

## LOWICK & SLIPTON PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Wednesday 17<sup>th</sup> January 2024 at 7.00pm at The Germain Rooms Lowick

**Present:** Councillors W Childs (Chair), S Gardner (Vice Chair), D Chipchase, D Campden,  
C Bithray, L Blow

**In attendance:** Mrs N Phillips (Clerk). A Hughes (Flood Warden)

24.01/894	<b>To receive and approve apologies for absence</b> S Barton, L Blow – unavoidable detained (arrived 19.07pm)			
24.01/895	<b>Public participation session</b> None			
	<b>Item 24.01.915 discussed at this point to allow A Hughes to leave meeting</b>			
24.01/915	<b>To receive a report from Adam Hughes, Flood Warden</b> <b>Resolved:</b> Heavy rain on 02.01.2024 caused some flooding issues to properties although no water entered houses. A Hughes to put together a simple flood action plan, funding to get the state of the culvert checked to be sought, funding to be sought from RAIN for the provision of flood prevention tools – storage location to be identified. Residents to be encouraged to report issues with drains to NCC via FixMyStreet when they occur.			
	<b>A Hughes left the meeting</b>			
24.01/896	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None			
24.01/897	<b>To receive and approve for signature the minutes of the meeting held on Wednesday 17<sup>th</sup> November 2023</b> <b>Resolved:</b> Approved and signed by the Chair			
24.01/898	<b>To note any matters arising from the minutes not included on this agenda for report only</b> Issues with Lowick ex BT Kiosk resolved (see item 23.11/873)			
24.01/899	<b>To receive and approve for signature the minutes of the meeting held on Wednesday 6<sup>th</sup> December 2023</b> <b>Resolved:</b> Approved and signed by the Chair			
24.01/900	<b>To note any matters arising from the minutes not included on this agenda for report only</b> None			
24.01/901	<b>To receive a report from North Northamptonshire Council</b> None			
24.01/902	<b>To receive and approve the Balance of Accounts/Bank Reconciliation</b> <b>Resolved:</b> The balance of accounts and the bank reconciliation were approved.			
24.01/903	<b>To examine and approve the Bank Statements</b> Bank balance at 09.01.2024 of £33100.23 including £17800.56 Pocket Park funds. <b>Resolved:</b> Bank statements examined and approved			
24.01/904	<b>To approve and authorise payment of the following invoices</b>			
	Cheque	Payee	Item	Amount * incs VAT
				Power to Pay

	100592	N A Phillips	November expenses	£38.20	LGA 1972 s111
	BAC 14	Eon Energy Solutions	Streetlight maint 01.10.2023 - 30.12.2023	£60.00	PCA 1957 s3
	BAC 15	Crimson leaf Tree Care	Work to Pocket Park Trees	£700.00	LGA 1972 s 124
	100592	N A Phillips	December expenses	£22.50	LGA 1972 s 111
	BAC 16	Plexus Media	1 year website/domain name	£108.00	LGA 1972 s 111
	BAC 17	Rebecca Peace	Tree Survey Pocket Park	£250.00	LGA 1972 s 124
	100593	N A Phillips	January Salary	£330.78	LGA 1972 s 112
	DD17	HMRC	January tax	£5.60	LGA 1972 s 112
	100594	N A Phillips	February Salary	£TBC	LGA 1972 s 112
	DD18	SSE	Unmetered supply January 2024	£TBC	PCA 1957 s3
	DD19	SSE	Unmetered supply February 2024	£TBC	PCA 1957 s3
	DD17	HMRC	February tax	£TBC	LGA 1972 s 112
	<b>Resolved:</b> Payments authorised – cheques signed by Cllrs Childs and the Clerk, bank transfers set up by the Clerk and authorised by Cllr Gardener				
<b>24.01/905</b>	<b>To review the budget and make any adjustments necessary.</b> <b>Resolved:</b> No adjustments needed				
<b>24.01/906</b>	<b>To consider and resolve the council's response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</b> NE/22/00151/FUL <b>Resolved:</b> No additional comments at this stage				
<b>24.01/907</b>	<b>To note response to applications received and reviewed between meetings</b> None				
<b>24.01/908</b>	<b>To note planning decisions made by NNC</b> NE/22/01139/FUL withdrawn				
<b>24.01/909</b>	<b>To note that the weekly safety checks of the Pocket Park Equipment are carried out.</b> <b>Resolved:</b> Checks carried out by Cllr Chipchase – no new issues.				
<b>24.01/910</b>	<b>To note that the weekly checks of the defibrillators are carried out</b> <b>Resolved:</b> Checks carried out by Cllrs Blow and Bithray – no issues.				
<b>24.01/911</b>	<b>To discuss any highways, or rights of way issues and to resolve what action to be taken</b> <b>Resolved:</b> Clerk to report issues around potholes on Main Street, raised by resident, to FixMyStreet. Resident advised that it is possible for highways faults to be reported directly as it may be quicker than going through the Council. No response to letter to planning department re concerns about vehicles reversing out into traffic from properties on Samuel Pepys site at Slipton				
<b>24.01/912</b>	<b>To note any issues concerning streetlighting</b> <b>Resolved:</b> No issues reported to the Clerk.				
<b>24.01/913</b>	<b>To note any issues with the Council's assets, and to resolve what action, if any, to be taken</b> <b>Resolved:</b> Parish Council maintained grit bins to be checked for supplies				
<b>24.01/914</b>	<b>To receive an update on traffic calming measures.</b> <b>Resolved:</b> Gates received and being stored by Cllr Barton, installation date to be advised by contractor				
<b>24.01/915</b>	<b>To receive a report from Adam Hughes, Flood Warden – discussed earlier</b>				

24.01/915a	<p><b>To discuss participation in the 80<sup>th</sup> Anniversary of the D-Day Landing commemorations.</b></p> <p><b>Resolved:</b> Joint Lowick &amp; Slipton event, possibly a street party. Cllr Blow to talk with possible organisers, Clerk to investigate funding and apply for grant funding.</p>
24.01/916	<p><b>To receive feedback on work at the Pocket Park</b></p> <p><b>Resolved:</b> Installation of disabled ramp scheduled to commence on January 29<sup>th</sup> – delayed because of waterlogged ground, safety surface work will commence after the ramp is installed. Tree work carried out as requested.</p>
24.01/917	<p><b>To receive the results of the tree survey and plan for any work required</b></p> <p><b>Resolved:</b> Remove ash tree nearest to play equipment in the next financial year but monitor the others for deterioration over next 12 months. Clerk to instruct Crimson Tree Services to undertake work.</p>
24.01/918	<p><b>Correspondence</b></p> <p><b>Resolved:</b> Barclays – now sending letters that they cannot make the mandate change as we have no bank account with them – Clerk has spoken to them by phone and been assured that there is no problem only to receive another letter stating the same to which the Clerk has replied in writing but received no reply. Clerk to follow up.</p>
24.01/919	<p><b>To confirm the date of the next meeting as 20<sup>th</sup> March 2024</b></p> <p><b>Resolved:</b> Date confirmed with the Pocket Park meeting taking place at 6.45pm followed at 7.00pm by the Parish Council meeting</p>
24.01/920	<p><b>To close the meeting</b></p> <p>The meeting closed at 19.53 pm.</p>

Signed:

Dated: