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| C:\Users\Glen Tilt Trading Co\Downloads\HOTW Logo D (1).png | **Heddon-on-the-Wall Parish Council**  **Annual Electors’ Meeting**  **Wednesday 14th JUNE 2023 @ 6.45pm Heddon Library**  **Please come along everyone is welcome** |  |

**AGENDA**

1. CHAIR’S REPORT  
   The Chairman of the Parish Council will present a report for the year 2022-2023.
2. FINANCIAL STATEMENT FOR THE YEAR 2022 -2023  
   The Chair will present the financial situation of the Parish Council as at the end of March 2023. A summary of accounts will be available for examination.
3. OPEN FORUM  
   The floor will be open to residents for their comments and questions.

**NOTICE OF PARISH COUNCIL MEETING**

A meeting of the above-named parish council will be held in Heddon Community Library & Business Centre, Towne Gate, Heddon-on-the-Wall, NE15 0EJ, commencing at **6.45 p.m.** on

**Wednesday 14th June 2023**

All members of the Parish Council are summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder. Members of the public and press are welcome to attend.

**Di Keller**

**Chair**

1. **APOLOGIES FOR ABSENCE**To receive any apologies for absence and approve reasons for non-attendance
2. **DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**To receive any declarations of interests in any item on the agenda and to consider any requests for dispensation from any member who has a Disclosable Pecuniary Interest (DPI)
3. **NORTHUMBERLAND COUNTY COUNCIL**To consider any matters relating to Northumberland County Council (NCC)
4. **MINUTES OF PREVIOUS MEETING**To approve as a correct record and authorise the signing of the minutes of the previous meeting held on Wednesday 10th May 2023
5. **MATTERS ARISING & REVIEW OF ACTIONS**To consider any matters arising from the above minutes (if not covered on the agenda) and to review agreed actions from the previous meeting
6. **ROLES AND RESPONSIBILITIES OF COUNCILLORS**

To consider the roles of councillors including subcommittees and project leads

1. **RENEWAL OF VILLAGE PLEDGE AT HEDDON VILLAGE SHOW 2ND SEPTEMBER**

To consider the renewal of the village pledge at Heddon Village Show

1. **MAINTAINING OUR VILLAGE FOR ALL**To consider any matters relating to maintenance, repairs, and assets management
2. **IMPROVING OUR VILLAGE FOR ALL**To consider any matters relating to improvements, projects, and activities
3. Selman Park
4. Welfare Field enhancement – Sovereign Play equipment
5. **REPORTS**To receive a report on any meetings attended on behalf of the Parish Council
6. **PLANNING APPLICATIONS**   
   Toconsider consultations referred by Planning Applications Committee as may require comment.
7. **CORRESPONDENCE**To consider such correspondence received as may require action
8. **FINANCIAL MATTERS**
   1. To approve payment of invoices presented at the meeting
   2. To consider any applications for grants or donations received at least 3 days before the meeting
   3. To consider renewal premium for Zurich insurance
   4. To consider the request for a donation from the Citizen’s Advice Bureau
   5. To consider budget monitoring
   6. To consider internal and external audit and Year End
9. **TREE CONDITION REPORT**

To consider any actions arising from the Tree Condition Report

1. **ALLOTMENTS**

To consider any matters relating to allotments

1. **2024 / 2025 LOCAL TRANSPORT PLAN**

To consider proposals for the local transport plan for the next financial year

1. **ANY OTHER BUSINESS**To consider any other business which the Chair considers to be urgent
2. **NEXT MEETING**To confirm the date of the next ordinary parish council meeting: Wednesday 12th July 2023