

Heddon-on-the-Wall Parish Council

Here to maintain and improve our village for all

MINUTES

**Minutes of the meeting of Heddon-on-the-Wall Parish Council held on
Wednesday 13th July 2022 at 7:00 p.m. in Heddon Community Library**

PRESENT: Cllrs. P. Edwards [PE] (in the Chair); R. Adams [RA]; Adam Lillico [AL]; K. Dryden [KD]; D. Keller [DK].

IN ATTENDANCE: Mrs. L. Pringle [LP] (Parish Clerk); Mr. K. Murray-Hetherington [KMH]; Mr. D. Blackett (Knott Hall). **APOLOGIES FOR ABSENCE:** Cllrs. L. Irving-Munro [LIM]; F. White [FW]; M. Wilson [MW].

PUBLIC PARTICIPATION: Mr. Blackett gave a report on a proposal for a mosaic on Chare Bank to mark Hadrian's 1900. He agreed to contact Northumberland County Council (NCC) and English Heritage to obtain scheduled monument permission. On the motion of Cllr. Adams, it was **RESOLVED:** That the Chair shall send a letter of support to Mr. Blackett with a copy to Cllr. Peter Jackson (NCC) and Rob Murfin (Senior Planning Officer).

Minute No.

Agenda item

1. **DECLARATIONS OF INTEREST:** Cllr. D. Keller declared an interest in matters affecting Karbon Homes and Batsons Groundcare Ltd. Cllr. A. Lillico declared an interest in matters affecting Jonty Cotton.
2. **MINUTES OF THE PREVIOUS MEETING: RESOLVED:** To approve as a correct record and authorise the signing of the minutes of the meeting held on Wednesday 8th June 2022.
3. **MATTERS ARISING:** There were no matters arising from the previous minutes.
4. **MAINTAINING OUR VILLAGE FOR ALL:**
 - 4.1 **RESOLVED:** To authorise the purchase of plaques and posts for sponsors of trees at the prices quoted.
 - 4.2 **RESOLVED:** To approve work by Paul Tiffin [PT] to prune lower branches of a lime tree in the Welfare Field, delegated to the Clerk up to £500.00.
 - 4.3 **RESOLVED:** To wait until 29th July for a reply regarding a tree report from the two other suppliers and then to instruct Batsons Groundcare Ltd. to proceed on the grounds of health and safety.
 - 4.4 **RESOLVED:** That the missing post at Gorse Hill shall not be replaced and the sign to be kept in library.
 - 4.5 **ACTIONS:-**
 - DK** to circulate several tree seat ideas and prices for the next meeting.
 - RA** to obtain price for powder coating MUGA goal posts for the next meeting.
 - LP** to ask PT for a price to remove ivy from bus shelter.
 - LP** to ask PT for price to paint bus shelter seat.
 - DK** to liaise with Batsons for Chare Bank tidy.
 - DK** to add items and submit for comments the grounds maintenance plan.
 - DK** to clarify which trees require works (Ash/Holly/etc.) at the Memorial Park.
 - RA** to speak to the householder regarding a fence at Taberna Close.
5. **IMPROVING OUR VILLAGE FOR ALL:**
 - 5.1 **RESOLVED:** To wait until next year to purchase four new planters.
 - 5.2 **RESOLVED:** To authorise installation of the new bin on the Wagonway at the cost quoted [£125.00 plus parts].
 - 5.3 **RESOLVED:** To authorise relocation of a bin from the Memorial Park to near the seat on Station Road at the cost quoted [£145.00 plus parts].
 - 5.4 **RESOLVED:** To authorise the fixing of a seat to new concrete plinths on Gorse Hill at the price quoted [£250.00 plus materials].

- 5.5 **RESOLVED:** To authorise removal of old bench on Heddon Banks and disposal at the price quoted [£310.00].
- 5.6 **ACTIONS:-**
DK to prompt a response regarding trial glass recycling with NCC.
LIM to contact DK with details of water butts.
DK to price water butts.
DK to produce draft wording for Heddon Gossip regarding Christmas lights & Welfare Field play/adult equipment project.
DK to advertise environmental sessions in Heddon Gossip.
6. **WORKING WITH OUR RESIDENTS' ASSOCIATION: RESOLVED:** To remove this item from the agenda until further notice.
7. **PLANNING APPLICATIONS:**
 22/00849/FUL - land south of Close Lea, equestrian area [no objections].
 22/00985/FUL - 60 Trajan Walk, 2 story side and single rear extension [no objections].
 22/02308/PRUTPO - Pruning tree allotments [parish council's application].
 21/04729/FUL - 17 Valerian Avenue extension pitched and porch [granted].a
 22/00713/FUL - 11 Marius Avenue, large extension [granted].
 22/02155/FUL - Houghton Moor [withdrawn].
8. **ROMAN WALL FESTIVAL: DK** to liaise with the organisers.
9. **FINANCE AND ASSETS: RESOLVED:** To receive the schedule of monthly expenditure and approve payment of invoices presented to the meeting.
- 9.1 **RESOLVED:** To receive the most recent budget report.
- 9.2 **RESOLVED:** To authorise the payment of regular suppliers during the Summer recess (August).
- 9.3 **RESOLVED:** To note a price increase to £100.00 per cut for grass-cutting at Salman Park.
- 9.4 **RESOLVED:** To approve the purchase of a new laptop; printer; laminator and associated equipment for the Clerk at the prices quoted; and to enter into a mobile 'phone contract up to £12.50 per month.
- 9.5 **RESOLVED:** To note the purchase of a new pay-as-you-go 'phone for the Assets Officer, as agreed.
- 9.6 **RESOLVED:** That the conical climbing frame in the Welfare Field shall be repaired at the cost quoted (£918.00); and the tyre swing shall be considered within the Welfare Field project.
- 9.7 **RESOLVED:** To authorise the Clerk to spend up to £250.00 in the case of small repairs.
- 9.8 **ACTIONS:-**
PE or **RA** to contact Barclays Bank for a change of mandate form.
DK to obtain terms of reference for Halls of Heddon account.
LIM to add DK to Facebook account.
LP to write letter to Mangrove (NE) Ltd. regarding rent.
LP to obtain price from Neil McGreavy [NM] to renew and relocate gate at Selman Park.
10. **TERMS of REFERENCE: RESOLVED:** To formally approve and adopt the final versions of the three committees' terms of reference, which had been posted on the website.
- 10.1 **ACTIONS:- DK** to produce a volunteer policy; **LP** to keep a list of all volunteers.
11. **LOCAL TRANSPORT PLAN: RESOLVED:** To confirm the following three highways priorities for 2023/24 - 20 mph speed limit ("20's plenty") where it changes to 30 mph and centre of village and Vallum Estate; School parking; Pathways Hexham Road to Throckley.
12. **CORRESPONDENCE: RESOLVED:** To note the following emails:
 Defibrillator grants for sports teams.
 NCC climate toolkit. Hard copy available.
 Payroll bureau.
 Illuminated sheep.
 Knott Hall glass recycling.

Royal British Legion new branch.

Resident - watering Roman garden.

Two residents - alley-way (cut) on Bainbridge Estate (both reported to NCC).

Resident - school traffic.

12.1 On the motion of Cllr. Edwards, it was **RESOLVED**: To obtain an extra cut (grass), if required.

13. **NORTHUMBERLAND COUNTY COUNCIL: RESOLVED**: To note that the sign at the Military Road had been removed; and to refer the following issues to County Councillor Peter Jackson:- Bus stop markings opposite Three Tuns; Hexham Road dangerous parking; Slip road trees.

14. **MEETING WITH ST. ANDREW'S SCHOOL: RESOLVED**: To defer until the next parish council meeting.

15. **ANY OTHER BUSINESS:**

RA had not received any response from Bays Leap Farm regarding land usage.

DK assured RA that the goal posts had been returned.

15.1 ACTIONS:-

LIM to get prices for cloches at the Roman garden.

DK to ask for volunteers for the Roman garden in Heddon Gossip.

DK to liaise with the new parish clerk to produce a grounds maintenance specification.

15.2 On the motion of Cllr. Edwards, it was **RESOLVED**: To approve a gift to the retiring parish clerk up to the value of £100.00.

15.3 On the motion of Cllr. Keller, seconded by Cllr. Adams, it was **RESOLVED**: To approve a one-off donation of £177.00 to support the set-up of a Girl Guide unit/group, an invoice to be sent to the Clerk for payment.

15.4 **RESOLVED**: To approve a request to hold an outdoor Messy Church event on Saturday 24th September on the grassy area opposite Heddon Methodist Church and to the right of the library.

16. **CONCLUSION OF MEETING**: The meeting closed at 8:30 p.m.