


Lowick & Slipton Parish Council

All Councillors are hereby summoned and required to attend a meeting of Lowick & Slipton Parish Council to be held at The Germain Rooms on Wednesday May 17th 2023 commencing at 7.00pm to transact the business below.

Dated: May 10th 2023 Signed: 

Nicola Phillips – Clerk to Lowick & Slipton Parish Council
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THIS IS A PUBLIC MEETING TO WHICH MEMBERS OF THE PUBLIC AND PRESS ARE INVITED

AGENDA

- 23.05/746 Election of Chair - Declaration of Acceptance of Office to be completed and countersigned.
- 23.05/747 Election of Vice Chairman
- 23.05/748 To receive and approve apologies for absence.
- 23.05/749 Public participation session. (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).
- 23.05/750 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the Disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
- 23.05.751 To co-opt Craig Bithray to Lowick & Slipton PC
- 23.05/752 To receive and approve for signature the minutes of the meeting held on Wednesday March 15th 2023.
- 23.05/753 To note any matters arising from the minutes not included on this agenda for report only.
- 23.05/754 To note the findings of the internal audit
- 23.05/755 To receive and approve Section 1 - Annual Governance Statement – Annual Governance & Accountability Return 22/23 Part 2
- 23.05/756 To receive and approve Section 2 – Accounting Statements – Annual Governance & Accountability Return 22/23 Part 2
- 23.05/757 To resolve to declare L&SPC exempt from external audit for the year ending 31.03.2023
- 23.05/758 To confirm the dates for display of the notice of public rights, and for inspection of documents relating to the financial year 2022/23
- 23.05/759 To appoint the Internal Auditor for the year 2023/2024
- 23.05/760 To receive and approve Finance Regulations, Standing Orders, Councillor Code of Conduct, Member's Allowances Policy, and Scheme of Delegation
- 23.05/761 To receive and approve the Complaints Procedure, Equal Opportunities Policy, Councillor Co-option Criteria, Training Statement of Intent, and Training Plan for Councillors
- 23.05/762 To receive and approve the Document Retention Policy, Data Protection Policy, Subject Access Request Procedures, Data Breach Policy, Data Map, General, and Councillor/Staff /Role Holder Privacy Notice, Information Publication Scheme, Social Media Policy, and Website Accessibility Statement
- 23.05/763 To receive and approve the Health and Safety Policy, Lone Working Policy, Staff Appraisal Policy and Procedure, Expenses Policy, Sickness and Absence Policy, Grievance and Disciplinary Policy, Councillor /Officer protocol, Dignity at Work Policy
- 23.05/764 To receive and approve the Environment Policy and Environment Plan
- 23.05/765 To receive and approve the Risk Management Policy Statement, Financial Risk Assessments and all other Risk Assessments

- 23.05/766 To receive and approve the Assets Register
- 23.05/767 To note the Insurance Review
- 23.05/768 To allocate Councillors' roles and responsibilities
- 23.05/769 To receive and approve the Balance of Accounts/Bank Reconciliation
- 23.05/770 To examine and approve the Bank Statements
- 23.05/771 To approve and authorise payments of the following invoices

Ref No.	Chq No.	Payee	Item (* includes VAT at 20%)	Amount	Power
001.23/24	DD1	Salix Finance	8th installment loan	£1,000.00	PCA 1957 s3
002.23/24	100568	NARCRE	Membership 2023/2024	£48.00	LGA 1972 s143
003.23/24	BAC1	RPJ Ironhouse Blacksmiths	2 x barbeque repairs	£150.00	LGA 1972 s124
004.23/24	100576	NCALC	Subs and audit etc.	£504.90	LGA 1972 s143
005.23/24	DD2	SSE	Unmetered supply March 2023	£24.78	PCA 1957 s3
006.23/24	BAC 2	Eon Energy Solutions	Slipton photocell	£28.16	PCA 1957 s3
007.23/24	100569	Germain Rooms	Room Hire 2022/23	£100.00	LGA 1972 s111
008.23/24	100570	N A Phillips	April salary	£313.88	LGA 1972 s 112
009.23/24	DD3	HMRC	Clerks April tax	£1.00	LGA 1972 s 112
011.23/24	100574	N A Phillips	march/April expenses	£30.32	LGA 1972 s111
012.22/23	100575	N A Phillips	May salary	£313.88	LGA 1972 s 112
013.23/24	DD3	HMRC	Clerks May tax	£1.00	LGA 1972 s 112
014.23/24	DD3	SSE	Unmetered supply April 2023	£22.87	PCA 1957 s3
015.23/24	BAC3	TDP Ltd	Slipton Coronation Bench	£396.29	LGA 1972 s137
016.23/24	100577	BHIB	Insurance 01.06.23 - 31.05.24	£340.96	LGA 1972 s111
017.23/24	100578	N A Phillips	June salary	£313.88	LGA 1972 s 112
018.23/24	DD4	SSE	Unmetered supply May 2023	£22.87	PCA 1957 s3
019.23/24	BAC3	Germain Rooms	Coronation Food	£40.99	LGA 1972 s137
020.23/24	BAC4	Germain Rooms	Coronation bench	£629.95	LGA 1972 s137
021.23/24	DD5	SSE	Unmetered supply June 2023	£23.35	PCA 1957 s3

- 23.05/772 To review the bank mandate
- 23.05/773 To note the direct debits
- 23.05/774 To confirm the Clerk's salary
- 23.05/775 To receive feedback on the coronation celebrations and grant money spent
- 23.05/776 To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.
- 23.05/777 To note planning decisions made by NNC
- 23.05/778 To note that the weekly safety checks of the Pocket Park Equipment are carried out.
- 23.05/779 To note that the weekly checks of the defibrillators are carried out.
- 23.05/780 To discuss any highways, or rights of way issues and to resolve what action to be taken
- 23.05/781 To note any issues concerning streetlighting
- 23.05/782 To receive the results for the survey of assets to record condition and any remedial work needed
- 23.05/783 To discuss possible traffic calming measures at Slipton including funding
- 23.05/784 To receive an update on the issues of dog fouling and additional anti-fouling signage
- 23.05/785 To note the approval of the Recreational Field & Pocket Park Governing Document
- 23.05/786 Correspondence
- 23.05/787 To set the dates for the meetings for the year 2023/2024 as 19/07, 20/09, 15/11, 17/01, 20/03, 15/05
- 23.05/788 To confirm the date of the next Parish Council meeting as July 19th 2023.
- 23.05/789 To close the meeting