

**Minutes of the meeting of Heddon-on-the-Wall Parish Council held on
Monday 19th June 2023 at 7:00 p.m. in Heddon Community Library**

PRESENT: Cllrs. D. Keller [DK]; (in the Chair); K Dryden [KD]; R. Adams [RA]; Lesley Irving-Munro [LIM]; P. Edwards [PE]; M. Wilson [MW]; R. Oatway [RO]; K. Ince [KI].

IN ATTENDANCE: L Twizzell, Assets Officer; L. Barton (Clerk); **Members of the public:** None in attendance

- | Minute No. | Agenda item |
|-------------------|---|
| 1. | APOLOGIES FOR ABSENCE: RESOLVED: That an apology and reason for non-attendance shall be accepted from Cllr. Edwards. And Cllr. Turnbull. |
| 2. | DECLARATIONS OF INTEREST: Cllr. Keller declared an interest in matters affecting Karbon Homes and Batson's Groundcare; Cllr Wilson declared an interest in any matters affecting St Andrew's Church. |
| 3. | NORTHUMBERLAND COUNTY COUNCIL: |
| 4. | MINUTES OF THE PREVIOUS MEETING: RESOLVED: To approve as a correct record and authorise the signing of the minutes of the meeting held on Wednesday 10 th May 2023. |
| 5. | MATTERS ARISING & REVIEW OF ACTIONS FROM PREVIOUS MEETING:
Several actions have been completed since the last meeting: <ul style="list-style-type: none">• Planters have been replenished and local volunteers reimbursed• The grass has been cut at Centurion Way and will be cut by Karbon Homes in future• A councillor has been appointed as a point of contact with Heddon Library• The holes in the park have been refilled• A new bench has been sited on Gorse Hill• A price has been sought for replacement goal posts for the MUGA. This will be considered as part of the Welfare Field enhancement. |
| 6. | ROLES AND RESPONSIBILITIES OF COUNCILLORS:
There has been some change in council over last 12 months. Therefore, a new governance structure has been put into place and The Good councillor guide has been shared to ensure councillors understand their role.
Roles and responsibilities were discussed, agreed and allocated to best utilise councillor's areas of expertise.
It was further RESOLVED that paperwork for Parish Council meetings shall be shared at least 3 days in advance of meetings to allow councillors time to read the information. |
| 7. | HEDDON VILLAGE SHOW:
It was AGREED that the Parish Council will liaise with the organisers of Heddon Village show to ascertain what support they may require from the Parish Council. It was further AGREED that the Parish Council will make a small donation towards the cost of the village show. |
| 8. | MAINTAINING OUR VILLAGE FOR ALL:
Several issues were discussed including: <ul style="list-style-type: none">• Damage to tennis net box outside the MUGA – it was RESOLVED that the box would be left open in future to avoid future damage. It was further RESOLVED that a longer lasting sign should be attached to the box stating what the contents are and that the box is the property of Heddon Parish Council.• Tree safety report - postponed to July to allow time for quotes to be received.• Bins – it was RESOLVED to place one bin on Station Rd next to the bench near the electricity substation and another will be taken from the Memorial Park and placed at the bottom entrance To Heddon Common. |

- Drains –it was **RESOLVED** to contact Northumberland County Council about drain cleaning.

IMPROVING OUR VILLAGE FOR ALL:

To consider any matters relating to improvements, projects, and activities

9. Selman Park

Cllrs. Wilson and Adams reported to the Parish Council about Selman Park. It was **AGREED** to ensure Selman Park is fit for purpose for any future events which may take place there. It was further **AGREED** that the Selman Park Group will meet and discuss the next steps required.

Welfare Field enhancement

It was **AGREED** to close the resident survey about the Welfare Field at the end of the week as, to date, 50 responses have been received. It was further **AGREED** to use QR codes for communicating with residents in future as this has been successful.

10. REPORTS:

Chare Bank – Cllr. Wilson informed the council about repairs needed to the wall on Chare Bank. 3 parts of the wall need repairing following damage during Storm Arwen. Plans are also underway to resurface Chare Bank bridleway. Notice of these works has been provided by NCC.

Selman park – carried forward to the next meeting.

Roman Herb Garden – carried forward to the next meeting.

School – carried forward to the next meeting.

11. PLANNING:

23/01237/FUL 13 Aquila Drive – **granted**

23/00660/VARYCO 15 Campus Martius - **granted**

23/01679/FUL Land North West of Rudchester roundabout – consultation deadline June 21st.

22 residents attended the Annual Elector Meeting in connection with the above-mentioned planning application for a change of use from agricultural land to a small campsite. Residents object to the change of use on the grounds that large events are likely to take place on this land in future (one has already taken place and another is confirmed for July). It was **AGREED** that the Parish Council would submit a response to the Planning Department. It was further **AGREED** that future planning applications will be shared with residents via the Heddon Parish Council Facebook page.

12. CORRESPONDENCE: This will be communicated via email due to time constraints.

13. FINANCIAL MATTERS: RESOLVED:

- To approve payment of invoices presented at the meeting
- To approve the AGAR
- To approve the payment of the Zurich insurance renewal premium

14. TREE CONDITION REPORT: carried forward to the next meeting.

15. ALLOTMENTS: carried forward to the next meeting.

16. 2024 / 2025 LOCAL TRANSPORT PLAN: carried forward to the next meeting.

17. ANY OTHER BUSINESS: None was raised.

18. NEXT MEETING: RESOLVED: That the date of the next meeting: Wednesday 12th July 2023 at 7pm.

CONCLUSION OF MEETING: The meeting closed at 9.03 p.m.

APPENDIX

MAINTAINING OUR VILLAGE FOR ALL:

ACTIONS:

RA to ensure Selman Park is ready for future events e.g. Brownies and Guides on 6th July and use for the Heddon Culture Festival in September
DK to liaise with Linda Jones regarding the Heddon Village Show
DK to liaise with Horsley and Wylam PC, Northumbria Police and Peter Jackson re Pitch on the Wall.
DK to put information about this on to Facebook to inform residents.
PE to liaise with Heddon Library lead volunteer

IMPROVING OUR VILLAGE FOR ALL:

ACTIONS:

LT to ask Jonathan to put up the tennis nets in the MUGA
LT to organise a sign for the tennis net box outside the MUGA
MW / RA to meet with landowner to discuss boundary for fence at Selman Park
MW to redraft the lease agreement and usage policy for Selman Park and check requirements with landowner and PC
MW to draft a response to Heddon United Juniors following their correspondence
MW / LB to liaise with Wes Fullerton regarding his query about Selman Park
Selman Park Group to discuss next steps for Selman Park
Welfare Field Enhancement Group to discuss next steps for the Welfare Field

FINANCE AND ASSETS:

DK / PE to meet to resolve any outstanding finance issues
DK / MW to meet with Mangrove re arrears in payment
MW to update terms of reference to reflect updated Good Councillor Guide

Other:

RA to schedule a Teams meet as a trial for future Parish Council meetings
LB to liaise with NCC to ask whether PC can be made aware of TENs notices in addition to planning applications and consultations