>396</td><td>17845.36</td></tr> <tr> <td>08-Jun-26</td><td>B/P to: Kelly Booth</td><td></td><td></td><td>EXPENSES - ANNUAL</td><td>53.3</td><td>18241.36</td></tr> <tr> <td>08-Jun-26</td><td>B/P to: Aitchinson Raffety</td><td></td><td></td><td>PL02831</td><td>1140</td><td>18294.66</td></tr> <tr> <td>08-Jun-26</td><td>Direct Debit (YU ENERGY RETAIL L)</td><td></td><td></td><td>2.00018E+12</td><td>21.98</td><td>19434.66</td></tr> </table>							30-Jun-26	Service Charge				7	15882.49	30-Jun-26	B/P to: Rachael Ball			SALARY - JUNE	514.8	15889.49	30-Jun-26	B/P to: HMRC Cumbernauld			267PR001873322410	151.3	16404.29	08-Jun-26	B/P to: EON			6018818621	46.8	16555.59	08-Jun-26	B/P to: Clear Insurance			LCO01887	1046.17	16602.39	08-Jun-26	B/P to: Mark Hillyard			SCALDWELL PC	150	17648.56	08-Jun-26	B/P to: EON			6018818622	46.8	17798.56	08-Jun-26	B/P to: Rachael ball			EXPENSES FOR PLAN	396	17845.36	08-Jun-26	B/P to: Kelly Booth			EXPENSES - ANNUAL	53.3	18241.36	08-Jun-26	B/P to: Aitchinson Raffety			PL02831	1140	18294.66	08-Jun-26	Direct Debit (YU ENERGY RETAIL L)			2.00018E+12	21.98	19434.66
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82/2027	Safety Signage for the playing field																																																																																		
83/2027	To receive a report from external meetings																																																																																		
84/2027	Policy a. Pension Policy																																																																																		
85/2027	To consider the proposal to turn off the streetlights at 11pm																																																																																		
86/2027	To consider allow parking on the playing field																																																																																		
87/2027	To consider the request for speed humps on East End																																																																																		
88/2027	To consider a traffic mirror to help exit on Back Lane.																																																																																		
89/2027	Correspondence received																																																																																		

90/2027	Items for information only For councillors to raise matters that do not require a decision
91/2027	Date and Time for the next meeting

Signed: *Rachael Ball* Clerk to Scaldwell Parish Council 02nd July 2026

Scaldwell Parish Council

Workplace Pension and Retirement Policy

1. Purpose

Scaldwell Parish Council (“the Council”) is committed to complying with its legal duties under workplace pension legislation and supporting employees in saving for retirement.

This policy sets out how the Council will meet its obligations under the Pensions Act 2008 and regulations overseen by The Pensions Regulator.

2. Scope

This policy applies to all employees of Scaldwell Parish Council, including part-time and temporary staff.

3. Legal Framework

The Council will comply with:

- The Pensions Act 2008
 - Automatic enrolment regulations
 - Guidance issued by The Pensions Regulator
-

4. Pension Scheme (NEST)

The Council uses the National Employment Savings Trust (NEST) as its qualifying workplace pension scheme.

NEST is a government-established pension scheme designed to support automatic enrolment and ensure employers can meet their legal duties.

Key features of NEST:

- Meets all automatic enrolment requirements
- Open to all eligible employees
- Low-cost, defined contribution pension scheme
- Managed independently of the Council

Employees will become members of NEST when:

- They are automatically enrolled; or
- They choose to opt in or join

5. Workforce Categories

Employees will be assessed each pay period and placed into one of the following categories:

a) Eligible Jobholders

- Aged 22 to State Pension age
- Earn above £10,000 per year (or pro rata)

➡ Automatically enrolled into NEST

b) Non-Eligible Jobholders

- Earn between £6,240 and £10,000; or
- Aged 16–21 or State Pension age–74 and earn above £10,000

➡ May opt in to NEST

➡ Council will contribute if they opt in

c) Entitled Workers

- Earn below £6,240

➡ May join NEST

➡ Council is not required to contribute

6. Contributions

Minimum Contributions (Qualifying Earnings Basis)

Contributions to NEST will meet at least the statutory minimum:

- Employee: 5% (including tax relief)
- Employer: 3%

Contributions are calculated on qualifying earnings, which are earnings between the lower and upper limits set by legislation.

7. Tax Relief (NEST Specific)

NEST operates a relief at source tax arrangement:

- Employee contributions are taken after tax

- NEST claims basic rate tax relief (20%) from HMRC and adds it to the pension pot

This means:

- For every £80 contributed by the employee, £100 goes into their pension
-

8. Opting Out of NEST

Employees who are automatically enrolled into NEST may opt out:

- Within the statutory opt-out period (normally one month)
- Directly through NEST (not via the Council)

If an employee opts out:

- Contributions will stop
 - Any contributions already deducted will be refunded (if within the opt-out period)
-

9. Opting In / Joining NEST

- Non-eligible jobholders may opt in at any time
- Entitled workers may request to join NEST

Requests should be made in writing to the Clerk.

10. Re-enrolment

The Council will re-enrol eligible employees into NEST every three years, as required by law.

11. Record Keeping

The Council will maintain records of:

- Pension assessments
- Contributions to NEST
- Opt-in and opt-out notices

In line with requirements from The Pensions Regulator.

12. Retirement

NEST is a defined contribution pension scheme, meaning:

- The value of the pension depends on contributions and investment growth

- Employees can usually access their pension from age 55 (rising to 57 from 2028 under current legislation)

Employees should refer to NEST guidance or seek independent financial advice when planning retirement.

13. Roles and Responsibilities

The Council will:

- Register and maintain its employer account with NEST
- Upload contributions on time
- Provide statutory communications
- Comply with duties set by The Pensions Regulator

Employees will:

- Decide whether to remain in or opt out of NEST
- Keep personal details up to date with NEST
- Review their investment choices (if desired)

14. Review of Policy

This policy will be reviewed:

- Every 3 years; or
- Earlier if legislation or NEST requirements change

15. Approval

Approved by: Scaldwell Parish Council

Date: _____

Review Date: _____