

LOWICK & SLIPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 19th August 2020 at 7.00pm via ZOOM

Present: Councillors G Britton (Chair), P Anstee, W Childs, A Fenton, D Chipchase,
S Gardner, J Beardmore

In attendance: Mrs N Phillips (Clerk),

20.08/227	To receive and approve apologies for absence None																				
20.08/228	Public participation session None																				
20.08/229	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None																				
20.08/230	To receive and approve for signature the minutes of the extraordinary meeting held on Wednesday 20th May 2020 Resolved: Approved – to be signed by the Chair																				
20.08/231	To note any matters arising from the minutes not included on this agenda for report only None																				
20.05/232	In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place. Resolved: All in agreement																				
20/08/233	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: The balance of accounts and the bank reconciliation were approved and will be signed by Cllr Britton																				
20/08/234	To examine and approve the Bank Statements Bank balance stands at £10294.51 and includes £1097.24 Pocket Park funds Resolved: Bank statements approved and will be signed by Cllr Britton																				
20.08/235	To approve and authorise payment of the following invoices <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Chq</th> <th style="width: 20%;">Payee</th> <th style="width: 30%;">Item</th> <th style="width: 15%;">Amount</th> <th style="width: 25%;">Power</th> </tr> </thead> <tbody> <tr> <td>100462</td> <td>Leicestershire Gardens</td> <td>Pocket park mowing 25.05 + 01.06. 2020</td> <td style="text-align: right;">£120.00</td> <td>LGA 1972 s124</td> </tr> <tr> <td>100465</td> <td>G Britton (contractor unable to accept chqs)</td> <td>Reimbursement of fencing for Pocket Park</td> <td style="text-align: right;">£965.06</td> <td>LGA 1972 s124</td> </tr> <tr> <td>100466</td> <td>First Rescue & Training</td> <td>IPAD SP! AED defibrillator</td> <td style="text-align: right;">£1078.80</td> <td>PHA 1936 s234</td> </tr> </tbody> </table>	Chq	Payee	Item	Amount	Power	100462	Leicestershire Gardens	Pocket park mowing 25.05 + 01.06. 2020	£120.00	LGA 1972 s124	100465	G Britton (contractor unable to accept chqs)	Reimbursement of fencing for Pocket Park	£965.06	LGA 1972 s124	100466	First Rescue & Training	IPAD SP! AED defibrillator	£1078.80	PHA 1936 s234
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	100467	R Mills	Painting of BT Kiosks	£600.00	Public Health Act 1936 s 234
	100468	G Britton	Reimbursement of defib and Pocket Park materials	£27.29	LGA 1972 s124 PHA 1936 s234
	100476	G Britton (contractor unable to accept chqs)	Reimbursement of fencing for Pocket Park	£359.74	LGA 1972 s124
	100470	N A Phillips	May/June/July expenses	£43.76	LGA 1972 s111
	100471	N CALC	Zoom + 3 x Flying Start + PAYE training	£163.00	LGA 1972 s111
	DD2	ICO	Data Controller registration	£35.00	LGA 1972 s111
	100472	N A Phillips	August Salary	£168.30	LGA 1972 s112
	100473	N A Phillips	September salary	£168.30	LGA 1972 s112
	100474	N A Phillips	October Salary	£168.30	LGA 1972 s112
	100475	N A Phillips	10 excess hrs worked	£101.60	LGA 1972 s112
	100476	Wicksteeds	Annual play equipment inspection	£72.00	LGA 1972 s124
	100477	Wicksteeds	Replacement seats/chains etc. for Pocket Park	£858.24	LGA 1972 s124
	DD3	Salix	3 rd instalment of street-lighting repayment	£1000.00	PCA 1957 s3
	Resolved: All payments authorised				
20.08/236	To note credit at 04.08.2020 of £261.17 with SSE due to overpayment of street lighting in previous year.				
	Resolved: Credit amount noted				
20.08/237	To resolve to adjust the budget to take account of shortfall of funds in some areas and surplus in others.				
	Resolved: To take £500 from reserves to cover shortfall in salary and to vire monies from office expenses to other areas of the budget where it is needed.				
20.08/238	To receive the results of the internal finance checks carried out by Cllr Gardner				
	Resolved: Cllr Gardner confirmed that all was in order on the transactions checked.				
20.08/239	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.				
	Resolved: none received – no action needed				
20.08/240	To note the council's response to planning applications received and considered between meetings				
	20/00688/TCA -Horse chestnut (T1) - 20% reduction, 15% canopy thin. Wych elm (T2 & T3) - Fell. Purple Maple (T4) - reduce height by 2m. Copper Beach (T5) - reduce height by 2m. Lombard poplar (T6) - reduce height by 5/6m. Keepers Lodge Aldwincle Road Lowick NN14 3BL – no objection				
	20/00689/TCA - Acacia (T1) - Fell. Maple (T2) - 15% crown reduction. The Snooty Fox Main Street Lowick NN14 3BH – no objection				
	20/00705/TCA - Partial crown reduction to Eucalyptus over hanging neighbours garden. Will require removal down to about 15 feet of recent growth following tree works over 6 years ago. 15 Main Street Lowick NN14 3BH – no objection				
	20/00337/FUL Reinstatement terrace of cottages following catastrophic fire, internal alterations to layout and extension to rear (as per Design and Access Statement dated March 2020) (Resubmission of 19/01645/FUL) 1 - 3 Sudborough Road Slipton - no				

	<p>objection</p> <p>Resolved: no action needed</p>
20.08/241	<p>To note planning decisions made by ENC</p> <p>20/00402/LBC - 24 Main Street Lowick NN14 3BH Proposal Replacement of single glazed timber windows, with timber windows to match existing windows, incorporating slim line double glazing – permitted with conditions</p>
20.08/242	<p>To discuss the current condition of the fire damaged cottage at Sudborough Road Slipton, and to resolve what action if any to be taken</p> <p>Resolved: Cllr Gardner to write to Drayton Estate land Agent, on behalf of the PC, expressing Cllrs concerns about the current state of the property including the possible presence of asbestos, the breached security fencing and accessible ladders.</p>
20.08/243	<p>To receive an update on the Pocket park and to resolve how to fund essential works</p> <p>The Clerk circulated a report on the Park prior to the meeting bring Cllrs up to date on various aspects including health and safety matters. Cllr Beardmore has applied for grants. Cllr Britton felt that Cllrs needed to work out what they wanted to achieve and what they needed to do and suggested this matter be discussed at a later date.</p> <p>Resolved: Clerk to respond to visitor's letter of complaint re condition of park, Cllr Britton and Beardmore to work together to develop plan of what the PC wants to do and needs to do. No decision made on appointing a contractor to carry out tree inspection. Cllr Britton to talk to resident who has had experience on working on a similar project. Cllr Childs to lead working party to install replacement seats and chains.</p>
20.08/244	<p>To review progress on the installation of the defibrillators and to resolve what action to be taken</p> <p>Resolved: Weekly checks carried out on both defibrillators with no issues found to date. Clerk to order spare security tags.</p>
20.08/245	<p>To discuss the arrangements for CPR training</p> <p>Resolved: Cllr Britton and Gardener to go through training kit and device plan for on-line training and practical training when COVID-19 restrictions permit.</p>
20.08/246	<p>To receive an update on the flood resilience project and to resolve what action if any to be taken</p> <p>Clogged drains in Drayton Road reported to StreetDoctor.</p> <p>Resolved: Blocked drains in Drayton Road reported to NCC. Clerk impact the village will be checked before the winter.</p>
20.08/247	<p>To review the results of the assets inspection and to resolve to carry out any necessary work identified</p> <p>Resolved: Clerk to contact insurers re storm damage to bus shelter</p>
20.08/248	<p>To resolve if L&SPC is satisfied the website meets the requirements of the forthcoming accessibility legislation and to resolve what action if any to be taken.</p> <p>Resolved: Cllr Britton and the Clerk to meet to examine this further</p>
20.08/249	<p>To discuss the provision of any necessary traffic calming measures and to resolve what action to be taken</p>

	Resolved: To bring firm ideas back to the November meeting. Cllr Gardener to set up PC Whatsapp group to allow members to share examples of schemes that may be suitable.
20.08/250	To note Cllr Britton's offer to store Parish Council archived documents in his loft Resolved: To accept Cllr Britton's offer to store such items as necessary.
20.08/251	To receive feedback from the Joint Action Group meeting of Friday 14th August attended by Cllr Britton Useful meeting as a chance to liaise with other PCs and police etc and raise issues of concern.
20.08/252	To appoint a representative to attend the Joint Action Group meetings Resolved: Cllr Britton to take on the role of JAG representative.
20.08/253	To receive a report from the Clerk on any street lighting issues and to resolve what action if any to be taken. New connection box fitted by Western Power to Slipton streetlight. Confirmation by Cllr Britton that the missing Slipton streetlight will be replaced once the fire damaged property is rebuilt, lamp fitting stored by property owner. Cllr Britton to supply Clerk with plan of positions of Lowick street lights
20.08/254	To respond to the Government's proposed planning changes consultation document Resolved: Cllrs all in agreement that they did not wish to respond to this consultation therefore no further action needed.
20.08/225	To confirm the date of the next meeting as 18th November 2020 Resolved: Confirmed as 18 th November 2020
20.08/226	To close the meeting The meeting closed at 20.28 pm

Signed:

Dated: