**Heddon on the Wall Parish Council**

Minutes of the meeting of the Heddon on the Wall Parish Council

On **Wednesday 13th February 2019 @ 7.00pm** in Heddon Library

 *.*Louise Pringle

 Clerk to the Council

1. **PRESENT & APOLOGIES FOR ABSENCE** present **-** Mrs Gardner-Medwin (chairman), Mr Adams, Mr Young, Mr Pyle, Mrs Thompson, Mr Avery, Mrs Cruickshank, Clerk (Mrs Pringle). Apologies – Mr Stewart, Councillor Jackson
2. **DECLARATIONS OF INTEREST** - Mr. Young and Mr. Adams Selman Park. Mr Young Library office
3. **MINUTES OF THE MEETING HELD ON Wed Jan 09th 2019 –** Agreed and signed off
4. **MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA**

**AGM to look into large stones for layby Station Road –** Landowner has done this and the council would like to thank him

**RY To check ramp Taberna Close -** Ongoing

**LP to change format of parish calendar to enable it to be put on website -** Completed

**JS to arrange further info from Branches re hard/soft landscaping. -** Ongoing

**LP to send precept request in to County Council -** Completed

**AGM to contact the County regarding Taberna Close Carpark. LP to contact one of the residents** Completed this work will now not be done by the County Council.

**LP to contact NCC regarding procedures for prior notice for gulley cleaning.** Completed

**AGM to contact CAN for prices for their services in producing and collating the survey. AGM to contact residents for participation.** Completed and the first meetings regarding the village survey have now taken place. The council decided to accept CAN as their preferred consultant and the chair was congratulated on the meeting preparation.

**All Councillors - to identify a new representative for the (ACC) committee.** See section 11

**LP to amend airport statement.** See section 11

**LP to arrange CAN donation.** Completed

1. **COUNTY COUNCIL UPDATE –** No update
2. **FINANCE**

Sign off Jan/Feb Payments were approved and signed off.

Budget monitoring Q3 – The clerk expressed concerns over exceptional payments for the sports field but was assured that these should now be finished.

Bank accounts and internet access. It was agreed that Mrs Gardner-Medwin and Mr Young would accept internet access for the accounts and that Mrs Cruickshank and Mr Avery would be included as signatories. **LP to arrange internet access and add bank signatories**

1. **PLANNING**

Concerns were raised regarding more planning not arriving within the time period to be included in the Parish Council Meeting and having to go out by email.

**Applications**

**Applications Granted**

1. **COMMUNITY LIBRARY**

Heating/Radiators - it was agreed to go forward with both radiators and the top up valve for the heating. **KP – To arrange for radiators to be fitted**

Office rental - Mr Young sat out of this discussion and did not take part. There were concerns over the amount of parking needed by the prospective leaser. It was agreed to go forward with the rental on the condition that the terms of the rental are one office, one parking space and that disabled access to the church is not compromised.

1. **NEIGHBOURHOOD ISSUES**

Hedge Mithras Gardens - The right to cultivate by the resident on the space between 5 Mithras gardens and the Fence of the Welfare Field has been rescinded so a letter of confirmation will be sent to the resident. It was agreed to go forward with the hedge cutting and tree felling needed. **LP to contact the tree surgeon. LP to write to resident to rescind right to cultivate. LP to sort out right to cultivate agreement for Taberna Close**

Welfare field - Approval of prices for improving play equipment as suggested by insurer. New poles and chippings, repair to swing seat, Plastic bolt covers, buckles and eyebolt replacement. It was agreed to go ahead with these jobs in April before Easter. **KP to arrange work on play equipment.** Concerns were raised regarding the MUGA looking at a short and long term plan for improving it. **KP to get prices for painting the goal posts and sweeping the playing surface and also so prices for resurfacing the playing area as a long term development.**

Walls in the village – It was agreed to send a letter to The Tulips Yard developers to ask for any excess stone to be donated to the village and it could then be used to renovate the Wall on Chare bank. **AGM to send letter re Tulips Yard.**

Concern was expressed over the safety of a wall in the corner of Valerian Avenue. **LP to check whom V. Ave Wall belongs to.**

1. **SELMAN PARK**

Parking issues effect on bookings concern was expressed. It was stated that there are no current parking issues and all is running smoothly but no more bookings can be taken for Sunday Mornings.

Approval of dates for summer tournaments, requests from both clubs. Dates were agreed for HJFC. No dates were presented for HSA.

Storage shed – It was agreed to have the storage shed put up. **RY to arrange storage shed.** H&S notices and HJFC permission to hang up charter pictures. It was agreed that the charters for both clubs HSA and HJFC could be hung in the entrance to the changing rooms and a cork board bought to display the H&S regulations, non-smoking signs etc. **KP to arrange for hanging of signs etc**.

Renting Selman Park – It was discussed what would be included on the price for rental and it was decided that it would be the whole site and the whole of the changing rooms building unless the renter wanted less than that i.e. field only.

Rules for leaving the place clean and tidy. Concerns were expressed that this was not always happening.

Concerns expressed by the County regarding external signage and advertising empty rural spaces were discussed. It was decided not to have any signage but that the clubs would be welcome to have A frame boards to put outside on match days to enable visitors to find the site. HJFC could have a banner but this would need to be inside the site.

**LP to arrange for HJFC to be informed of decisions taken at this meeting.**

1. **NEWCASTLE AIRPORT**

Suggestions for consultative committee representative. A resident of the village had applied to be the ACC representative for Heddon Parish Council. However it was decided to keep this within the Council. The identity of the ACC attendee will not be advertised as per data protection regulations.

Airport Noise statement – for discussion and approval. The statement was approved by the Council in its current format. **LP to put on PC website**

Next airport meeting date – The next open residents meeting regarding the airport is Tuesday 19th March at 18.30 in the Knott Memorial Hall. **LP to put up posters**

Complaints from residents – The council agreed the reply to the resident and the offer of the complaints policy. **AGM to reply to resident**

1. **COUNCILLOR VACANCY**

Election/co-option decision – The county council have advised that an election is not necessary and the Parish Council agreed to go ahead with the Co-option procedure.

Approval to advertise – It was agreed to go ahead with the advertisements for the councillor vacancy and inform those residents who have already expressed an interest.

Full council or sub-committee – It was agreed to have a sub-committee of 5 which provides a quorum to interview and vote on the candidates. Mrs Gardner-Medwin, Mr. Young, Mr Avery, Mr Pyle and Mrs Cruickshank. **LP to write and place the advertisements**

1. **RESIDENTS MEETING**

Feedback and letter – It was good to hear about a residents association being formed and the Council looks forward to hearing their suggestions. The reply to their introductory letter was agreed. **AGM to reply to the residents association**

1. **CORRESPONDENCE**

NCC email – NCC Local plan – All councillors have been sent the info and there is a copy in the Library for councillors and residents.

Resident email – Allotment theft – Over the Christmas holidays a shed and its contents was stolen from the allotments. This has been reported to the police.

Resident email – Town gate corner proposal – A resident has written in opposition of sharpening this corner as they felt that it would be dangerous in snowy weather, and this concern has been passed on to NCC who will be doing the work if it is passed. A grit bin has been requested for Campus Martius. This could also serve Mithras Gardens. **KP to request bin for Campus Martius**

Resident email – Station Road – Thanks from residents for the Parish Council’s help in getting the road and pot holes improved.

Email – St Johns ambulance, renewal of first aid certificates – It was decided against offering this course again due to the poor take up last time and the cost.

Meeting closed 21.02

