

## LOWICK & SLIPTON PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Wednesday 15<sup>th</sup> November 2023 at 7.00pm at The Germain Rooms Lowick

**Present:** Councillors W Childs (Chair), S Gardner (Vice Chair), D Chipchase, S Barton, D Campden, C Bithray (arrived at 7.30)

**In attendance:** Mrs N Phillips (Clerk). one member of public, Ed Smith (Drayton Estates)

<b>23.11/856</b>	<b>To receive and approve apologies for absence</b> L Blow, C Bithray – late arriving				
<b>23.11/857</b>	<b>Public participation session</b> Request for traffic calming measures from member of public who then left the meeting. E Smith addressed the meeting on flood prevention and answered questions on rats, and then left the meeting.				
<b>23.11/858</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None				
<b>23.11/859</b>	<b>To receive and approve for signature the minutes of the meeting held on Wednesday 20<sup>th</sup> September 2023</b> <b>Resolved:</b> Approved and signed by the Chair				
<b>23.11/860</b>	<b>To note any matters arising from the minutes not included on this agenda for report only</b> None				
<b>23.11/861</b>	<b>To receive a report from North Northamptonshire Council</b> None				
<b>23.11/862</b>	<b>To receive and approve the Balance of Accounts/Bank Reconciliation</b> <b>Resolved:</b> The balance of accounts and the bank reconciliation were approved.				
<b>23.11/863</b>	<b>To examine and approve the Bank Statements</b> Bank balance at 30.10.2023 of £34110.90 including £184750.56 Pocket Park funds. <b>Resolved:</b> Bank statements examined and approved				
<b>23.11/864</b>	<b>To approve and authorise payment of the following invoices</b>				
	<b>Cheque</b>	<b>Payee</b>	<b>Item</b>	<b>Amount * incs VAT</b>	<b>Power to Pay</b>
	100589	N A Phillips	September expenses	£26.93	LGA 1972 s111
	BAC 9	NNC	Uncontested Election fee from 2021	£64.06	RPA 1983 s37
	BAC10	Eon Energy Solutions	Streetlight maint 01.07.2023 - 30.09.2023	£60.00*	PCA 1936 s3
	BAC 11	N A Phillips	Reimbursement for flood warden gear (BACA)	£103.12*	PHA 1936 s234
	100589	N A Phillips	October expenses	£24.93	LGA 1972 s 111
	100590	N A Phillips	November Salary less tax	£493.88	LGA 1972 s 112
	DD14	HMRC	Clerk's November Tax	TBC	LGA 1972 s 112
	100591	N A Phillips	December Salary less tax	£336.38	LGA 1972 s 112
	DD14	HMRC	Clerk's December Tax	TBC	LGA 1972 s 112
	DD15	SSE	Unmetered supply November 2023	TBC*	PCA 1936 s3
	DD16	SSE	Unmetered supply December 2023	TBC*	PCA 1936 s3
	BAC 12	Spanglefish	1 yr website + domain name	£108.00*	LGA 1972 s 111
	BAC 13	Glasdon	Village gates	TBC*	LG&RA 1997 s 30
	Bac 14	E M Pell	Gate installation	TBC*	LG&RA 1997 s 30

	<b>Resolved:</b> Payments authorised – cheques signed by Cllrs Childs and Gardner
23.11/865	<b>To review the budget and make any adjustments necessary.</b> <b>Resolved:</b> No adjustments needed
23.11/866	<b>To set the budget for the year 2024/2025</b> <b>Resolved:</b> Budget of £11620 set
23.11/867	<b>To set the precept for the year 2024/2025</b> <b>Resolved:</b> Precept of £ 11620 set
23.11/868	<b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</b> NE/22/00151/FUL <b>Resolved:</b> No additional comments at this stage
23.11/869	<b>To note response to applications received and reviewed between meetings</b> None
23.11/870	<b>To note planning decisions made by NNC</b> None received
23.11/871	<b>To note action taken over residents' complaints about rats</b> <b>Resolved:</b> Advice sought from NNC and passed on to residents.
23.11/872	<b>To note that the weekly safety checks of the Pocket Park Equipment are carried out.</b> <b>Resolved:</b> Checks carried out by Cllr Chipchase – no new issues. Cllrs to meet at 10.00am Sunday November 19 <sup>th</sup> to review condition of climbing item. Pocket Park signage review carried out by Cllr Gardner – Clerk to design new signage to replace existing array of laminated posters and to seek quotes.
23.11/873	<b>To note that the weekly checks of the defibrillators are carried out</b> <b>Resolved:</b> Checks carried out by Cllrs Blow and Bithray. See Item 880 re work needed to Lowick phone box.
23.11/874	<b>To discuss any highways, or rights of way issues and to resolve what action to be taken</b> <b>Resolved:</b> Speed limit now in place on A6116 due to road condition. Clerk requested to write to Planning Authority raising concerns over reversing traffic from new properties on the Samuel Pepys site at Slipton.
23.11/875	<b>To note any issues concerning streetlighting</b> <b>Resolved:</b> No issues reported to the Clerk.
23.11/876	<b>To receive an update on traffic calming measures.</b> <b>Resolved:</b> Grant of £5000 received and gates for Slipton lane on order. Funding for Lowick traffic calming and Sudborough Lane Slipton to be applied.
23.11/877	<b>To receive a report from Adam Hughes, Flood Warden</b> <b>Resolved:</b> Hi-vis waterproofs and head torch provided. Update on drains.
23.11/878	<b>To discuss participation in the 80<sup>th</sup> Anniversary of the D-Day Landing commemorations.</b> <b>Resolved:</b> Cllr Gardner to talk to residents re possible event.
23.11/879	<b>To receive feedback on the laying of poppy wreaths to mark Remembrance Day</b> <b>Resolved:</b> Wreaths laid during Remembrance Services at both churches.

23.11/880	<p><b>To note any issues with the Council's assets and to resolve what action, if any, to be taken</b></p> <p><b>Resolved:</b> Work needed to Lowick BT kiosk – Clerk to seek quotes from B Mills</p>
23.11/881	<p><b>To resolve to appoint a contractor to install disabled access to the Pocket Park that is compliant with present day requirements</b></p> <p><b>Resolved:</b> Colson &amp; Loaring to be appointed to carry out the work at their quoted price of £5500 – Clerk to liaise with contractor.</p>
23.11/881 (a)	<p><b>To resolve to appoint a contractor to replace safety surfaces, as well as install a pathway from the disabled ramp at the Pocket Park to enable access to all play equipment</b></p> <p><b>Resolved:</b> Wicksteed leisure to be appointed to carry out the work at their quoted price of £17145.25 – Clerk to liaise with contractor.</p>
23.11/882	<p><b>To resolve to appoint a contractor to carry out work to the Pocket Park trees</b></p> <p><b>Resolved:</b> Crimson Tree Services to be appointed to carry out work to trees in the play area. Additional advice and quotes to be sought before making a decision on work to trees suffering from Ash Die-Back. R Peace to undertake tree survey at her quoted price of £250.00.</p>
23.11/883	<p><b>Correspondence</b></p> <p><b>Resolved:</b> Barclays – ongoing with all information requested provided but emails/letters still being received threatening to close our accounts, this despite phone conversations saying that everything is in place. Clerk to raise complaint if issue not resolved and further correspondence received.</p> <p>Community Pay Back looking for volunteering opportunities – it was resolved not to participate with this.</p>
23.11/884	<p><b>To confirm the date of the next meeting as 17<sup>th</sup> January 2024</b></p> <p><b>Resolved:</b> Date confirmed with the Pocket Park meeting taking place at 6.45pm followed at 7.00pm by the Parish Council meeting</p>
23.11/855	<p><b>To close the meeting</b></p> <p>The meeting closed at 8.30pm.</p>

Signed:

Dated: