**Heddon on the Wall Parish Council**

You are hereby summoned to attend the Annual Meeting of the Heddon on the Wall Parish Council

on **Wednesday 11th May 2022 @ 18.30** in Heddon Library

 *Louise* Pringle

 Clerk to the Council

# AGENDA

1. **APPOINTMENT OF THE CHAIRMAN OF THE PARISH COUNCIL**
2. **APPOINTMENT OF THE DEPUTY CHAIRMAN OF THE PARISH COUNCIL**
3. **DECLARATIONS OF ACCEPTANCE OF OFFICE and Declarations of Interest**
4. **PRESENT & APOLOGIES FOR ABSENCE**
5. **APPOINTMENT OF COMMITTEE MEMBERS**
* **Planning Committee**
* **Finance Committee**
* **Selman Park Committee**
* **Review of lead roles**
1. **MINUTES OF THE MEETING HELD ON 13th APRIL 2022**
2. **MATTERS ARISING FROM THE MINUTES**

Karbon Homes Tea Party Donation

Trees sponsored tree update

Memorial Park and Chare Bank quotes

1. **PLANNING**

**22/01007/FUL –** Heddon Steads cottages, loft conversions 2 bedrooms and ensuite, doormsr and roof lights. Circulated

**22/01335/FUL –** 33 Aquila Dr, single story extn to front and side, demolish garage. Circulated

**22/01069/RENE –** Land west of Fox Cottage, High Seat, Ground mounted solar PV and battery storage. Circulated

**GRANTED APPLICATIONS**

21/04881/FUL – The Wynding, 40 Heddon Banks , new dormer windows and porch

22/00334/FUL – 18 Heddon Banks, bedroom and sun lounge extn.

21/04598/FUL – High Seat, relocation of door/stairs and changes to windows.

9) **ACCOUNTS**

Sign off April/May Accounts

Sign off annual risk assessment 2022/23.

Move excess cash to savings/HVT account £17500 for agreement

Insurance renewal agreement £3,505

Approval to buy tennis net box for MUGA £179

Approval for 2 more planters Clayton Terrace

Request for early payment D Irving

Clerk retirement

10) **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR 2021/2022**

10.1 To consider and agree any actions arising from the report of the internal auditor. No action required

10.2 To approve the Annual Governance Statement (draft copy attached)

10.3 To approve the draft annual accounts for 2021/20122(draft copy attached)

10.4 To approve the Accounting Statement and Explanation of Variances (draft copies attached)

11) **CORRESPONDENCE**

 **Email**

Resident placement of trees on Chare Bank

 Resident bins in coach park Roman Wall

 Halton Shields Traffic Survey

 Resident play equipment welfare Field

12) **ANY OTHER BUSINESS**

