Heddon on the Wall Parish Council Minutes

Minutes of the meeting of Heddon on the Wall Parish Council On **Wednesday 13th November 2019 @ 7.00pm** in Heddon Library *.*

# Agenda

1. **PRESENT & APOLOGIES FOR ABSENCE -** Mr Adams (chair for this meeting), Mrs Cruickshank, Mr Edwards, Mr Knox, Mr Young, Mr Keller, Mrs Thompson. Clerk (Mrs Pringle). Apologies Councillor Jackson, Mr Avery, Mr Pyle (chair),
2. **DECLARATIONS OF INTEREST –** Mrs Thompson – Knott Memorial Hall, Mr Young –Selman Park
3. **MINUTES OF THE MEETING HELD ON Wed October 16th 2019 –** agreed and signed off.

### **MATTERS ARISING FROM THE MINUTES**

LP to get remaining bank signatures and send in awaiting one set of info.LP to send out instructions to AA. It was agreed to send these out without the info. **LP to send in bank documents**

LP to sort out right to cultivate agreement for Taberna Close - Ongoing

ALL ideas for VE day – It was agreed to ask the residents committee if there was anything they would like to do. GP to discuss VE day with residents. Completed and on the next agenda for the residents committee.

PJ to arrange road marking at bus stop Hexham Road - ongoing

KP to source prices for notice boards – It was decided that option 2 was the preferred option and that locking doors were not neccessary. **ALL to have ideas re correct position for boards now the café is closed. LP speak to Mike re using Knott hall board for important notices.**

MK to arrange for a mock up Facebook page to be made so the Councillors can see how it works and what permissions are available. MK to inform LP of possible meeting date. **DK to attend next meeting re facebook page, RA to provide a list of permissions**

AK to get litter pick notices to LP to put up. LP to inform NCC of date. As the school have not got back to us it has been decided that the next letter pick will be in the spring to coincide with County Initiatives.

KP to organised clean-up of vegetation and work to be done on bus shelter, GP to write to residents re keeping vegetation under control. Completed

KP to get prices for painting library. Ongoing

MK to get prices for improving hollies Welfare Field – a price of £1012 was quoted for adding rosa plants into the mix and providing a support fence. It was decided to leave this point until the next meeting until we could check with the chair and the Taberna Close permission to cultivate agreement.

MK/RY strim butterfly garden - To be done Sat 16th November

 LP to register re data Protection - Ongoing

LP to get more info. GP to discuss possibilities with the residents association of a joint

Venture on cold calling. Completed

LP to produce budget – **Completed LP to send out budget and organise meeting**

LP will send out survey when authorised. GP to contact CAN

LP to confirm with ML Finance overview for Knott Hall next meeting in May. Ongoing

### **COUNTY COUNCIL UPDATE –** No update available

### **FINANCE & ASSETS**

Sign off Oct/Nov invoices – All agreed and signed off

VAT issues bill paying for third parties/library bills and contracts/park bookings - after attending a VAT Course, the clerk confirmed that the Council was not liable to be VAT registered there are a couple of points to watch out for and ensure that we do not get over the threshold. Internet at library to be included in room rent price, most Selman park bookings to be regular contracted bookings. No bills will be paid for third parties to allow VAT reclamation in any way.

Assets Officer Laptop – it was agreed to spend £300 on a new laptop for the assets officer to replace the broken one with the proviso that it include and antivirus programme, if not one must be acquired. **KP to get new laptop**

Website accessibility – This has currently been a concern as it is new legislation but luckily our website provider has been able to ensure that we are compatible at no extra charge.

Electric door library – It was agreed to try the library door with the electrics to see if it was a reasonable weight without the system providing drag. **RY to test the doors to see if we can remove the electrical component.**

Grass cutting bill – A bill has been provided with three dates for cutting on the same week **RY to check if grass cutting bill correct**

 **PLANNING**

**Applications**

**Applications Granted**

|  |  |  |  |
| --- | --- | --- | --- |
| EM | 19/03505/FUL | 52 Trajan Walk | Single storey flat roof rear extension and 2 storey side extension |

### **NEIGHBOURHOOD ISSUES**

Land registry Memorial Park and Welfare Field – it was agreed to go ahead with this to be done by the solicitor. **LP to instruct solicitor re land registry.**

Extra tub for triangle Towne Gate/Heddon Banks – This was authorised and will be sorted out in the spring. **LP to get tub. LP to check on tub at Clayton Terrace with AGM**

Bus stop Hexham Road – This was reported by the residents association and the clerk reported it to the county who did not want to take responsibility but while they are debating. **MK to strimm bus stop**

Killiebriggs sign – We have requested a Cul de sac sign from the County Council

### **KNOTT MEMORIAL HALL**

PC recommendations regarding walls, report provided. On reading through the recommendations the Parish Council would like to state that it prefers option three with the shaped coloured concrete coping stones. It cannot state at this time how much, if anything, will be donated towards the project.

Touring Theatrical companies – The PC have been asked to consider helping with the financial risk if touring theatrical companies are encouraged to use the hall. In theory the answer is yes the PC would be happy to half the risk with the Knott Hall. However each case would have to be assessed and agreed separately in advance as no monetary amounts have been stated and it is expected they could change with each production.

### **SELMAN PARK**

Update on planning committee meeting – Mr Young attended the planning committee meeting at Northumberland County Council for the land in front of Selman Park he had two separate statements one for himself as a resident and one on behalf of the Parish Council. The committee asked quite a lot of questions to the various speakers. In the end it was proposed that Heddon Juniors provide a workable traffic plan. We will have no more details on that until the minutes of the meeting are published where greater detail may be stated. The councillors thanked Mr. Young for his representation. It was agreed to have a meeting of the Selman Park Committee soon.

### **CORRESPONDENCE**

Mail – Tynedale Hospice raffle tickets. Tickets were all sold

Mail – NCC Consultation scoping documents for affordable housing and planning obligations, this document was given out by email before the meeting for councillors to respond to individually if they wished to.

The council requested that the clerk send a letter of thanks to the Swan for the tasting evening.

The meeting closed at 20.30

