


## **Lowick & Slipton Parish Council**

All Councillors are hereby summoned and required to attend a meeting of Lowick & Slipton Parish Council to be held at The Germain Rooms on Wednesday May 20<sup>th</sup> 2026 commencing at 7.00pm to transact the business below.

Dated: May 13<sup>th</sup> 2026 Signed: 

Nicola Phillips – Clerk to Lowick & Slipton Parish Council

Email: [clerk@lowickandsliptonpc.co.uk](mailto:clerk@lowickandsliptonpc.co.uk) Website: [www.lowickandsliptonpc.co.uk](http://www.lowickandsliptonpc.co.uk)

**THIS IS A PUBLIC MEETING TO WHICH MEMBERS OF THE PUBLIC AND PRESS ARE INVITED**

### **AGENDA**

- 26.05/399 Election of Chair - Declaration of Acceptance of Office to be completed and countersigned.
- 26.05/400 Election of Vice Chair
- 26.05/401 To receive and approve apologies for absence.
- 26.05/402 Public participation session. (Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).
- 26.05/403 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the Disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).
- 26.05/404 To receive and approve for signature the minutes of the meeting held on Wednesday March 18<sup>th</sup> 2026.
- 26.05/405 To note any matters arising from the minutes not included on this agenda for report only.
- 26.05/406 To note the findings of the internal audit
- 26.05/407 To receive and approve Section 1 - Annual Governance Statement – Annual Governance & Accountability Return 25/26
- 26.05/408 To receive and approve Section 2 – Accounting Statements – Annual Governance & Accountability Return 25/26
- 26.05/409 To resolve to declare L&SPC exempt from external audit for the year ending 31.03.2026
- 26.05/410 To confirm the dates for display of the notice of public rights, and for inspection of documents relating to the financial year 2025/26
- 26.05/411 To appoint the Internal Auditor for the year 2026/2027
- 26.05/412 To receive and approve Finance Regulations, Standing Orders, Councillor Code of Conduct, Member's Allowances Policy, and Scheme of Delegation
- 26.05/413 To receive and approve the Complaints Procedure, Equal Opportunities Policy, Councillor Co-option Criteria, Training Statement of Intent, and Training Plan for Councillors
- 26.05/414 To receive and approve the Document Retention Policy, Data Protection Policy, Subject Access Request Procedures, Data Breach Policy, Data Map, General, and Councillor/Staff /Role Holder Privacy Notice, Information Publication Scheme, Social Media Policy, IT Policy and Website Accessibility Statement
- 26.05/415 To receive and approve the Health and Safety Policy, Accident Reporting Policy and Procedure, Drayton Road Recreation Field and Pocket Park Inspection Procedures, Lone Working Policy, Staff Appraisal Policy and Procedure, Expenses Policy, Sickness and Absence Policy, Grievance and Disciplinary Policy, Councillor/Officer protocol, Dignity at Work Policy, Safeguarding Policy, Prevention of Sexual Harassment Policy
- 26.05/416 To approve the Environment Policy, Environment Plan, Biodiversity Policy, Biodiversity Plan, Small Grants Policy, Memorial Bench & Tree Policy
- 26.05/417 To receive and approve the Risk Management Policy Statement, Financial Risk Assessments and all other Risk Assessments
- 26.05/418 To receive and approve the Assets Register

- 26.05/419 To note the Insurance Review
- 26.05/420 To allocate Councillors', and others', roles and responsibilities
- 26.05/421 To note the Data Audit
- 26.05/422 To review the bank mandate
- 26.05/423 To note the direct debits
- 26.05/424 To receive and approve the Balance of Accounts/Bank Reconciliation
- 26.05/425 To examine and approve the Bank Statements
- 26.05/426 To note the Clerk's incremental increase to salary
- 26.05/427 To approve and authorise payments of the following invoices

Ref No.	Chq No.	Payee	Item (* includes VAT at 20%)	Amount	Power
001.26/27	100680	N A Phillips	March expenses	£30.21	LGA 1972 s111
002.26/276	BAC 1	NCALC	Subs and audit etc.	£562.24	LGA 1972 s143
003.26/27	100681	N A Phillips	April salary	£330.23	LGA 1972 s112
004.26/27	DD1	HMRC	Clerks April tax	£63.20	LGA 1972 s112
005.26/27	DD2	SSE	Unmetered supply March 2026	£67.33	PCA 1957 s3
006.26/27	100680	N A Phillips	April expenses	£30.07	LGA 1972 s111
007.26/27	100682	N A Phillips	May salary	£262.03	LGA 1972 s112
008.26/27	DD1	HMRC	Clerks May tax	£131.40	LGA 1972 s112
009.26/27	BAC 2	Finding Fitness	Monkey Challenge	£7,140.00	LGA 1976 s19
010.26/27	BAC 3	NARCRE	Membership 2026/2027	£48.00	LGA 1972 s143
011.26/27		Clear Insurance	Insurance 01.06.26 - 31.05.27	£384.36	LGA 1972 s111
012.26/27	BAC 4	J C Blowfield	Pocket Park Mowing	£100.00	LGA 1972 s 124
013.26/27		Germain Rooms	Room Hire 2026/27	£120.00	LGA 1972 s134
014.26/27	100622	N A Phillips	June salary	TBC	LGA 1972 s112
015.26/27	DD3	HMRC	Clerks June tax	TBC	LGA 1972 s 112
016.26/27	DD4	SSE	Unmetered supply April 2026	TBC	PCA 1957 s3

- 26.05/428 To confirm the final amounts on payments authorised at the March meeting where the exact amount was not known
- 26.05/429 To review the budget and make any adjustments that are needed.
- 26.05/430 To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting to which it pertains.
- 26.05/431 To note response to applications received and reviewed between meetings
- 26.05/432 To note planning decisions made by NNC
- 26.05/433 To note that the weekly safety checks of the Pocket Park Equipment are carried out.
- 26.05/434 To note that the weekly checks of the defibrillators are carried out.
- 26.05/435 To discuss any highways, or rights of way issues and to resolve what action to be taken
- 26.05/436 To note any issues with the Council's assets, including streetlighting, and to resolve what action, if any, to be taken
- 26.05/437 To receive an update of remedial work to the wooded play structure in the Pocket Park
- 26.05/438 To note the installation of a 'Monkey Challenge' horizontal climbing wall for the Pocket Park
- 26.05/439 To receive a report from Adam Hughes Flood Warden
- 26.05/440 To receive a report from the Climate & Nature Champion
- 26.05/441 To receive a report from the Police Liaison Representative.
- 26.05/442 To set the dates for the meetings for the year 2026/2027 as 15/07, 16/09, 18/11, 20/01, 17/03, 19/05
- 26.05/443 To note that the July 15<sup>th</sup> 2026 meeting will be held at 7.00pm in Slipton Church.
- 26.05/444 To close the meeting