



Heddon-on-the-Wall Parish Council

NOTICE OF PARISH COUNCIL MEETING

A meeting of the above-named parish council will be held in Heddon Community Library & Business Centre, Towne Gate, Heddon-on-the-Wall, NE15 0EJ, commencing at **7p.m.** on

Wednesday 11th October 2023

All members of the Parish Council are summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder. Members of the public and press are welcome to attend.

Di Keller
Chair

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence and approve reasons for non-attendance

2. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

To receive any declarations of interests in any item on the agenda and to consider any requests for dispensation from any member who has a Disclosable Pecuniary Interest (DPI)

3. NORTHUMBERLAND COUNTY COUNCIL

To consider any matters relating to Northumberland County Council (NCC)

4. MINUTES OF PREVIOUS MEETING

To approve as a correct record and authorise the signing of the minutes of the previous meeting held on Wednesday 13th September 2023

5. MATTERS ARISING & REVIEW OF ACTIONS

To consider any matters arising from the above minutes (if not covered on the agenda) and to review agreed actions from the previous meeting

6. COUNCILLOR VACANCY

To consider any matters relating to the councillor vacancy and co-option procedure

7. FINANCIAL MATTERS

- a) To approve payment of invoices presented at the meeting
- b) To consider any applications for grants or donations received at least 3 days before the meeting
- c) To consider information relating to Budget Monitoring, Year End and Internal / External Audit
- d) To consider transferring money from bank account 1 to bank account 2 to reimburse account 2 for maintenance costs
- e) Blue Row Tree – to consider quotes for this work / tree policy
- f) To consider advertising vacant office space in the business centre

8. MAINTAINING OUR VILLAGE FOR ALL

To consider any matters relating to maintenance, repairs, and assets management

Asset Officer Report – to consider any matters arising from the Asset Officer report

9. IMPROVING OUR VILLAGE FOR ALL

To consider any matters relating to improvements, projects, and activities

10. REPORTS

To receive a report on any meetings attended on behalf of the Parish Council

11. PLANNING APPLICATIONS

To consider consultations referred by Planning Applications Committee as may require comment.

12. CORRESPONDENCE

To consider such correspondence received as may require action

13. ANY OTHER BUSINESS

To consider any other business which the Chair considers to be urgent

14. NEXT MEETING

To confirm the date of the next ordinary parish council meeting: Wednesday 8th November 2023