

LOWICK & SLIPTON PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Wednesday 19th July 2023 at 7.00pm at The Germain Rooms Lowick

Present: Councillors W Childs (Chair), S Gardner, D Campden, L Blow, C Bithray

In attendance: Mrs N Phillips (Clerk). 1 x member of public

23.07/790	To receive and approve apologies for absence Cllr D Chipchase				
23.07/791	Public participation session None				
23.07/792	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda. None				
23.07/793	To co-opt Sean Barton to Lowick & Slipton PC Resolved: Sean Barton co-opted to represent Slipton Ward				
23.07/794	To receive and approve for signature the minutes of the meeting held on Wednesday 17th May 2023 Resolved: Approved and signed by the Chair				
23.07/795	To note any matters arising from the minutes not included on this agenda for report only None				
23.07/796	To receive a report from North Northamptonshire Council None				
23.07/797	To finalise Councillor's roles and responsibilities Cllr Barton to be responsible for the Slipton noticeboard, and to carry out Internal Finance Controls				
23.07/798	To receive and approve the Balance of Accounts/Bank Reconciliation Resolved: The balance of accounts and the bank reconciliation were approved and signed by Cllr Childs				
23.07/799	To examine and approve the Bank Statements Bank balance stands at £16943.34 and includes £3470.56 Pocket Park funds. Resolved: Bank statements approved and signed by Cllr Childs				
23.07/800	To approve and authorise payment of the following invoices				
	Cheque	Payee	Item	Amount	Power to Pay
	BAC5	M Morris	reimbursement for Pocket Park docs postage	£2.40	LGA 1972 s124
	100579	L Blow	reimbursement for defib security tabs	£14.69	PHA 1936 s234
	100580	N A Phillips	May expenses	£36.19	LGA 1972 s111
	BAC6	Northamptonshire ACRE	Pocket park Governing document*	£360.00	LGA 1972 s124
	BAC7	Wicksteeds	Annual inspection of playground*	£158.40	LGA 1972 s124
	100581	N A Phillips	July salary	£TBC	LGA 1972 s 112
	100580	N A Phillips	June expenses	£18.77	LGA 1972 s111
	100582	Eon Energy Solutions	Streetlight maint 01.04.2023 - 30.06.2023*	£60.00	PCA 1936 s3

	100583	N A Phillips	August Salary	£TBC	LGA 1972 s 112
	DD5	SSE	Unmetered supply June 2023 *	£2.38	PCA 1936 s3
	100580	N A Phillips	25% contribution to Microsoft office 365	£19.99	LGA 1972 s 111
	DD6	ICO	Data Controller registration	£35.00	LGA 1972 s 111
	DD7	SSE	Unmetered supply July 2023*	£TBC	PCA 1936 s3
	DD8	SSE	Unmetered supply August 2023*	£TBC	PCA 1936 s3
	DD9	HMRC	Clerks July Tax	£TBC	LGA 1972 s 112
	DD9	HMRC	Clerks August Tax	£TBC	LGA 1972 s 112
	Resolved: All payments authorised				
23.07/801	To review the budget and make any adjustments necessary.				
	Resolved: All in order no adjustments needed at the stage				
23.07/802	To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.				
	None received				
23.07/803	To note response to applications received and reviewed between meetings				
	NE/23/00501/FUL – Installation of temporary felt roof covering to the nave, south aisle and south transept roofs at St Peters parish Church main Street Lowick NN14 3BH – no objections so no response made				
23.07/804	To note planning decisions made by NNC				
	None received				
23.07/805	To note that planning application NE/22/01409/FUL has gone to appeal, and to resolve any additional comments to be submitted				
	Resolved: To review original comments and submit resident's concerns around the issues of vehicle movements and road narrowing if not previously included				
23.07/806	To note the current state of the Samuel Pepys and resolve what action, if any, to be taken				
	Resolved: Clerk requested photographic evidence of the issues raised which will be forwarded on to the Environmental health Department at NNC.				
23.07/807	To note that the weekly safety checks of the Pocket Park Equipment are carried out.				
	Resolved: Checks carried out by Cllr Chipchase				
23.07/808	To note that the weekly checks of the defibrillators are carried out				
	Resolved: Checks carried out by Cllrs Blow and Bithray				
23.07/809	To discuss any highways, or rights of way issues and to resolve what action to be taken				
	Resolved: To continue to lobby County Highways re current state of the A6116				
23.07/810	To note any issues concerning streetlighting				
	Resolved: No issues reported				
23.07/811	To discuss possible traffic calming measures at Slipton including funding				
	Resolved: Consultation with adjacent landowners required for Highways License, Clerk to submit grant application for £5000 for gates for Slipton Lane				
23.07/812	To discuss the way forward regarding appointing a Flood Warden				
	Resolved: Cllr Blow to talk to contact who may take on the role, Cllr Blow to send photos of drain which blocks to the Clerk, along the what3words coordinates to be forwarded to NNC to request consideration be given to installing a new drain				

23.07/813	To review the Financial Risk Assessment Resolved: Reviewed and approved
23.07/814	To approve and adopt the Website Management Policy Resolved: Approved and approved
23.07/815	To approve and adopt the Small Grants Policy Resolved: Approved and approved
23.07/816	To resolve if L&SPC should participate in the 80th Anniversary of the D-Day Landing commemorations. Resolved: All Councillors to view documentation and bring thoughts back to the September meeting
23.07/817	To respond to the Local Government Boundary Review consultations Resolved: No objections to suggested changes so no response made
23.07/818	To engage with CommMini Bus to explore community transport, and to appoint a co-ordinator Resolved: It being felt that there would be little use of this service, no action to be taken
23.07/820	To resolve what action to be taken when the current fixed rate streetlighting tariff ends Resolved: To keep an eye on rates and taking on a fixed rate contract only if prices have stabilised.
23.07/821	Correspondence Resolved: SSE – change of name and invoicing style. T Pursglove MP – resident's surgery information, to go on the noticeboards
23.07/822	To confirm the date of the next meeting as 20th September 2023 Resolved: Date confirmed with the Pocket Park meeting taking place at 6.45pm followed at 7.00pm by the Parish Council meeting
23.05/789	To close the meeting The meeting closed at 19.58pm

Signed:

Dated: