**Heddon On The Wall Parish Council**

**Heddon Parish Council - Here to maintain and improve our village for all**

# **MINUTES**

Minutes of the meeting of Heddon on the Wall Parish Council

Wednesday 13th May 2020 @ 18.00 by Internet Conference Call \*

1. **PRESENT & APOLOGIES FOR ABSENCE -** Mr Edwards (Chair), Mr Adams, Mr Knox, Mr Young, Mrs Cruickshank, Mr Keller, Mr Avery . Clerk (Mrs Pringle). Apologies Mr Jackson had technical problems in attending the call.
2. **DECLARATIONS OF INTEREST –** None
3. **MINUTES OF THE MEETING HELD ON Wed 08th April 2020 –** Minutes were agreed and will be signed off by the chair
4. **MATTERS ARISING FROM THE MINUTES (if not covered elsewhere)**
5. **MAINTAINING OUR VILLAGE FOR ALL**

PE Memorial park shrubs - Ongoing
Grounds Maintenance update – incl volunteers’ feedback – All volunteers feedback on all points were discussed and a reply will be sent out to hopefully clarify some points raised until such time as a meeting can be arranged.

* Playground Safety Surfaces Welfare Field – Quotes have been received. One quote has been discarded as too expensive being double the price of the other two. As there has been a change in requirements including demolition of one of the pieces of equipment when a final price for exactly what is required is received this work will go ahead this year.
* Clean Sandstone Wall & Relay / Clean Paving Memorial Garden – The moss has been removed off the wall paving etc. Paving slabs have been straightened on the path to remove the trip hazzard. Still requires cleaning.
* Clean and repaint names and inscription Memorial Coss – Prices have been agreed. Plan to finish cleaning the memorial and re-painting the letters currently on hold until after the current problems. **LP to call contractor and see when they can start**
* Memorial park – volunteers suggestion for a solution to water running down chair bank and affecting path. 3 quotes to be requested for this work.
* Tree Works Thinning out and pathways A69 Slip / Hexham Road Junction. Quotes have been received. It was decided to go with the quote from northumbria trees and landscapes who were a similar price to another suppliers but addressed safety aspects and were tree surgeons as opposed to landscapers. Still awaiting authorisation from the county Council before work can go ahead.
* Pavement refresh Tarmacing and Relay Surface – awaiting vist from NCC
* Re-establish path past Houghton Farm to Close House – This work has been done by NCC
* Overgrown Public Pathway along A69 slip road both East and West Sides. Permission required from NCC on hold until after current situation. LP to resend all mails regarding this subject as we need to try and get some action.
* Concerns were raised regarding grass cutting by Karbon Homes who cut Centurion Way, Marius Ave and several other areas. MK to Contact them.
* New seat for Gorse hill – it was decided that the existing seat will surfice for now.
1. **IMPROVING OUR VILLAGE FOR ALL**

PJ to arrange road markings at bus stop Hexham Road - Ongoing
Purchase and Install Hanging Baskets – It was decided to go with the more expensive baskets which have a water reserve in them and a meeting to discuss how to collect the info for the County Council, weight, fixings etc. to allow them to authorise the baskets. MK to collect prices for a water bowser and to check equipment already owned by Robert for suitability.

Suggestions for use of Open Area in Welfare Field i.e exercise machines, community orchard, community garden but concerns were raised regarding how wet the ground was that had been suggested, the community orchard was also mooted for a piece of land close to the Butterfly Garden but as this does not belong to the PC permission will be needed from the County Council. MK to look at permission.

Facebook update – things are getting nearer to fruition photos and good news stories have been sourced. It was decided that an online procedure will be put in place before the site goes live which may require an extra meeting.

1. **WORKING WITH OUR RESIDENTS ASSOCIATION**

Pavement Report Discussion – This document had not been circulated to all PC members before the meeting so will be re-tabled for the next meeting. LP to circulate document.

1. **PLANNING**

## **APPLICATIONS**

**APPLICATIONS GRANTED OR DENIED**

1. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR 2019/2020**

To consider and agree any actions arising from the report of the internal auditor. No action required

To approve the Annual Governance Statement – Approved by the Council

To approve the draft annual accounts for 2019/20209 – Aproved by the Council

To approve the Accounting Statement and Explanation of Variances - Approved by the Council

To approve the risk assessment and asset register- Approved by the Council.

1. **FINANCE AND ASSETS**Sign off Apr/Mar invoices all invoices approved and signed off.

Rates/Small business grant – Rates for Selman Park will not have to be paid this year, cheque voided. It was decided against applying for a business grant as the loss of income has been quite small.

Business Centre – it was decided to open the business centre again should the tenants wish to use it from 18th May with payment to be started from the 1st of June.

1. **CORRESPONDENCE**

Email – Knott Hall, trustee vacancy for councillor – Mr Edwards will take up the trustee position at the Hall

Email – Resident, gates Welfare field and Rubbish Overhill – noted and will be monitored

Phone – Resident, Concerns Wylam Surgery- noted, LC is a regular attender of all meetings on this subject

Phone - Resident, Planning 20/00658/RGO – Application does not require planning permission therefore the PC is unable to comment

Email – Knott Hall Small business grant – Congratulations to the hall

Email – 3 mails regardinging Tommies for VE/VJ day. It has been decided that the Tommies will remain in situ for the time being for VJ day and rememberence day and the council will discuss future use at the November meeting.

Email – Fires at the allotments – Temporary signs posted, all allotments now paid for.

Email – Uneven paths Memorial Park – Paths were repaired the day following receipt of the mail.

Email – skateboarding – noted by the Parish Council

1. **COUNTY COUNCIL UPDATE**

No County Council Update

1. **ANY OTHER BUSINESS**

Enquiries regarding a Cricket pitch to be established at Selman Park. The Council would be happy to consider this proposal in the future.

Community orchard to be made next to Butterfly Garden MK to check avail ability of land as it belongs to the county Council before any sort of proposal could be made.

Food parcels – could the Parish Council deliver aid parcels to vulnerable people – yes however lists of the parcels required would be necessary.

***meeting closed at 19.11***



\*Any members of the press or public wishing to attend please contact the clerk on heddonpc@gmail.com or 01661 854583 before the call for sign in details