**Heddon on the Wall Parish Council**

Minutes of the meeting of the Heddon on the Wall Parish Council

On **Wednesday 10th July 2019 @ 7.00pm** in Heddon Library

 *.*Louise Pringle

2 members of the public attended on behalf of the branches committee. Clerk to the Council

1. **PRESENT & APOLOGIES FOR ABSENCE** Mr Pyle (chair), Mr Adams, Mrs Cruickshank, Mr Young, and Mr Keller. Clerk (Mrs Pringle). Apologies Mr Avery, Mrs Thompson, Councillor Jackson
2. **DECLARATIONS OF INTEREST -** None
3. **MINUTES OF THE MEETING HELD ON Wed Jun 12th 2019 and the extraordinary Selman Park Meeting Jun 17th.** Agreed and signed off.
4. **MATTERS ARISING FROM THE MINUTES**

LP to get remaining bank signatures and send in. Still not sent in due to councillor Stewarts leaving. Councillor Cruickshank to fill in the forms in his stead.

LP to sort out right to cultivate agreement for Taberna Close - Ongoing

KP to get prices for resurfacing the playing area as a long term development at the MUGA. Prices have been sent in by Mr Keller still awaiting price from Assets Manager. Mr Keller said he would be happy to project manage any work.

RY to seek a price for teak planks to improve the library bench. Price approx. £150 still awaiting actual quote.

KP to arrange a meeting between GP/RA and one of the tenants of the library re new lease and regular payments. GP rang tenants and a payment was made but they are still not up to date. **KP to carry on with meeting arrangement. LP to send letter re court proceedings**

KP to provide alarm company call out procedure for library for discussion at the next meeting. Prices required for the different options.

LP to send final letters to allotment holders to vacate. Completed all allotments are now paid up in full.

LP to introduce gardeners by email. Completed

RA to get price for CCTV, KP to arrange locksmith – Selman Park security. Completed

LP to confirm Knott hall grant with Mr Laker and arrange regular reports - Completed

ALL ideas for VE day and Northumberland day. VE day to remain on agenda.

KP to organise bin at the end of the BOAT - Ongoing

LP to contact County Council re bridle way – this was done and we have two NCC officers to attend a meeting regarding this and road safety on the Slip Road **LP to arrange meeting**

PJ to arrange road marking at bus stop Hexham Road - ongoing

1. **COUNTY COUNCIL UPDATE**
2. **FINANCE & ASSETS LP**

Sign off June/July all bills were agreed and signed off.

Proludic climbing frame – the climbing frame had been visited by a Proludic authorised installer who had been unable to fix it and in the interests of health and safety the clerk decided to remove the broken part and make safe the ground to enable children to use the equipment. LP authorised to make the payment to Pennine Playgrounds

Payments for August – LP authorised to make all regular payments necessary for August when there is no PC meeting and for the bills to be signed in September.

Budget monitor Q1- the councillors had seen the budget review and there were no comments to discuss.

1. **PLANNING**

**Applications**

19/01406/FUL – **LP to contact planner to ensure they are aware that Councillor Jackson and Mr Opperman have been invited to see the site.**

**Applications Granted/Refused**

19/00557/FUL 1A centurion way – granted. The Parish Council were most displeased with this decision after all the contact they had with the County Council regarding their objection.

1. **NEIGHBOURHOOD ISSUES**

Benches – Methodist Chapel, Overhill, Military Road. It was agreed to get the seat on Military road painted the seats on Overhill and the Methodist Chapel need looking at to see what they need. **KP to arrange seat painting**. **KP to check Overhill and Methodist Chapel seats**

New tubs Towne Gate – It was agreed to get 6 new tubs as they were available for £34.99 and hold some for future needs as the price was good and the vendor will deliver **LP to get tubs delivered to Allerburn.**

Gardening permission to remove dead plants, sticks for holly trees and ramp to Welfare Field. Permission was given for gardening volunteers to remove anything dead or dying that they would like to do. **LP to give this approval to AGM**. It was decided to get two posts and some wire to stake the holly trees **MK to arrange the staking of the hollies. JK to tidy ramp up to field to be paid at minimum wage.**

1. **COUNCILLOR RESIGNATION**

Mr Stewart handed in his notice to cease being a councillor on Monday 1st July. The Casual vacancy notice has been posted and closes on 26/07/2019 at which point there will be an election or a co-option of two new council members. It was agreed to allow the clerk to go ahead with either scenario as soon as it was known which option was to be followed from the County Council. **LP to arrange Co-option or election.**

1. **HEDDON BRANCHES POINTS**

This point was actually taken as point 4 on the agenda to allow the residents to depart after their area of interest was discussed should they wish to do so and they did. The points agreed will be taken forward by branches unless and action for the PC has been noted.

For consideration

* Hardstanding around the statue for ease of photos etc. as it is visited by lots of people. – The parish council agreed that this would be a good idea.
* Attention to the walls on either side of the short ramp for the safety of children lowering them and maybe putting a railing on top. – There was no way proposed that the Parish council felt would not be a trip hazard or better than the current arrangement it was therefore decided to leave this as is. KP to organize fixing of the pier at the end of the wall.
* Create a bin area for the bins and remove the dog waste bin. The council would be happy for this to be considered as long as the vet as owner of the dog waste bin was consulted.
* Put in a new secure notice board – this was a point that had also been brought up by the residents association. It was decided to look at the price for new notice boards to be put in at Taberna Close, the Knot Hall and the Coal House Door. It was decided that they would all be open except for the one at Taberna Close which would have a locked half for the PC notices. It was decided that the boards should not be lockable for the public as the key would soon be lost and make problems. **RY to source prices for notice boards**
* Provide a planting proposal for the soft landscaping – The council was happy for this to happen as long as the residents who currently do the Taberna Close planting were involved.
* Look at providing a viewing platform on Heddon Banks and steps down to Taberna Close. It was decided against this as the council did not want to encourage visitors to park on Towne Gate or Heddon Banks which are bad enough for parking as it is and also were concerned about safety issues, so did not like this idea. The residents stated that they thought it would be easier for visitors to find the shops and Victrix if they did this the Council Suggested new clearer signage signage for the shops to be placed in the area where the A–frame boards are currently.
* Silhouette story board on nursery fence – the council liked this idea as long as the correct permissions were sought and also offered their fence under the Leylandii should it be required.
1. **RESIDENTS ASSOCIATION**

Coach parking for Roman wall being taken over by construction traffic. **GP to write to Construction Company. LP to contact Council re lettering the coach park**

Police comments from meeting – This was reviewed and all are encouraged to follow the Police guidelines and ensure footpaths are not blocked by parked traffic and that there is always room for emergency vehicles.

Horses not permitted sign on the cut at Trajan walk not large enough. This cut even though the County Council have put up the signs regarding horses is actually a part of the bridle way on the relevant mapping. However we are hoping to meet with the footpaths officer over the next few weeks and will mention it to him then.

Letter points.

1. Parking outside the Methodist Chapel/WI – the Parish Council invited Councillor Sanderson the Northumberland County Councillor in charge of rural parking issues to visit the village last year and look at parking issues. He did not feel that enough parking spaces could be made out of the grass area to make any difference and that yellow lines would just push the parking problem elsewhere and make issues to residents on Overhill where the lack of drives and garages means they have to park on the roadside. As it is not a problem every day or all the time the councillor advised that nothing could be done for the time being.

2. Committing to costs re fencing off the play area. Regarding large expenditure the Parish Council has to decide which jobs are a priority to the village and the residents then how to fund them. We currently have on the radar resurfacing the MUGA approx £25,000 fencing in the equipment approx. £10,000 to name but two and we have to bear in mind not all of the people in the village have children or would feel that these things are a priority.

3. Roads in need of repair – the Parish Council contacts the county every time a road is reported or noticed it would also encourage residents to do so by phone or online.

4. See point 10 regarding notice boards the Parish Council agreed that they needed to be renewed. The Parish clerk would be happy to take off notices, and already does remove expired notices.

 5. Inconsiderate parking see number 1 of this section.

 6. Street sign to be installed at the start of Marius Avenue – more information would be required before a decision could be made to request this from the county.

**GP to contact residents association re letter**

1. **CORRESPONDENCE**

Email – School litter picks - Mr Stewart helped the school with the litter pick equipment before he left but the litter pick equipment was not ours just borrowed from Prudhoe. Mr Keller felt that he may know a company who would sponsor some equipment. **MK to contact company re litter pick equipment**

A discussion started re Facebook and the Parish Council decided that it may be time to explore this issue. **MK to arrange for a mock up Facebook page to be made so the Councillors can see how it works and what permissions are available. LP to find out about training for Parish Councils on Social Media**



10/07/2019 Selma park rent Q2 £500.00