

LOWICK & SLIPTON PARISH COUNCIL

Minutes of the Extraordinary Meeting held on Tuesday 3rd December 2019 in The Germain Rooms, Lowick at 7.00pm

Present: Councillors G Britton (Chair), G Edwards, W Childs,

In attendance: Mrs N Phillips (Clerk), 13 x member of public + 1 x minor, Ward Cllr S Hughes

19.12/80	To receive and approve apologies for absence Cllr P Anstee, S Lewis.																																						
19.12/81	Public participation session Slipton residents requested that the PC review the response made to planning application 19/01271/FUL and take into account the strong feeling of villagers against the proposed closure and redevelopment of the site. A request that the PC also submit an Asset of Community Value nomination for the property was made. Members of the public then left the meeting. Cllr Hughes explained further about the planning process, and then left the meeting.																																						
19.12/82	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. No declarations received.																																						
19.12/83	To receive and approve for signature the minutes of the meeting held on Wednesday 21st August 2019 Resolved: Minutes signed by the Chair as a true record of the meeting.																																						
19.12/84	To note any matters arising from the minutes not included on this agenda for report only No matters arising																																						
19.12/85	To note that the meeting on November 20th 2019 was declared inquorate. Inquorate meeting noted and copy of notes/minutes signed by Chair.																																						
19.12/86	To receive and approve the Balance of Accounts/Bank Reconciliation Cllr Britton examined the Bank Reconciliation and the Balance of Accounts. Resolved: Received and approved																																						
19.12/87	To examine and approve the Bank Statements Cllr Britton examined the bank statements - £1100.54 in the Community Account and £9158.74 in the Premium Account including £1349.31 Pocket Park Funds. Resolved: Examined and approved																																						
19.12/88	To approve and authorise payment of the following invoices <table border="1" data-bbox="279 1751 1497 2051"> <thead> <tr> <th>Cheque</th><th>Payee</th><th>Item</th><th>Amount</th><th>Power to Pay</th></tr> </thead> <tbody> <tr> <td>100432</td><td>N A Phillips</td><td>Sept/Oct salary, expenses + tax refund and cost of 2 x keys</td><td>£308.25</td><td>LGA 1972 s 111 + 112</td></tr> <tr> <td>100433</td><td>RBL</td><td>2 x poppy wreaths</td><td>£50.00</td><td>LGA 1972 s 137</td></tr> <tr> <td>100434</td><td>N A Phillips</td><td>Nov salary and expenses</td><td>£153.32</td><td>LGA 1972 s 111 + 112</td></tr> <tr> <td>100435</td><td>BHF</td><td>Defibrillator</td><td>£600.00</td><td>LGA 1972 s 137</td></tr> <tr> <td>100436</td><td>N A Phillips</td><td>Dec salary (pre authorised)</td><td>£121.92</td><td>LGA 1972 s 111</td></tr> <tr> <td>100437</td><td>N A Phillips</td><td>Jan salary (pre-authorised)</td><td>£121.92</td><td>LGA 1972 s 111</td></tr> </tbody> </table> Resolved: Cheques 100432/33/34 signed by Cllr Britton and the Clerk on November				Cheque	Payee	Item	Amount	Power to Pay	100432	N A Phillips	Sept/Oct salary, expenses + tax refund and cost of 2 x keys	£308.25	LGA 1972 s 111 + 112	100433	RBL	2 x poppy wreaths	£50.00	LGA 1972 s 137	100434	N A Phillips	Nov salary and expenses	£153.32	LGA 1972 s 111 + 112	100435	BHF	Defibrillator	£600.00	LGA 1972 s 137	100436	N A Phillips	Dec salary (pre authorised)	£121.92	LGA 1972 s 111	100437	N A Phillips	Jan salary (pre-authorised)	£121.92	LGA 1972 s 111
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	20th. Purchase of defibrillator having previously been resolved Cllr Britton and the Clerk signed the cheque on November 26 th . All other payments authorised.
19.12/89	To note the transfer of funds from the Premium to Community Account on September 12th 2019 Resolved: Due to problems with the bank mandate this transfer was actioned with the help of the previous clerk.
19.12/90	To note current credit balance with SSE Currently in credit of £405.51
19.12/91	Resolved that the Council in accordance with its powers under section 137 of the Local Government Act 1972, should incur the following expenditure which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: 2 x poppy wreaths for village war memorials at a cost of no more than £25.00 each, 1 x defibrillator at a cost of £600.00. Resolved: All present in favour
19.12/92	To review the budget for the year ending 31st March 2020 and to resolve what action if any to be taken Resolved: No action needed as all in order.
19.12/93	To note the findings of the Internal Finance Control checks Resolved: Checks carried out by Cllr Anstee on items 003, 017,028 – all found to be in order.
19.12/94	To set the budget for the year ending March 31st 2021 Resolved: Budget of £5550.00 set – all present in favour
19.12/95	To set the precept for the year ending March 31st 2021 Resolved: Precept of £6070.00 set – all present in favour.
19.12/96	To approve and adopt the GDPR Data Map Resolved: Approved and adopted.
19.12/97	To approve and adopt the Data Protection Policy, Records Retention Policy, data breach Policy and Subject Access Request procedures, and the Privacy Notice for Staff, Councillors and Role Holders. Resolved: Approved and adopted.
19.12/98	To approve and adopt the General Privacy Notice, and the Privacy Notice for Staff, Councillors and Role Holders. Resolved: Approved and adopted.
19.12/99	To approve and adopt the Financial Risk Assessments and the general Risk Assessments Resolved: Approved and adopted.
19.12/100	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting. 19/01242/FUL - Erect log cabin structure to the front of property 15 Main St. Lowick 19/01645/FUL + 01648/LBC - Reinstatement terrace of cottages following fire, internal alterations to layout and extension to rear at 1 - 3 Sudborough Road Slipton Resolved: No objections received by deadline, the Clerk has notified ENC of same.

	<p>19/01271/FUL - Proposal : Conversion of existing public house to residential and construction of five new residential dwellings at The Samuel Pepys, Slipton Lane Slipton NN14 3AS</p> <p>Resolved: Taking into account representation made by Slipton residents it was resolved to submit an outright objection to the development in addition to the PCs earlier comments, as well as to submit a request for the property to be nominated as an asset of community value. Clerk to action at the earliest opportunity.</p>
19.12/101	<p>To note response by L&SPC to planning applications received between meetings:</p> <p>19/01603/TCA – fell 3 Acer trees due to overcrowding in border at 26 Main St Lowick,</p> <p>19/01660/TCA - Fell: Willow tree; Leylandii; Silver birch; Unknown species; Boundary hedge with 13 Drayton Road; Diseased apple tree Reasons for the work: Threat to listed buildings and boundary fence. Possible damage to drainage, for example roots disturbing underground drainage pipes at 9 Drayton Road Lowick</p> <p>19/01693/TCA - Eucalyptus Tree - propose removing tree as very overgrown and close to highway and neighbouring properties Conifer Tree - overgrown evergreen. Propose removing the tree because it is close to the highway and is very overgrown at Primrose Cottage 9 - 10 Main Street Slipton</p> <p>Resolved: No objections received, Clerk notified ENC of same.</p>
19.12/102	<p>To note planning decisions made by ENC</p> <p>19/01603/TCA – fell 3 Acer trees due to overcrowding in border at 26 Main Street, Lowick, permitted.</p> <p>19/01693/TCA - Eucalyptus Tree - propose removing tree as very overgrown and close to highway and neighbouring properties Conifer Tree - overgrown evergreen. Propose removing the tree because it is close to the highway and is very overgrown at Primrose Cottage 9 - 10 Main Street Slipton - permitted.</p> <p>Resolved: Noted</p>
19.12/103	<p>To receive an update on the current situation of the Pocket Park and to resolve how to fund essential work.</p> <p>Pocket Park money now paid into our Savers account, photocopy of conveyancing document for land received from ACRE but no sign of original document/ minutes to show past resolutions re land. Advice received from NCALC. The Pocket Park Charity will need to be closed if L&SPC takes over responsibility for the park. Work to the matting and need for a tree survey to be carried out discussed and to be carried out at the first opportunity. Discussion on who is available to carry out the weekly safety inspections followed.</p> <p>Resolved: Cllrs Britton and Edwards to investigate work to matting, Cllr Edwards to investigate tree surgeons. Cllr Britton to find out results of recent fundraising events and arrange for monies to be transferred to the PC account. Clerk to contact insurers to discuss minimum requirement for safety checks, Cllr Britton to canvas residents for volunteers to carry out checks, an offer of free training for those volunteering to carry out the checks has been received.</p>
19.12/104	<p>To resolve that Lowick & Slipton PC take over the responsibility for the care and management of the Lowick Pocket park following the dissolving of the existing charity and transfer of all funds and assets for the upkeep and maintenance to the PC.</p>

	Resolved: all present in agreement to take over responsibility
19.12/105	<p>To review progress on the installation of the defibrillators and to resolve what action to be taken.</p> <p>One defibrillator ordered under the BHF scheme. The Clerk applied to Cllr S Hughes Members Empowerment Fund for a grant of £500 towards the cost of the cabinet, Cllr Hughes has been able to grant the full amount.</p> <p>Resolved: Cllr Britton to continue to work to bring this project to completion. Defibrillator to be installed at Slipton with one being obtained for Lowick as soon as finance permitted.</p>
19.12/106	<p>To consider the need to promote candidacy at the May 2020 elections</p> <p>Resolved: Cllr Britton to canvas residents via newsletter subscribers list. Slipton residents who attended meeting informed of current vacancies and need for new Cllrs. To be discussed further at the February meeting.</p>
19.12/107	<p>To discuss the NCALC Building Communities prospectus.</p> <p>Resolved: No action needed</p>
19.12/108	<p>To receive an update on the flood resilience project and to resolve what action if any to be taken</p> <p>Cllr Britton has been identifying land owners of possible problem areas and will continue with this work</p> <p>Resolved: To bring back to the February meeting.</p>
19.12/109	<p>To give consideration to marking the 75th anniversary of VE Day on May 7th 2020</p> <p>Resolved: Clerk to circulate information, to be discussed further at the February meeting.</p>
19.12/110	<p>To approve and adopt the Training Plan, Training Statement of Intent and Training Record</p> <p>Resolved: Approved and adopted</p>
19.12/111	<p>To consider investigating possible sources of funding for traffic calming measures and to resolve what action if any to be taken</p> <p>Resolved: To take no further at present but to include an item on highways on each Agenda where this issue can be discussed if felt necessary.</p>
19.12/112	<p>Correspondence:</p> <p>Invitation to join ACRE, Flood Awareness Week, Armed Forces Covenant</p> <p>Resolved: Flood awareness posters displayed on noticeboards, invitation to join ACRE declined, Clerk to circulate Armed Forces Covenant information and to add to February Agenda if any Cllr requests it.</p>
19.12/113	<p>To confirm the date of the next meeting as 19th February 2020</p> <p>Resolved: meeting confirmed</p>
19.12/114	<p>To close the meeting</p> <p>The meeting closed at 9.10 pm</p>

Signed:

Dated: