

## LOWICK & SLIPTON PARISH COUNCIL

### Minutes of the Meeting held on Wednesday 17<sup>th</sup> November 2021 at 7.00pm at The Germain Rooms Lowick

**Present:** Councillors W Child(Chair), S Gardner (Vice Chair), D Chipchase, L Blow, D Campden, Cllr A Fenton

**In attendance:** Mrs N Phillips (Clerk)

<b>21.11/451</b>	<b>To receive and approve apologies for absence</b> Cllr P Anstee, also NNC Cllr W Brackenbury unable to attend
<b>21.11/452</b>	<b>Public participation session</b> None
<b>21.11/453</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None
<b>21.11/454</b>	<b>To receive and approve for signature the minutes of the meeting held on Wednesday 15<sup>th</sup> September 2021</b> <b>Resolved:</b> Approved and signed by the Chair
<b>21.11/455</b>	<b>To note any matters arising from the minutes not included on this agenda for report only</b> None
<b>21.11/456</b>	In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place <b>Resolved:</b> All in agreement
<b>21.11/457</b>	<b>To receive a report from North Northamptonshire Councillors</b> No report received
<b>21.11/458</b>	<b>To receive and approve the Balance of Accounts/Bank Reconciliation</b> <b>Resolved:</b> The balance of accounts and the bank reconciliation were approved and signed by Cllr Childs
<b>21.11/459</b>	<b>To examine and approve the Bank Statements</b> Bank balance stands at £13155.71 and includes £3167.63 Pocket Park funds. <b>Resolved:</b> Bank statements approved and signed by Cllr Childs
<b>21.11/460</b>	<b>Resolved that the Council in accordance with its powers under section 137 of the Local Government Act 1972, should incur the following expenditure which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: 2 x poppy wreaths for village war memorials at a cost of no more than £25.00 each</b> <b>Resolved:</b> All in favour

21.11/461	<p><b>To approve and authorise payment of the following invoices</b></p> <table border="1" data-bbox="300 219 1497 456"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100517</td> <td>N A Phillips</td> <td>September expenses</td> <td>£24.05</td> <td>LGA 1972 s111</td> </tr> <tr> <td>100518</td> <td>RBL</td> <td>2 x poppy wreaths</td> <td>£50.00</td> <td>LGA 1972 s137</td> </tr> <tr> <td>100517</td> <td>N A Phillips</td> <td>October expenses</td> <td>£29.54</td> <td>LGA 1972 s111</td> </tr> <tr> <td>100519</td> <td>N A Phillips</td> <td>November Salary</td> <td>£231.20</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100520</td> <td>N A Phillips</td> <td>December Salary</td> <td>£231.20</td> <td>LGA 1972 s113</td> </tr> </tbody> </table> <p><b>Resolved:</b> All payments authorised</p>	Cheque	Payee	Item	Amount	Power to Pay	100517	N A Phillips	September expenses	£24.05	LGA 1972 s111	100518	RBL	2 x poppy wreaths	£50.00	LGA 1972 s137	100517	N A Phillips	October expenses	£29.54	LGA 1972 s111	100519	N A Phillips	November Salary	£231.20	LGA 1972 s112	100520	N A Phillips	December Salary	£231.20	LGA 1972 s113
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21.11/462	<p><b>To note credit at 04.11.2021 of £20.99 with SSE due to overpayment of street lighting in previous years.</b></p> <p><b>Resolved:</b> Credit noted – direct debit set up for future payments</p>																														
21.11/463	<p><b>To note excess hours worked by Clerk to date this year</b></p> <p><b>Resolved:</b> 7 hours owing to date plus 74.5 from previous year – Clerk to have hours owing paid over the next few months.</p>																														
21.11/464	<p><b>To review the budget for the current year and make any adjustments necessary</b></p> <p><b>Resolved:</b> No action needed – to be reviewed in January</p>																														
21.11/465	<p><b>To set the budget for 2022/23</b></p> <p><b>Resolved:</b> To set the budget at £8300.00 for the year 2022/23</p>																														
21.11/466	<p><b>To set the precept for 2022/23</b></p> <p><b>Resolved:</b> To set the precept at £8300.00 for the year 2022/23</p>																														
21.11/467	<p><b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</b></p> <p>None received</p>																														
21.11/468	<p><b>To note planning decisions made by ENC</b></p> <p>None received</p>																														
21.11/469	<p><b>To receive an update from Cllr Fenton on The Samuel Pepys Public House</b></p> <p>Update received.</p> <p><b>Resolved:</b> No action required by the Parish Council at this stage.</p>																														
21.11/470	<p><b>To note that the weekly safety checks of the Pocket Park equipment are carried out</b></p> <p>Weekly safety checks have been carried out by Cllr Chipchase.</p>																														
21.11/471	<p><b>To review progress with the CPR training</b></p> <p><b>Resolved:</b> To review after Easter when it is hoped there is less Covid circulating</p>																														
21.11/472	<p><b>To note the weekly checks of the defibrillators are carried out</b></p> <p><b>Resolved:</b> All checks carried out by Cllr Fenton and Cllr Blow. Clerk to order additions cabinet security ties.</p>																														
21.11/473	<p><b>To receive an update from Cllr Campden on repairs to the benches</b></p> <p><b>Resolved:</b> Cllr Campden authorised to spend up to £150 on materials to repair benches. Cllrs Campden and Gardner to carry out the work, Cllr Childs to supply additional equipment if needed.</p>																														

21.11/474	<p><b>To receive an update on finding a location to situate a filing cabinet to be used to archive Parish Council documents.</b></p> <p><b>Resolved:</b> No suitable location found. Clerk to keep only electronic copies where possible.</p>
21.11/475	<p><b>To discuss and note this Parish Council's response to the issues of climate change and biodiversity loss, and to resolve what actions, if any, to be taken.</b></p> <p><b>Resolved:</b> To adopt the Environment Policy in the first instance with further actions to be developed.</p>
21.11/476	<p><b>To approve and adopt the Environment Policy.</b></p> <p><b>Resolved:</b> Environment Policy approved and adopted with one amendment.</p>
21.11/477	<p><b>To consider marking The Queen's Jubilee in June 2022</b></p> <p><b>Resolved:</b> Cllr Gardner to find out more about the possibility of installing a willow tunnel at the Pocket Park to mark the Jubilee. Residents to be consulted via the e-newsletter about other ways of marking the occasion.</p>
21.11/478	<p><b>To give consideration to the current state of the Slipton War memorial and to resolve what action if any to be taken</b></p> <p><b>Resolved:</b> Clerk to chase up quote and to research possible grant funds before any decision is taken.</p>
21.11/479	<p><b>To note the results of a public meeting called by the church to discuss the future of Lowick Church</b></p> <p><b>Resolved:</b> Results noted – PC to support the church where it is possible.</p>
21.11/480	<p><b>To receive a report from the Clerk on the Joint Action Group meeting of October 11<sup>th</sup> 2021 – circulated prior to meeting</b></p> <p><b>Resolved:</b> Clerk to continue to flag up Local priorities survey via the website, and to attend future meetings when available.</p>
21.11/481	<p><b>To discuss a request from Slipton parents for support in getting school transport to pick up and drop off children in the village</b></p> <p><b>Resolved:</b> Clerk to request further information from the parents before sending on to NNC Cllr Brackenbury</p>
21.11/482	<p><b>To appoint a representative, and a deputy representative to the North Northants Strategic Town &amp; Parish Forum</b></p> <p><b>Resolved:</b> Cllr W Childs nominated as PC representative with Cllr Gardener as Deputy</p>
21.11/483	<p><b>To respond to Operation London Bridge survey</b></p> <p><b>Resolved:</b> Survey responded to</p>
21.11/484	<p><b>Correspondence</b></p> <p>STAUNCH Harper Brook flood resilience project (HBFPR)</p> <p><b>Resolved:</b> STAUNCH – support in principle, HBFPR – to participate in</p>
21.11/485	<p><b>To confirm the date of the next meeting as 19<sup>th</sup> January 2022</b></p> <p><b>Resolved:</b> meeting confirmed as January 19<sup>th</sup> 2022</p>
21.11/486	<p><b>To close the meeting</b></p> <p>The meeting closed at 8.37pm</p>

Signed:

Dated: