

LOWICK & SLIPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 18th November 2020 at 7.00pm via ZOOM

Present: Councillors G Britton (Chair), P Anstee, A Fenton, D Chipchase, S Gardner,
J Beardmore

In attendance: Mrs N Phillips (Clerk)

20.11/270	To receive and approve apologies for absence Cllr W Childs Resolved: apologies received and approved
20.11/271	Public participation session None
20.11/272	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None
20.011/273	To receive and approve for signature the minutes of the extraordinary meeting held on Wednesday 19th August 2020 Resolved: Approved – to be signed by the Chair
20.011/274	To note any matters arising from the minutes not included on this agenda for report only None
20.11/275	To receive and approve for signature the minutes of the extraordinary meeting held on Wednesday 16th September 2020 Resolved: Approved – to be signed by the Chair
20.11/276	To note any matters arising from the minutes not included on this agenda for report only None
20.11/277	In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place. Resolved: All in agreement
20/11/278	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: The balance of accounts and the bank reconciliation were approved and will be signed by Cllr Britton
20/11/279	To examine and approve the Bank Statements The bank balance of October 30 th stands at £10507.26 and includes £719.54 Pocket

	<p>Park funds</p> <p>Resolved: Bank statements approved and will be signed by Cllr Britton</p>																																																							
20/11/280	<p>To resolve under section 137 of the Local Government Act 1972, to incur the following expenditure which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: 2 x poppy wreath at a cost of £25.00 each.</p> <p>Resolved: To purchase 2 x poppy wreaths.</p>																																																							
20.11/281	<p>To approve and authorise payment of the following invoices</p> <table border="1"> <thead> <tr> <th>Chq</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power</th> </tr> </thead> <tbody> <tr> <td>100480</td> <td>B Mills</td> <td>Repairs to bus shelter</td> <td>£300.00</td> <td>LGA (misc provis) 1953 s4</td> </tr> <tr> <td>100481</td> <td>N A Phillips</td> <td>Sep, Oct expenses/ trustees training/ ZOOM</td> <td>£47.98</td> <td>LGA 1972 s111</td> </tr> <tr> <td>100482</td> <td>RBL</td> <td>2 x poppy wreaths</td> <td>£50.00</td> <td>LGA 1972 s137</td> </tr> <tr> <td>100483</td> <td>LM Stopford Sackville</td> <td>Pocket park lime tree</td> <td>£144.00</td> <td>LGA 1972 s124</td> </tr> <tr> <td>100484</td> <td>R pearce</td> <td>Pocket Park tree safety survey</td> <td>£150.00</td> <td>LGA 1972 s124</td> </tr> <tr> <td>100485</td> <td>N A Phillips</td> <td>November salary</td> <td>£172.95</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100486</td> <td>N A Phillips</td> <td>10 excess hrs worked</td> <td>£101.60</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100487</td> <td>N A Phillips</td> <td>December salary</td> <td>£172.95</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100488</td> <td>N A Phillips</td> <td>January salary</td> <td>£172.95</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100489</td> <td>Ian Jenner</td> <td>Repairs to slide</td> <td>£350.00</td> <td>LGA 1972 s124</td> </tr> </tbody> </table> <p>Resolved: All payments authorised</p>	Chq	Payee	Item	Amount	Power	100480	B Mills	Repairs to bus shelter	£300.00	LGA (misc provis) 1953 s4	100481	N A Phillips	Sep, Oct expenses/ trustees training/ ZOOM	£47.98	LGA 1972 s111	100482	RBL	2 x poppy wreaths	£50.00	LGA 1972 s137	100483	LM Stopford Sackville	Pocket park lime tree	£144.00	LGA 1972 s124	100484	R pearce	Pocket Park tree safety survey	£150.00	LGA 1972 s124	100485	N A Phillips	November salary	£172.95	LGA 1972 s112	100486	N A Phillips	10 excess hrs worked	£101.60	LGA 1972 s112	100487	N A Phillips	December salary	£172.95	LGA 1972 s112	100488	N A Phillips	January salary	£172.95	LGA 1972 s112	100489	Ian Jenner	Repairs to slide	£350.00	LGA 1972 s124
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20.11/282	<p>To note credit at 04.11.2020 of £213.21 with SSE due to overpayment of street lighting in previous year.</p> <p>Resolved: Credit amount noted</p>																																																							
20/11/283	<p>To review the budget for the current year and resolve to adjust to take account of shortfall of funds in some area and surplus in others</p> <p>Spending on target with only small shortfall in the training budget</p> <p>Resolved: £25.00 to be taken from Audit budget which is in surplus and transferred to cover shortfall in Training budget.</p>																																																							
20/11/284	<p>To set the budget for the year 2021/2022</p> <p>Resolved: Budget set at £7215.00</p>																																																							
20/11/285	<p>To set the precept for the year 2021/2022</p> <p>Resolved: Precept set at £6715.00 Clerk to inform ENC.</p>																																																							
20.11/286	<p>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</p> <p>Resolved: No applications received therefore no action needed.</p>																																																							
20.11/287	<p>To note the council's response to planning applications received and considered between meetings.</p> <p>20/0123/TCA – tree crown reduction, to reduce by 3m to accommodate regrowth shape and balance as required at Manor Farm Barn 16a Main Street Lowick NN14 3BH</p> <p>Resolved: No objections</p>																																																							
20.11/288	<p>To note planning decisions made by ENC</p>																																																							

	20/00977/FUL Construction of 5 residential dwellings and conversion of public house to residential dwelling The Samuel Pepys Slipton Lane Slipton NN14 3AS – refused.
20.11/289	<p>To resolve to request that ENC gives consideration to serving a s215 notice on the Samuel Pepys Public House</p> <p>Resolved: to request ENC serve a s215 notice</p>
20.11/290	<p>To note that inspections and other works have been carried out at the Pocket Park, and to propose a separate meeting is called to discuss further work and developments</p> <p>Weekly equipment inspections carried out by Cllr Chipchase, a tree safety survey has been carried out by Rebecca Peace Arboriculture.</p> <p>Resolved: To arrange a separate meeting for December 2nd 2020</p>
20.11/291	<p>To note the results of weekly defibrillator inspections and to resolve what action if any to be taken.</p> <p>Weekly inspections carried out by Cllr Fenton and Beardmore and logged on the WEBNOS website. Contact details displayed in both booths.</p> <p>Resolved: Cllr Britton to add Clerk's email address to WEBNOS account. Defibs to be marked with contact details. Clerk to arrange for Slipton booth light to be looked at and fixed if needed.</p>
20.11/292	<p>To discuss the arrangements for CPR training</p> <p>Residents directed to YouTube CPR training. Cllr Britton confirmed that CPR training equipment is securely stored at his home address.</p> <p>Resolved: Face to face training postponed until end of Covid 19 restrictions</p>
20.11/293	<p>To receive an update on the flood resilience project and to resolve what action if any to be taken</p> <p>Drayton Estate asked to check their drains and ditches for potential problems, Blocked kerbside drains and gulleys reported to NCC via FixMyStreet</p> <p>Resolved: Cllr Britton to contact Sudborough PC re joint approach to Harper brook flooding issues</p>
20.11/294	<p>To review the results of the assets inspections and resolve to carry out any necessary work identified.</p> <p>Bus shelter repaired, grit bins checked, replacement play equipment seats and chains purchased and fitted. Pocket park benches cleaned.</p> <p>Resolved: No further work needed at present.</p>
20.11/295	<p>To resolve if L&SPC is satisfied the website meets the requirements of the accessibility legislation and to resolve what action to be taken.</p> <p>Resolved: To ensure compliance a new website will be setup using the same domain name. Cllr Britton to work on this.</p>
20.11/296	<p>To discuss the provision of any necessary traffic calming measures and to resolve what action to be taken</p> <p>Resolved: Clerk to contact S Barnwell at NCC to discuss the first steps for obtaining traffic calling measures for Slipton Lane.</p>
20.11/297	<p>To receive feedback from the Joint Action Group meeting of 25th September attended by Cllr Britton.</p> <p>Cllr Britton was unable to attend this meeting.</p>

	Resolved: Cllr Britton to attend November 20 th meeting and report back to Cllrs.
20.11/298	To receive an update from the Clerk on any street lighting issues and to resolve what action if any to be taken No issues raised Resolved: No action needed
20.11/299	To approve and adopt the Health & Safety Policy, and the Lone Working Policy. Resolved: Approved and adopted.
20.11/300	To approve and adopt the Staff Appraisal Policy, Expenses Policy, Sickness & Absence Policy, and the Grievance & Disciplinary Resolved: Approved and adopted.
20.11/301	To respond to the Council Tax Support Scheme consultation Resolved: Not to participate.
20.11/302	To confirm the date of the next meeting as 18th November 2020 Resolved: Confirmed as 17 th February 2021
20.11/303	To close the meeting The meeting closed at 20.05 pm

Signed:

Dated: