

## LOWICK & SLIPTON PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Wednesday 18<sup>th</sup> September 2024 at 7.00pm at 8 Drayton Road Lowick

**Present:** Councillors W Childs (Chair), S Gardner (Vice Chair), D Chipchase, L Blow, C Bithray

**In attendance:**

<b>24.09/084</b>	<b>To receive and approve apologies for absence</b> Cllr D Campden, N Phillips (Clerk) Ward Cllr W Brackenbury																																								
<b>24.09/085</b>	<b>Public participation session</b> None																																								
<b>24.09/086</b>	<b>To receive declarations of interest under the Council's Code of Conduct related to business on the agenda.</b> None																																								
<b>24.09/087</b>	<b>To receive and approve for signature the minutes of the meeting held on Wednesday 17<sup>th</sup> July 2024</b> <b>Resolved:</b> Approved and will be signed by the Chair at a date to be arranged																																								
<b>24.09/088</b>	<b>To note any matters arising from the minutes not included on this agenda for report only</b> None																																								
<b>24.09/089</b>	<b>To receive a report from NNC Ward Councillors</b> No report received																																								
<b>24.09/090</b>	<b>To receive and approve the Balance of Accounts/Bank Reconciliation</b> <b>Resolved:</b> The balance of accounts and the bank reconciliation were approved and will be signed by Cllr Childs at a date to be arranged																																								
<b>24.09/091</b>	<b>To examine and approve the Bank Statements</b> Bank balance stands at £16009.95 includes £2245.11 Pocket Park funds. <b>Resolved:</b> Bank statements approved and will be signed by Cllr Childs at a date to be arranged																																								
<b>24.09/092</b>	<b>To resolve under section 137 of the Local Government Act 1972, to incur the following expenditure which in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: 2 x poppy wreath at a cost TBC.</b> <b>Resolved:</b> Expenditure of £100.00 to be incurred																																								
<b>24.09/093</b>	<b>To approve and authorise payment of the following invoices</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Cheque</th> <th style="width: 15%;">Payee</th> <th style="width: 35%;">Item</th> <th style="width: 15%;">Amount</th> <th style="width: 25%;">Power to Pay</th> </tr> </thead> <tbody> <tr> <td>DD6</td> <td>ICO</td> <td>Data Controller registration</td> <td style="text-align: right;">£35.00</td> <td>LGA 1972 s 111</td> </tr> <tr> <td>DD7</td> <td>SSE</td> <td>Unmetered supply 12/23 - 07/24 Lowick</td> <td style="text-align: right;">£156.38</td> <td>PCA 1957 s3</td> </tr> <tr> <td>DD8</td> <td>SSE</td> <td>Unmetered supply 12/23 - 07/24 Slipton</td> <td style="text-align: right;">£102.99</td> <td>PCA 1957 s3</td> </tr> <tr> <td>100606</td> <td>N A Phillips</td> <td>July expenses</td> <td style="text-align: right;">£35.33</td> <td>LGA 1972 s111</td> </tr> <tr> <td>BAC 9</td> <td>J C Blowfield</td> <td>Pocket Park Mowing 28.06 + 03.08.24</td> <td style="text-align: right;">£175.00</td> <td>LGA 1972 s 124</td> </tr> <tr> <td>100606</td> <td>N A Phillips</td> <td>August expenses</td> <td style="text-align: right;">£13.32</td> <td>LGA 1972 s111</td> </tr> <tr> <td>BAC 10</td> <td>PKF Littlejohn LLP</td> <td>External audit fee</td> <td style="text-align: right;">£252.00</td> <td>LG Finance Act 1982 S12</td> </tr> </tbody> </table>	Cheque	Payee	Item	Amount	Power to Pay	DD6	ICO	Data Controller registration	£35.00	LGA 1972 s 111	DD7	SSE	Unmetered supply 12/23 - 07/24 Lowick	£156.38	PCA 1957 s3	DD8	SSE	Unmetered supply 12/23 - 07/24 Slipton	£102.99	PCA 1957 s3	100606	N A Phillips	July expenses	£35.33	LGA 1972 s111	BAC 9	J C Blowfield	Pocket Park Mowing 28.06 + 03.08.24	£175.00	LGA 1972 s 124	100606	N A Phillips	August expenses	£13.32	LGA 1972 s111	BAC 10	PKF Littlejohn LLP	External audit fee	£252.00	LG Finance Act 1982 S12
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	100607	N A Phillips	September Salary	£355.88	LGA 1972 s112
	100608	N A Phillips	October Salary	£355.88	LGA 1972 s112
	DD9	SSE	Unmetered supply August 2024	£32.98	PCA 1957 s3
	DD10	SSE	Unmetered supply September 2024	£TBC	PCA 1957 s3
	DD11	SSE	Unmetered supply October 2024	£TBC	PCA 1957 s3
	100609	RBL	2 x poppy wreaths	£100.00	LGA 1972 s137
	DD12	HMRC	Clerks September Tax	£4.80	LGA 1972 s 112
	DD13	HMRC	Clerks October Tax	£4.80	LGA 1972 s 112
	BAC11	Eon Energy Solutions	Streetlight maint July – Sept 2024	£60.00	PCA 1957 s3
	<b>Resolved:</b> All payments authorised – cheques to be signed by Cllr Childs and the Clerk at a date to be arranged, online payments authorised by Cllr Gardner.				
<b>24.09/094</b>	<b>To review the budget and make any adjustments necessary.</b> <b>Resolved:</b> No action needed at this stage				
<b>24.09/095</b>	<b>To receive the results of the half yearly internal finance checks from Cllr Blow.</b> <b>Resolved:</b> To be carried over until the November meeting				
<b>24.09/096</b>	<b>To note the Clerk’s hours worked.</b> <b>Resolved:</b> Hours back on track – no action needed.				
<b>24.09/097</b>	<b>To consider and resolve the council’s response to planning applications listed below plus any other planning applications advised by North Northamptonshire Council and available on its website between the circulation of this agenda and the meeting.</b> None received				
<b>24.09/098</b>	<b>To note response to applications received and reviewed between meetings</b> None received				
<b>24.09/099</b>	<b>To note planning decisions made by NNC</b> NE/23/00435/FUL + 00436/LBC – permitted, NE/23/00444/FUL + 00445/LBC - permitted				
<b>24.09/100</b>	<b>To note that the weekly safety checks of the Pocket Park Equipment are carried out.</b> <b>Resolved:</b> Checks carried out by Cllr Chipchase				
<b>24.09/101</b>	<b>To note that the weekly checks of the defibrillators are carried out</b> <b>Resolved:</b> Checks carried out by Cllrs Blow and Bithray. Batteries still holding their charge				
<b>24.09/102</b>	<b>To discuss any highways, or rights of way issues and to resolve what action to be taken</b> <b>Resolved:</b> Clerk waiting for a response from NNC re high kerbs, enhanced road markings and additional signage to prevent/reduce vehicle strikes in Robbs Lane.				
<b>24.09/103</b>	<b>To note any issues with the Council’s assets, including streetlighting, and to resolve what action if any to be taken</b> <b>Resolved:</b> Damage to Pocket Park gate reported to the Police, repair carried out by Cllr Childs but gate may need replacing in the future. Assets surveys completed in both villages – no issues identified				
<b>24.09/104</b>	<b>To discuss possible traffic calming measures at Lowick including funding</b> <b>Resolved:</b> L&SPC can apply to the Police Commissioners Safer Roads Scheme but may only be eligible for 50% funding as this is a repeat application. Quotes and funding to be discussed at the November meeting.				
<b>24.09/105</b>	<b>To receive a report from Adam Hughes, Flood Warden, including the draft</b>				

	<p><b>Flood Management Plan</b></p> <p><b>Resolved:</b> Report circulated but nothing to report on the flooding front, the drains are clear, no progress on the culvert. The RAIN team has offered an expert review of the culvert but will need to work with the landowner as not Council property.</p>
24.09/106	<p><b>To decide the first steps in implementing the Biodiversity Plan</b></p> <p><b>Resolved:</b> Owl box under construction – meadow strip left around edge of Pocket Park, further measures to be discussed at the next meeting.</p>
24.09/107	<p><b>To note the arrangements for the laying of wreaths on Remembrance Sunday</b></p> <p><b>Resolved:</b> Wreaths ordered, Clerk to arrange delivery to Cllr Gardner. Details of service at Lowick not yet received. Cllr Childs and Gardner to lay Lowick wreath. Clerk to liaise with Cllr Bithray re Slipton wreath</p>
24.09/108	<p><b>Correspondence</b></p> <p><b>Resolved:</b> Further contact made re offer of memorial donation for the Pocket Park – Clerk to continue working with family.</p>
24.09/109	<p><b>To confirm the date of the next meeting as 20<sup>th</sup> November 2024</b></p> <p><b>Resolved:</b> Date confirmed with the Pocket Park meeting taking place at 6.45pm followed at 7.00pm by the Parish Council meeting</p>
24.09/110	<p><b>To close the meeting</b></p> <p>The meeting closed at 8.15 pm</p>
	<p><b>For information only:</b> no one from Slipton has come forward to represent Slipton Ward on the Council, therefore attempts will be made to find someone from Lowick to represent Slipton Ward. Request made to seek information as to how Slipton can acquire Conservation Area status.</p>

Signed:

Dated: