

LOWICK & SLIPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 15th March 2023 at 7.00pm at The Germain Rooms Lowick

Present: Councillors S Gardner (Vice Chair), A Fenton, L Blow, D Campden, D Chipchase

In attendance: 1 x member of public

23.03/714	To receive and approve apologies for absence. P Anstee, W Childs, Unitary Cllr G Shacklock, N A Phillips (Clerk)			
	Meeting chaired by Cllr Gardner due to Cllr Childs absense			
23.03/715	Public participation session None			
23.03/716	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None			
23.03/717	To receive and approve for signature the minutes of the meeting held on Wednesday 1st January 2023 Resolved: Approved, and signed by the Vice Chair			
23.03/718	To note any matters arising from the minutes not included on this agenda for report only. None			
23.03/719	To receive a report from North Northamptonshire Councillors None			
23.03/720	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: approved and signed by Cllr Gardner			
23.03/721	To examine and approve the Bank Statements Bank balance stands at £11894.99 and includes £3628.96 Pocket Park funds. Resolved: Approved and signed by the Vice Chair			
23.03/722	To approve and authorise payment of the following invoices (**payments made before meeting)			
	Cheque	Payee	Item (*VAT @ 5 or 20%)	Amount
	100564	Wellers Hedleys	Land Registration (Pocket Park)	£573.60
	100565	N A Phillips	January expenses	£43.26
	100566	N A Phillips	March Salary	£308.25
	100565	N A Phillips	February/March expenses	£TBC
	100567	Eon Energy Solutions	Slipton streetlight installation	£692.32
	100568	NARCRE	Membership 2023/2024	£40.00
	DD1	Salix Finance	8th installment loan	£1,000.00
	DD2	SSE	Unmetered supply March 2022	£TBC
	100569	Germain Rooms	Room Hire 2022/23	£TBC
	DD3	SSE	Unmetered supply April 2023	£TBC
	100570	N A Phillips	April Salary	£TBC
	Resolved: All payments authorised – cheques signed by Cllrs Gardner.			
23.03/723	To note submission of the VAT claim for the period 01.03.2022 – 28.02.2023 Resolved: Noted			

23.03/724	<p>To note the findings of the half yearly internal finance checks</p> <p>Resolved: to be carried out by Cllr Fenton and noted at the May meeting</p>
23.03/725	<p>To note the budget review and make any adjustments necessary</p> <p>Resolved: £173.00 to be taken from undesignated reserves to make up the budget shortfall. Excess monies remaining in budget pots to be moved to cover deficits in other areas. Due to having worked less hours than contracted for the Clerk has taken a reduced salary (minus 8 hours) to cover part of the shortfall in salary costs.</p>
23.03/726	<p>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</p> <p>Resolved: No applications received, no action needed</p>
23.03/727	<p>To note planning decisions made by North Northamptonshire Council</p> <p>None received.</p>
23.03/728	<p>To note that the weekly safety checks of the Pocket Park Equipment are carried out.</p> <p>Checks have been carried out by Cllr Chipchase.</p> <p>Resolved: Checks noted</p>
23.03/729	<p>To note that the weekly checks of the defibrillators are carried out.</p> <p>Checks carried out by Cllrs Blow and Fenton.</p> <p>Resolved: Checks noted.</p>
23.03/730	<p>To discuss any highways, or rights of way issues and to resolve what action to be taken.</p> <p>Resolved: to support letter of complaint made by Lowick resident to County Highways re the unsafe condition of the A6116. Clerk to action.</p>
23.03/731	<p>To receive an update on the missing streetlamp at Slipton and to resolve what action to be taken.</p> <p>Resolved: Streetlight now reinstated on post on opposite side of the road from the original – no further action needed.</p> <p>Clerk to chase up Eon for repair to Slipton No 8 lamp as always on.</p> <p>Eon to be contracted to carry out electrical testing as per their quote of 16.01.2023 – Clerk to arrange.</p>
23.03/732	<p>To receive an update on the installation of traffic calming measures at Slipton including funding</p> <p>Resolved: Nothing heard from County Highways – grant of £5000 to be applied for towards costs – Clerk to action.</p>
23.03/733	<p>To discuss plans for marking the coronation of King Charles III in May 2023</p> <p>Resolved: £1000 grant money received, to be split 2/3 to Lowick for refreshments etc. and 1/3 reserved for Slipton once confirmation of events received, otherwise balance to be used at Lowick with Slipton residents to be invited to the celebrations.</p>
23.03/734	<p>To discuss a request from residents' for the installation of additional dog waste bins, and anti-fouling signage.</p> <p>Resolved: To request NNC Dog Warden to erect additional signage – Clerk to action</p>

23.03/735	<p>To discuss whether a Parish Emergency Plan should be developed</p> <p>Resolved: To bring back to the May meeting. Martin's Law will be taken into account when the Country Fair Risk Assessments are drawn up by the organisers.</p>
23.03/736	<p>To approve and adopt the Scheme of Delegation</p> <p>Resolved: To bring back to the May meeting.</p>
23.03/737	<p>To approve and adopt the Social media Policy</p> <p>Resolved: Approved and adopted</p>
23.03/738	<p>To approve the Website Accessibility Statement</p> <p>Resolved: Approved and adopted</p>
23.03/739	<p>To note feedback from the Clerk on the recent community health & wellbeing event for Councillors</p> <p>Resolved: To bring back to the May meeting</p>
23.03/740	<p>To approve the draft copy of the Recreation Field & Pocket Park Governing document</p> <p>Resolved: To bring back to the May meeting Confirmation of the land being registered with the Land Registry received.</p>
23.03/741	<p>To confirm the use of the Pocket Park on June 4th 2023 for the Lowick Country fair and Car rally</p> <p>Resolved: Use of Recreation Field confirmed – it will be used purely for stalls and evening entertainment and not host the car rally</p>
23.03/742	<p>Correspondence East Northants Local Plan Part 2 Proposed Modifications consultation</p> <p>Resolved: all circulated via the Friday email</p>
23.03/743	<p>To confirm the date, time and venue of the Annual Parish Meeting</p> <p>Resolved: Meeting to be held on May 17th 2023 at 6.45pm</p>
23.03/744	<p>To confirm the date of the next meeting as 17th May 2023</p> <p>Resolved: Date confirmed</p>
23.03/745	<p>To close the meeting</p> <p>The meeting closed at 19.41 pm</p>

Signed:

Dated: