



Heddon-on-the-Wall Parish Council

NOTICE OF PARISH COUNCIL MEETING

A meeting of the above-named parish council will be held in Heddon Community Library & Business Centre, Towne Gate, Heddon-on-the-Wall, NE15 0EJ, commencing at **6.30p.m.** on

Wednesday 8th May 2024

All members of the Parish Council are summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder. Members of the public and press are welcome to attend.

Di Keller
Chair

- 1. ELECTION OF THE CHAIR OF THE PARISH COUNCIL**
- 2. ELECTION OF THE VICE CHAIR OF THE PARISH COUNCIL**
- 3. DECLARATIONS OF ACCEPTANCE OF OFFICE**
- 4. APOLOGIES FOR ABSENCE**
- 5. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS**

- 6. COUNCILLOR ROLES AND RESPONSIBILITIES**
To agree roles and responsibilities for the year ahead

- 7. MINUTES OF PREVIOUS MEETING**
To approve as a correct record and authorise the signing of the minutes of the previous meeting held on Wednesday 10th April 2024

- 8. FINANCIAL MATTERS**
 - a) To approve payment of invoices presented at the meeting
 - b) To discuss Quarter 4 Budget Monitoring
 - c) To discuss any matters relating to Audit
 - d) To approve the annual risk assessment

- 9. PLANNING APPLICATIONS**

- 10. NEXT MEETING**
To confirm the date of the next ordinary parish council meeting: Wednesday 12th June 2024