

**Minutes of the meeting of Heddon-on-the-Wall Parish Council held on
Wednesday 15th March 2023 at 7:00 p.m. in Heddon Community Library**

PRESENT: Cllrs. P. Edwards [PE] (in the Chair); Lesley Irving-Munro [LIM]; D. Keller [DK]; A Turnbull [AT]. **IN ATTENDANCE:** L Twizzell, Assets Officer; M Wilson, K Ince

Minute No.	Agenda item
1.	APOLOGIES FOR ABSENCE: RESOLVED: Cllrs R. Adams, K. Dryden.
2.	DECLARATIONS OF INTEREST: Cllr. Edwards declared an interest in matters affecting Knott Hall; Cllr. Keller declared an interest in matters affecting Karbon Homes and Batson's Groundcare; Cllr. Turnbull declared an interest in any matters affecting Northumbrian Water.
3.	MINUTES OF THE PREVIOUS MEETING: RESOLVED: To approve as a correct record and authorise the signing of the minutes of the meeting held on Wednesday 8 th February 2023.
4.	MATTERS ARISING & REVIEW OF ACTIONS FROM PREVIOUS MEETING:
5.	NORTHUMBERLAND COUNTY COUNCIL: County Councillor Peter Jackson was not present and no update was provided.
6.	CO-OPTION OF NEW COUNCILLORS: It was unanimously resolved to co-opt Michael Wilson and Kim Ince as Councillors and declarations of acceptance of office were duly signed.
7.	PLANNING: Two residents attended the start of the meeting to voice concerns regarding the development at 15 Campus Martius and the planning variation submitted, noting that the development was 30% larger than plans, an additional driveway had been added and that there was noise and nuisance from the number of vehicles at the premises. It was noted that the Parish Council had already submitted an objection to NCC.
8.	FINANCE, PREMISES AND STRATEGIC PLANNING COMMITTEE: RESOLVED: It has previously been resolved that until such time as the Parish Council has gone through a process to find new councillors that the remaining meetings of 2023 will be full council meetings.
9.	MAINTAINING OUR VILLAGE FOR ALL:
9.1	Update: Grounds maintenance, it was noted that 3 compliant bids had been received and resolved that Batson's Groundcare be awarded the contract on the basis of lowest price. Note that Cllr Keller was recused from the emails reflecting the tenders and subsequent discussion.
9.2	Update: Bradley Hall had interest for the vacant office space and it was approved that a short term lease was acceptable.
9.3	RESOLVED: In order to prevent further damage it was agreed that the Assets Officer appoint a pest control to contain the rabbit population around the welfare field.
10.	IMPROVING OUR VILLAGE FOR ALL:
10.1	RESOLVED: To progress feedback on the design options for the Welfare Field improvements via Heddon Gossip and QR codes placed in bus shelters before discussing and agreeing at the next meeting.
11.	REPORTS: No reports submitted with respect to Heddon Schools liaison or Selman Park.
11.1	Cllr. Wilson is waiting for Heddon United Football Club Juniors to provide responses on a couple of outstanding queries. RESOLVED: Cllr Wilson to liaise with Heddon United FC Juniors to provide

requested information.

- 11.2 Cllr Turnbull had attended the Newcastle Airport Consultative Committee and was arranging to have a more detailed meeting to understand the underlying issues.
12. **PLANNING APPLICATIONS:** Planning consultations received during the previous month had been circulated for comments as well as results of previous applications granted, refused, or withdrawn. 2 applications were discussed in detail,
- Birks Head Farm permission for camping pods was to be reviewed by all councillors
 - 15 Heddon Banks, Cllr Wilson assumed the chair, Cllr Edwards recused from the discussion, resolved that there were no issues with the planning that is the Chair's residence.
13. **CORRESPONDENCE:** Tender for works around the village was agreed as too expensive, L Twizzell (Assets Officer) to re-engage with the local handymen.
14. **FINANCIAL MATTERS: RESOLVED:** To receive the schedule of monthly expenditure and approve payment of invoices presented to the meeting; and to receive the most recent budget report. There were no applications for grants or donations.
- 14.1 **RESOLVED:** It was noted that one tenant continues to operate in arrears, it was resolved to maintain a watching brief.
15. **ANY OTHER BUSINESS:**
- 15.1 **NOTED:** Cllr Turnbull noted a new role as Clerk to Horsley PC.
- 15.2 **NOTED:** That the Chair contact the two residents who had contacted the PC for an update on their memorial trees and plaques.
- 15.3 **NOTED:** That the Chair should reply back to the resident who requested a hand rail installed at the southerly entrance to the welfare field.
- 15.4 **RESOLVED:** That the Chair continue to liaise with appropriate contacts and place adverts to secure the services of a new Clerk. It was suggested that the Louise Pringle be approached to see if she had an interest in an interim role.
- 15.5 **NOTED:** A volunteer has come forward to assist with the Butterfly Garden, Cllr Irving-Munro in contact
- 15.6 **NOTED:** It was discussed that 1 resident had commented that "maintaining and improving our village for all" should be parish, not village. It was agreed that the wording was appropriate as is.
16. **NEXT MEETING: RESOLVED:** That the date of the next meeting: Wednesday 12th April 2023.
17. **CONCLUSION OF MEETING:** The meeting closed at 8:30 p.m.

APPENDIX

MAINTAINING OUR VILLAGE FOR ALL:

ACTIONS:

DK to investigate and report back on the options for tree seat ideas and prices.

RA to chase up a price for powder coating MUGA goal posts [deferred until March 2023].

PE and **RA** to contact a local stonemason (Paul Tiffin) regarding a repair to the wall on Chare Bank.

Commented [GW1]: If this is Paul Tiffen in Remus Ave he is not a stonemason. I thought we were contacting Tom Watson?

IMPROVING OUR VILLAGE FOR ALL:

ACTIONS:

DK to advertise environmental sessions in Heddon Gossip and refresh the Green Policy Statement during 2023

DK to review the position regarding warm hubs initiative and to re-advertise the library's opening hours.

Commented [DK2]: This can be deleted as advertising has taken place.

FINANCE AND ASSETS:

PE to follow up contact with Barclays Bank for a change of mandate form.

DK to direct volunteers to the Clerk & RFO regarding items for Halls of Heddon account [March 2023].

Other:

PE to contact Bradley Hall.

PE to contact Local Clerks and the Local Clerk Locum service to seek a replacement Clerk.

PE to advise Newcastle Airport of Cllr A Turnbull taking over on the consultation committee