

## LOWICK & SLIPTON PARISH COUNCIL

### Minutes of the Meeting held on Wednesday 19<sup>th</sup> January 2022 at 7.00pm at The Germain Rooms Lowick

**Present:** Councillors S Gardner (Vice Chair), D Chipchase, L Blow, D Campden,  
A Fenton, P Anstee

**In attendance:** Mrs N Phillips (Clerk)

<b>22.01/490</b>	<b>To receive and approve apologies for absence</b> Cllr W Child
<b>22.01/491</b>	<b>Public participation session</b> None
<b>22.01/492</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None
<b>22.01/493</b>	<b>To receive and approve for signature the minutes of the meeting held on Wednesday 17<sup>th</sup> November 2021</b> <b>Resolved:</b> Approved and signed by the Vice Chair
<b>22.01/494</b>	<b>To note any matters arising from the minutes not included on this agenda for report only</b>  Slipton school transport – Cllr W Brackenbury has contacted the Education Cabinet Member at NNC on behalf of the residents.  STAUNCH meeting on January 26 <sup>th</sup> inviting Cllrs to attend for an update  Harper Brook Flood resilience project – survey forms returned.
<b>22.01/495</b>	In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place  <b>Resolved:</b> All in agreement
<b>22.01/496</b>	<b>To receive a written report from North Northamptonshire Councillors</b> Report circulated prior to meeting
<b>22.01/497</b>	<b>To receive and approve the Balance of Accounts/Bank Reconciliation</b> <b>Resolved:</b> The balance of accounts and the bank reconciliation were approved and signed by Cllr gardner
<b>22.01/498</b>	<b>To examine and approve the Bank Statements</b>  Bank balance stands at £12358.83 and includes £3137.63 Pocket Park funds.  <b>Resolved:</b> Bank statements approved and signed by Cllr Gardner

22.01/499	<p><b>To approve and authorise payment of the following invoices</b></p> <table border="1" data-bbox="300 224 1501 786"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Item</th> <th>Amount</th> <th>Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100521</td> <td>S Garrett-Harvey</td> <td>Sipton grit bin refill</td> <td>£37.58</td> <td>HA 1980 s185</td> </tr> <tr> <td>100522</td> <td>Inkwell Printing</td> <td>Pocket Park safety sign</td> <td>£30.00</td> <td>LGA 1972 s124</td> </tr> <tr> <td>100523</td> <td>N A Phillips</td> <td>November/December expenses</td> <td>£45.68</td> <td>LGA 1972 s111</td> </tr> <tr> <td>100524</td> <td>N A Phillips</td> <td>January Salary</td> <td>£235.20</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100525</td> <td>N A Phillips</td> <td>Reimbursement website/domain name</td> <td>£103.00</td> <td>LGA 1972 s111</td> </tr> <tr> <td>100526</td> <td>N A Phillips</td> <td>February Salary</td> <td>£235.20</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100527</td> <td>N A Phillips</td> <td>Underpayment of salary in previous months</td> <td>£16.00</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100528</td> <td>N A Phillips</td> <td>Hours owing from 2020/21 (1<sup>st</sup> instalment of 3)</td> <td>£290.17</td> <td>LGA 1972 s112</td> </tr> <tr> <td>100529</td> <td>N A Phillips</td> <td>Hours owing from 2020/21 (2<sup>nd</sup> instalment of 3)</td> <td>£290.17</td> <td>LGA 1972 s112</td> </tr> <tr> <td>DD4</td> <td>SSE</td> <td>Street lighting November 2021</td> <td>£2.36</td> <td>PCA 1957 s3</td> </tr> <tr> <td>DD5</td> <td>SSE</td> <td>Street lighting December 2021</td> <td>£23 35 tbc</td> <td>PCA 1957 s3</td> </tr> <tr> <td>DD6</td> <td>SSE</td> <td>Street lighting January 2022</td> <td>£23 35 tbc</td> <td>PCA 1957 s3</td> </tr> </tbody> </table> <p><b>Resolved:</b> All payments authorised</p>	Cheque	Payee	Item	Amount	Power to Pay	100521	S Garrett-Harvey	Sipton grit bin refill	£37.58	HA 1980 s185	100522	Inkwell Printing	Pocket Park safety sign	£30.00	LGA 1972 s124	100523	N A Phillips	November/December expenses	£45.68	LGA 1972 s111	100524	N A Phillips	January Salary	£235.20	LGA 1972 s112	100525	N A Phillips	Reimbursement website/domain name	£103.00	LGA 1972 s111	100526	N A Phillips	February Salary	£235.20	LGA 1972 s112	100527	N A Phillips	Underpayment of salary in previous months	£16.00	LGA 1972 s112	100528	N A Phillips	Hours owing from 2020/21 (1 <sup>st</sup> instalment of 3)	£290.17	LGA 1972 s112	100529	N A Phillips	Hours owing from 2020/21 (2 <sup>nd</sup> instalment of 3)	£290.17	LGA 1972 s112	DD4	SSE	Street lighting November 2021	£2.36	PCA 1957 s3	DD5	SSE	Street lighting December 2021	£23 35 tbc	PCA 1957 s3	DD6	SSE	Street lighting January 2022	£23 35 tbc	PCA 1957 s3
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22.01/500	<p><b>To note excess hours worked by the Clerk to date this year</b></p> <p><b>Resolved:</b> 7 hours owing to date plus 74.5 from previous year – Clerk to be paid in full by end of the financial year.</p>																																																																	
22.01/501	<p><b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</b></p> <p>NE/21/01779/FUL: Single storey extension to the side and rear of the existing house, with a second storey added to the existing rear building. Replacement of all windows and doors at Peartree Cottage Main Street Slipton NN14 3AS</p> <p>NE/21/01867/TCA: Removal of Christmas tree originally planted in 1987 was to be removed to make way for a planned extension, but it has been damaged by weather, resulting in top 25 feet of the tree being broken off. Root structure of the tree is beginning to impact the boundary wall at 30 Main Street Lowick NN14 3BH</p> <p>NE/21/01805/FUL: Single storey rear extension including demolition of outbuildings at 30 Main Street Lowick NN14 3BH</p> <p><b>Resolved:</b> No objections, Clerk to inform NNC</p>																																																																	
22.01/502	<p><b>To note planning decisions made by NNC</b></p> <p>None received</p>																																																																	
22.01/503	<p><b>To receive an update from Cllr Fenton on The Samuel Pepys Public House</b></p> <p>Update received.</p> <p><b>Resolved:</b> No action required by the Parish Council at this stage.</p>																																																																	
22.01/504	<p><b>To note that the weekly safety checks of the Pocket Park equipment are carried out</b></p> <p>Weekly safety checks have been carried out by Cllr Chipchase. Cllr Gardner to speak to Drayton Estate about possible help with cleaning the safety matting</p>																																																																	
22.01/505	<p><b>To note the weekly checks of the defibrillators are carried out</b></p> <p><b>Resolved:</b> All checks carried out by Cllr Fenton and Cllr Blow.</p>																																																																	

22.01/506	<p><b>To receive an update from Cllr Campden on repairs to the benches</b></p> <p><b>Resolved:</b> Cllrs Campden and Gardner to carry out the work once the weather improves</p>
22.0 1/507	<p><b>To approve and adopt a plan to enable L&amp;S PC to meet the requirements of the Environment Policy.</b></p> <p><b>Resolved:</b> Clerk requested more time to work on this and to bring back to the March meeting.</p>
22.01/508	<p><b>To receive an update on plans for marking The Queen's Jubilee in June 2022</b></p> <p>Expressions of interest in holding street party in Robbs Lane or afternoon tea at the rear of the Germain Rooms received from residents, with a street party at Slipton.</p> <p><b>Resolved:</b> No further information on planting a willow tunnel – Cllr Gardner to follow up. Residents to organise own events – Clerk to inform residents.</p>
22.01/509	<p><b>To give consideration to the current state of the Slipton War memorial and to resolve what action if any to be taken</b></p> <p><b>Resolved:</b> Quote for £1540.00 plus VAT received. No person or organisation appears to have custodianship of the war memorial. Clerk to apply for grants.</p>
22.01/510	<p><b>To engage with the Northants CALC Asset Mapping Project (AMP) and to appoint an AMP working group comprising the clerk and 2 councillors</b></p> <p><b>Resolved:</b> Agreed – Cllrs Gardner and Anstee to form working group with the Clerk. Clerk to inform NCALC.</p>
22.01/511	<p><b>To resolve a reply to the North Northamptonshire Draft Statement of Community Involvement (SCI)</b></p> <p><b>Resolved:</b> Clerk to submit a reply reflecting the PCs wishes for consultation to remain as at present.</p>
22.01/512	<p><b>Tonote a letter sent to T Pursglove MP requesting his support with obtaining the legal power for a Parish Council to meet remotely</b></p> <p><b>Resolved:</b> Letter sent and a reply received confirming support.</p>
22.01/513	<p><b>To consider a request that the Recreation Field and Pocket Park be used to hold the Lowick Fete</b></p> <p><b>Resolved:</b> Request granted with proviso that suitable insurance is in place as the PCs insurance will only cover it if the PC is the sole organiser.</p>
22.01/514	<p><b>Correspondence</b></p> <p>None</p>
22.01/515	<p><b>To confirm the date of the next meeting as 16<sup>th</sup> March 2022</b></p> <p><b>Resolved:</b> meeting confirmed as March 16<sup>th</sup> 2022</p>
22.01/516	<p><b>To close the meeting</b></p> <p>The meeting closed at 19.40pm</p>

Signed:

Dated: