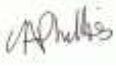


Lowick & Slipton Parish Council

All Councillors are hereby summoned and required to attend a meeting of Lowick & Slipton Parish Council to be held at The Germain Rooms on Wednesday May 18th 2022 commencing at 7.00pm to transact the business below.

Dated: May 11th 2022 Signed: 

Nicola Phillips – Clerk to Lowick & Slipton Parish Council
54 High Street, Ringstead NN14 4DA Tel: 07562372430
Email: clerk.lowickandsliptonpc@gmail.com
Website: www.lowickandsliptonpc.co.uk

THIS IS A PUBLIC MEETING TO WHICH MEMBERS OF THE PUBLIC AND PRESS ARE INVITED

AGENDA

- 22.05/556 Election of Chair - Declaration of Acceptance of Office to be completed and countersigned.
- 22.05/557 Election of Vice Chairman
- 22.05/558 To receive and approve apologies for absence.
- 22.05/559 Public participation session. (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).
- 22.05/560 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the Disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
- 22.05/561 To receive and approve for signature the minutes of the meeting held on Wednesday March 16th 2022.
- 22.05/562 To note any matters arising from the minutes not included on this agenda for report only.
- 22.05/563 To note the findings of the internal audit
- 22.05/564 To receive and approve Section 1 - Annual Governance Statement – Annual Governance & Accountability Return 21/22 Part 2
- 22.05/565 To receive and approve Section 2 – Accounting Statements – Annual Governance & Accountability Return 21/22 Part 2
- 22.05/566 To resolve to declare L&SPC exempt from external audit for the year ending 31.03.2022
- 22.05/567 To confirm the dates for display of the notice of public rights, and for inspection of documents relating to the financial year 2021/22
- 22.05/568 To appoint the Internal Auditor for the year 2022/2023
- 22.05/569 To receive and approve Finance Regulations, Standing Orders, Councillor Code of Conduct, Member's Allowances Policy
- 22.05/570 To receive and approve the Complaints Procedure, Equal Opportunities Policy, Councillor Co-option Criteria, Training Statement of Intent, and Training Plan for Councillors
- 22.05/571 To receive and approve the Document Retention Policy, Data Protection Policy, Subject Access Request Procedures, Data Breach Policy, Data Map, General, and Councillor/Staff /Role Holder Privacy Notice, Information Publication Scheme
- 22.05/572 To receive and approve the Health and Safety Policy, Lone Working Policy, Staff Appraisal Policy and Procedure, Expenses Policy, Sickness and Absence Policy, Grievance and Disciplinary Policy
- 22.05/573 To receive and approve the Environment Policy and Environment Plan
- 22.05/574 To receive and approve the Risk Management Policy Statement, Financial Risk Assessments and all other Risk Assessments
- 22.05/575 To receive and approve the Assets Register

- 22.05/576 To note the Insurance Review
- 22.05/577 To allocate Councillors' roles and responsibilities
- 22.05/578 To receive a report from North Northamptonshire Councillors
- 22.05/579 To receive and approve the Balance of Accounts/Bank Reconciliation
- 22.05/580 To examine and approve the Bank Statements
- 22.05/581 To approve and authorise payments of the following invoices

Payment date	Ref No.	Chq No.	Payee	Item (* includes VAT at 20%)	Amount	Power
01.04.2022	001.22/23	100537	NACRE	Subscription	£40.00	LGA 1972 s 143
01.04.2022	002.22/23	DD1	Salix Finance	6 th instalment streetlighting loan	£1000.00	PCA 1957 s3
21.04.2022	003.22/23	DD2	SSE	Unmetered supply March 2022	£23.83	PCA 1957 s3
10.04.2022	004.22/23	100538	Germain Rooms	Room Hire 2022/23	£100.00	LGA 1972 s111
30.04.2022	005.22/23	100539	N A Phillips	April Salary	£270.00	LGA 1972 s 112
18.05.2022	006.22/23	100540	BHIB	Insurance year 3 of LTA	£289.26	LGA 1972 s 111
18.05.2022	007.22/23	100541	NCALC	Subs and audit etc.	TBC	LGA 1972 s143
21.05.2022	008.22/23	DD3	SSE	Unmetered supply April 2022	£24.54	PCA 1957 s3
18.05.2022	009.22/23	100542	N A Phillips	March/April expenses	£28.63	LGA 1972 s 111
18.05.2022	010.22/23	100543	N A Phillips	May Salary	£TBC	LGA 1972 s112
18.05.2022	012.22/23	100544	N A Phillips	June Salary	£TBC	LGA 1972 s 112
21.06.2022	013.22/23	DD4	SSE	Unmetered supply May 2022	£TBC	PCA 1957 s3

- 22.05/582 To review the bank mandate and receive an update on setting up online banking
- 22.05/583 To note the setting up of the direct debit payment for streetlight electricity charges, and the continuing direct debit for the Salix loan to repay for the streetlight installation.
- 22.05/584 To confirm the Clerk's salary
- 22.05/585 To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.
- NE/22/00500/TCA: Pollarding of Eucalyptus close to house in front garden. Trimming and shaping the crown of "corkscrew willow" that is next to Eucalyptus more towards the front/middle of the garden. Eucalyptus has significant growth that needs managing and is causing neighbour concerns. The willow is out of balance following storms and also hangs over next door neighbours property causing concerns. 15 Main Street Lowick NN14 3BH
- NE/22/00408/FUL: The construction of a new double span agricultural barn on the former site of two silage clamps at Alley Farm, Lowick, for the storage of straw and grain produced on the holding. Alley Farm 30 Drayton Road Lowick NN14 3BG
- NE/22/00296/FUL: The applicant seeks to gain consent for the extension to the current concrete compost processing pad at the site. The area to be upgraded is already hardstanding (type 1 aggregate), and it is being converted to concrete. Green Waste Composting Site Aldwinkle Road Lowick – application withdrawn
- NE/22/00528/FUL & NE/22/00529/LBC: Removal of the existing modern single storey flat roof extension to North West elevation, construction of a new single storey extension in the same area; some internal alterations and replacement windows to North East elevation. 22 Robbs Lane Lowick NN14 3BE
- 22.05/586 To note planning decisions made by NNC
- NE/22/00029/FUL: To replace all windows and 2 x rear patio doors from real wood to woodgrain effect PCV. Style of windows changing from 'Georgian style' with curved top panes to cottage style single bar. Replacement of wooden panelling and fascia above second floor doomer windows (x4) with woodgrain effect PCV. One set of patio doors to rear of house replaced with a bi-fold utilising current door space. 11 Main Street Lowick NN14 3BH
- 22.05/587 To note this Parish Council's response to planning application consultations received between meetings
- NE/22/00315/LBC: Retention of roof structure, reinstated following fire damage. Rutherford Cottage 1 - 2 Sudborough Road, Slipton NN14 3AQ – no comments submitted
- 22.05/588 To note a resident's concerns re work to Rose Cottage, Slipton, and to resolve what action if any the Parish Council wishes to take.
- 22.05/589 To receive an update from Cllr Fenton on The Samuel Pepys Public House

- 22.05/590 To note that the weekly safety checks of the Pocket Park Equipment are carried out.
- 22.05/591 To note that the weekly checks of the defibrillators are carried out.
- 22.05/592 To note the arrangements for the CPR training
- 22.05/593 To receive an update from Cllr Campden on repairs to the benches.
- 22.05/594 To receive an update on plans for marking the Queen's Jubilee and to discuss a proposal for contributing to The Queen's Green Canopy.
- 22.05/595 To receive an update on potential work to the Slipton War memorial and to resolve what action if any to be taken
- 22.05/596 To receive an update on the Northants CALC Asset Mapping Project (AMP)
- 22.05/597 To discuss any highways, or rights of way issues and to resolve what action to be taken
- 22.05/598 To receive the results for the survey of assets to record condition and any remedial work needed
- 22.05/599 To discuss the missing street lamp at Slipton and to resolve what action to be taken
- 22.05/600 To discuss possible traffic calming measures at Slipton including funding
- 22.05/601 To discuss whether this Parish Council wishes to join CPRE
- 22.05/602 Correspondence
- 22.05/603 To set the dates for the meetings for the year 2022/2023 as 20/07, 21/09, 16/11, 18/01, 15/03, 17/05
- 22.05/604 To confirm the date of the next Parish Council meeting as July 20th 2022.
- 22.05/605 To close the meeting