

LOWICK & SLIPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 5th October 2022 at 7.00pm at The Germain Rooms Lowick

Present: Councillors S Gardner (Vice Chair), A Fenton, D Chipchase, L Blow, D Campden
In attendance: Mrs N Phillips (Clerk)

| This meeting replaces the one scheduled for Wednesday September 21st which was cancelled due to the death of The Queen | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 22.10/639 | To receive and approve apologies for absence P Anstee (prior engagement), W Childs (delayed by traffic) - accepted | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22.10/640 | Public participation session None | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22.10/641 | To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22.10/642 | To receive and approve for signature the minutes of the meeting held on Wednesday 20th July 2022 Resolved: To amend to show Cllr D Camden present at the meeting. Approved, and signed by the Vice Chair | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22.10/643 | To note any matters arising from the minutes not included on this agenda for report only None | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22.10/644 | To receive a report from North Northamptonshire Councillors None | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22.10/645 | To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: approved and signed by Cllr Gardner | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22.10/646 | To examine and approve the Bank Statements Bank balance stands at £15362.60 and includes £3546.62 Pocket Park funds. Resolved: Approved and signed by Cllr Gardner | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22.10/647 | To approve and authorise payment of the following invoices (**payments made before meeting) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Cheque</th> <th style="width: 15%;">Payee</th> <th style="width: 30%;">Item (*VAT @ 5 or 20%)</th> <th style="width: 10%;">Amount</th> <th style="width: 35%;">Power to Pay</th> </tr> </thead> <tbody> <tr> <td>100548</td> <td>N A Phillips</td> <td>July expenses</td> <td style="text-align: right;">£29.81</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>100549</td> <td>N A Phillips</td> <td>September Salary</td> <td style="text-align: right;">£285.75</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100550</td> <td>N A Phillips</td> <td>October Salary</td> <td style="text-align: right;">£285.75</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100548</td> <td>N A Phillips</td> <td>August expenses</td> <td style="text-align: right;">£14.25</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>DD7</td> <td>Salix Finance</td> <td>5th installment loan</td> <td style="text-align: right;">£1,000.00</td> <td>PCA 1957 s3</td> </tr> <tr> <td>DD8</td> <td>SSE</td> <td>Unmetered supply August 2022 *</td> <td style="text-align: center;">£TBC</td> <td>PCA 1957 s3</td> </tr> <tr> <td>DD9</td> <td>SSE</td> <td>Unmetered supply September 2022*</td> <td style="text-align: center;">£TBC</td> <td>PCA 1957 s3</td> </tr> <tr> <td>DD10</td> <td>SSE</td> <td>Unmetered supply October 2022*</td> <td style="text-align: center;">£TBC</td> <td>PCA 1957 s3</td> </tr> <tr> <td>100551</td> <td>N A Phillips</td> <td>Items for marking the death of The Queen</td> <td style="text-align: right;">£45.00</td> <td>LGA 1972 s 112</td> </tr> <tr> <td>100552</td> <td>N A Phillips</td> <td>September expenses</td> <td style="text-align: right;">£46.18</td> <td>LGA 1972 s 111</td> </tr> </tbody> </table> | Cheque | Payee | Item (*VAT @ 5 or 20%) | Amount | Power to Pay | 100548 | N A Phillips | July expenses | £29.81 | LGA 1972 s 111 | 100549 | N A Phillips | September Salary | £285.75 | LGA 1972 s 112 | 100550 | N A Phillips | October Salary | £285.75 | LGA 1972 s 112 | 100548 | N A Phillips | August expenses | £14.25 | LGA 1972 s 111 | DD7 | Salix Finance | 5th installment loan | £1,000.00 | PCA 1957 s3 | DD8 | SSE | Unmetered supply August 2022 * | £TBC | PCA 1957 s3 | DD9 | SSE | Unmetered supply September 2022* | £TBC | PCA 1957 s3 | DD10 | SSE | Unmetered supply October 2022* | £TBC | PCA 1957 s3 | 100551 | N A Phillips | Items for marking the death of The Queen | £45.00 | LGA 1972 s 112 | 100552 | N A Phillips | September expenses | £46.18 | LGA 1972 s 111 |
| Cheque | Payee | Item (*VAT @ 5 or 20%) | Amount | Power to Pay | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100548 | N A Phillips | July expenses | £29.81 | LGA 1972 s 111 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100549 | N A Phillips | September Salary | £285.75 | LGA 1972 s 112 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100550 | N A Phillips | October Salary | £285.75 | LGA 1972 s 112 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100548 | N A Phillips | August expenses | £14.25 | LGA 1972 s 111 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DD7 | Salix Finance | 5th installment loan | £1,000.00 | PCA 1957 s3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DD8 | SSE | Unmetered supply August 2022 * | £TBC | PCA 1957 s3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DD9 | SSE | Unmetered supply September 2022* | £TBC | PCA 1957 s3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DD10 | SSE | Unmetered supply October 2022* | £TBC | PCA 1957 s3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100551 | N A Phillips | Items for marking the death of The Queen | £45.00 | LGA 1972 s 112 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 100552 | N A Phillips | September expenses | £46.18 | LGA 1972 s 111 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Resolved: All payments authorised – chqs signed by Cllrs Childs and Gardner. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| 22.10/648 | <p>To review the budget for the current year and make any adjustments necessary</p> <p>Resolved: Adjustments made – budget v2 accepted</p> |
| 22.10/649 | <p>To note the results of the half yearly internal finance checks carried out by Cllr A Fenton</p> <p>Resolved: Checks carried out – all in order</p> |
| 22.10/650 | <p>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by East Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</p> <p>Resolved: No applications</p> |
| 22.10/651 | <p>To note planning decisions made by ENC</p> <p>None</p> |
| 22.10/652 | <p>To receive an update from the Clerk on NNC response to letters raising questions about planning decisions</p> <p>Despite several emails no answer other than an acknowledgement and saying the matter would be looked in to</p> <p>Resolved: Clerk to chase up</p> |
| 22.10/653 | <p>To note that the weekly safety checks of the Pocket Park Equipment are carried out.</p> <p>Checks have been carried out by Cllr Chipchase</p> <p>Resolved: Checks noted</p> |
| 22.10/654 | <p>To note that the weekly checks of the defibrillators are carried out</p> <p>Checks carried out by Cllrs Blow and Fenton. Slipton defib recalled for an update but now returned and back in situ.</p> <p>Resolved: Checks noted.</p> |
| 22.10/655 | <p>To discuss any highways, or rights of way issues and to resolve what action to be taken</p> <p>None</p> <p>Resolved: No action needed</p> |
| 22.10/656 | <p>To receive an update on the missing street lamp at Slipton and to resolve what action to be taken</p> <p>Three attempts to get quotes but none received yet</p> <p>Resolved: Clerk to continue to work on this</p> |
| 22.10/657 | <p>To receive an update on the installation of traffic calming measures at Slipton including funding</p> <p>Grant form partially completed</p> <p>Resolved: Clerk to complete grant application form for £5000 and continue to liaise with Highways</p> |
| 22.10/658 | <p>To resolve to accept NACRE's offer of assistance with producing a governing document for the Pocket Park at a cost not to exceed £500</p> <p>Resolved: All in favour</p> |

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| 22.10/659 | To resolve to remain in the SAAA scheme (external audit) Resolved: All in favour |
| 22.10/660 | To pass a resolution to sign up to the civility and respect pledge Resolved: All in favour |
| 22.10/661 | To approve and adopt the Dignity at Work Policy Resolved: All in favour |
| | Cllr Childs entered the meeting at 7.20pm |
| 22.10/662 | To confirm arrangements for the laying of the Poppy Wreaths for Remembrance Day Resolved: Cllr Anstee at Slipton and either Cllr Childs or Gardner at Lowick. Clerk to order wreaths and deliver to wreath layers |
| 22.10/663 | To note the arrangements made to mark the death of Queen Elizabeth II Resolved: Arrangements noted and filed for future reference, Clerk to restock Operation London Bridge items as necessary. Condolence Books to be sent to the County Archive. Clerk thanked for her work. |
| 22.10/664 | To discuss the proposals by village residents to plant trees as part of The Queen's Green Canopy, and to resolve what action to be taken Resolved: To accept the proposals and the conditions imposed by NNC subject to this Council having sufficient public liability insurance in place, that the trees are of a suitable size for the proposed locations and on size appropriate rootstock, and that a copy of the letter/phone conversation between the organiser and County is passed to the Clerk to keep on file. Any trees planted in the Pocket Park must be in consultation with the Council with trees planted inside the park and not on the verge fronting it because of issues with vehicles parking in that area. Clerk to write to the organiser. Clerk to forward copy of the Council's insurance policy to Cllr Gardner for checking. |
| 22.10/665 | Correspondence Resolved: all circulated via the Friday email |
| 22.10/666 | To confirm the date of the next meeting as 16th November 2022 Resolved: Date confirmed with the Pocket Park meeting taking place at 6.45pm followed at 7.00pm by the Parish Council meeting |
| 22.10/667 | To close the meeting The meeting closed at 7.45 pm |

Signed:

Dated:

