

Lowick & Slipton Risk Assessments – reviewed 12.05.2026

Hazard	Those at risk	Control measures	Action needed
Financial misconduct	Clerk, Cllrs, Public	Internal finance checks Internal audit External Audit Payments arrangements Financial Regs in place	Twice yearly Annually Annually Reviewed annually Reviewed annually
Insurance	Clerk, Cllrs, Public	Annual review	Policy updated as needed
Lone working	Clerk, Cllrs	No meeting of members of the public on their own unless unavoidable	Inform someone of where going Take another person with you where possible
Street furniture	Public	Yearly inspection of all assets Damaged items to be removed or repaired as soon as possible	Annual inspection
Volunteers	Cllrs, Volunteers, members of public	All volunteers carrying out tasks for L&SPC will as far as is reasonably possible follow the following procedures. No work to be carried out unless authorised by the Parish Council and noted in the PC meeting minutes. Any equipment used must be in good condition, properly maintained and fitted with all appropriate guards and safety devices. Any person carrying out work on behalf of the PC must wear appropriate personal protective equipment (PPE). Where members of the public may be affected by the work being undertaken then the operation should pause until the person/s have passed. When working on or near a footpath no tools or equipment should be left where they may cause a trip hazard. No work at height should be undertaken unless 3 points of contact are maintained with access equipment	All tasks to be recorded in minutes All volunteers details to be recorded in an annex to the minutes.
Trees	Public	Checks carried out after significant weather events Annual informal inspection Five yearly formal inspection	Maintenance work as required
Playground	Public	Weekly checks Annual Inspection	Checks carried out Records kept
Streetlights	Public	Any faults reported to be remedied by maintenance contractor (Eon)	Clerk to action
Mowing of Recreational Field	Public, Contractors	Mowing to be carried out by competent contractor	Copies of contractors risk assessments kept by Clerk
Emergency evacuation from meeting	Clerk, Cllrs, Public	Be aware of emergency exit routes Keep emergency exit routes clear of obstructions at all times	Check venue before meeting

Signed:

Dated: