

**Minutes of the meeting of Heddon-on-the-Wall Parish Council held on
Wednesday 8th February 2023 at 7:00 p.m. in Heddon Community Library**

PRESENT: Cllrs. P. Edwards [PE] (in the Chair); R. Adams [RA]; K. Dryden [KD]; Lesley Irving-Munro [LIM]; D. Keller [DK]; A Turnbull [AT]. **IN ATTENDANCE:**

- | Minute No. | Agenda item |
|-------------------|---|
| 1. | APOLOGIES FOR ABSENCE: RESOLVED: No apologies. |
| 2. | DECLARATIONS OF INTEREST: Cllr. Edwards declared an interest in matters affecting Knott Hall; Cllr. Keller declared an interest in matters affecting Karbon Homes and Batson's Groundcare; Cllr. Turnbull declared an interest in any matters affecting Northumbrian Water. |
| 3. | MINUTES OF THE PREVIOUS MEETING: RESOLVED: To approve as a correct record and authorise the signing of the minutes of the meeting held on Wednesday 14th December 2022. |
| 4. | MATTERS ARISING & REVIEW OF ACTIONS FROM PREVIOUS MEETING: |
| 5. | NORTHUMBERLAND COUNTY COUNCIL: County Councillor Peter Jackson was not present and had no update was provided. |
| 6. | FINANCE, PREMISES AND STRATEGIC PLANNING COMMITTEE: RESOLVED: There having been no meeting of the Finance, Premises and Strategic Planning Committee's workshop since that held on 22nd November 2022 no update was provided. It was resolved that until such time as the Parish Council has gone through a process to find new councillors that the remaining meetings of 2023 will be full council meetings. |
| 7. | STRATEGIC MANAGEMENT PLAN: The strategic plan was formerly adopted at the meeting of 14 th December 2022, no further update was tabled. |
| 8. | GRANTS AND DONATION POLICY: RESOLVED: To approve the policy on the award of grants and donations which had been circulated by the Parish Clerk. |
| 9. | MAINTAINING OUR VILLAGE FOR ALL: |
| 9.1 | Update: The specification for grounds maintenance services having been previously approved was issued as invitations to tender (ITTs) on 3rd January 2023, closing date 21 st February 2023. |
| 9.2 | Update: Home Assist Repairs and Servicing Limited have completed the instal of the approved replacement boilers. |
| 9.2 | RESOLVED: Having received no response to the advertisement in the Hexham Courant regarding a vacant unit no. 4 within the Business Centre, or publishing same on the main notice boards; website; and Facebook, it was resolved to approach Bradley Hall Estate Agents to assist. |
| 10. | IMPROVING OUR VILLAGE FOR ALL: |
| 10.1 | RESOLVED: To progress feedback on the design options for the Welfare Field improvements via Heddon Gossip and QR codes placed in bus shelters before discussing and agreeing at the next meeting. |
| 11. | REPORTS: No reports submitted with respect to Heddon Schools liaison or Selman Park. |
| 11.1 | Cllr. Wilson was waiting for Heddon United Football Club Juniors to provide the age group numbers.
RESOLVED: To try and encourage the contact at Heddon United to provide details requested in order to progress with the landowner. |
| 12. | PLANNING APPLICATIONS: Planning consultations received during the previous month had been circulated for comments as well as results of previous applications granted, refused, or withdrawn. |

13. **CORRESPONDENCE:** An email was discussed with regard to unauthorised pruning of over hanging hedgerow had been received and replied to.
14. **FINANCIAL MATTERS: RESOLVED:** To receive the schedule of monthly expenditure and approve payment of invoices presented to the meeting; and to receive the most recent budget report. There were no applications for grants or donations.
- 14.1 **RESOLVED:** It was noted that one tenant continues to operate in arrears, it was resolved to maintain a watching brief..
15. **ANY OTHER BUSINESS:**
- 15.1 **RESOLVED:** That Mr. Alan Turnbull shall represent the Parish Council on Newcastle Airport Consultative Committee.
- 15.2 **RESOLVED:** Given the significant contributions of both Michael Wilson and Fiona White it was unanimously agreed that the Chair shall contact both and ask both to reconsider the positions and continue the work undertaken to date in working toward the Heddon Parish Council strategic plan.
- 15.3 **RESOLVED:** That the Chair continue to liaise with appropriate contacts and place adverts to secure the services of a new Clerk.
19. **NEXT MEETING: RESOLVED:** That the date of the next meeting: Wednesday 15th March 2023.
20. **CONCLUSION OF MEETING:** The meeting closed at 8:06 p.m.

APPENDIX

MAINTAINING OUR VILLAGE FOR ALL:

ACTIONS:

DK to investigate and report back on the options for tree seat ideas and prices.

RA to chase up a price for powder coating MUGA goal posts [deferred until March 2023].

PE and **RA** to contact a local stonemason (Paul Tiffin) regarding a repair to the wall on Chare Bank.

IMPROVING OUR VILLAGE FOR ALL:

ACTIONS:

DK to advertise environmental sessions in Heddon Gossip] and refresh the Green Policy Statement during 2023

DK to review the position regarding warm hubs initiative and to re-advertise the library's opening hours.

FINANCE AND ASSETS:

PE to follow up contact with Barclays Bank for a change of mandate form.

DK to direct volunteers to the Clerk & RFO regarding items for Halls of Heddon account [March 2023].

Other:

PE to contact Bradley Hall.

PE to contact Local Clerks and the Local Clerk Locum service to seek a replacement Clerk.

PE to advise Newcastle Airport of Cllr A Turnbull taking over on the consultation committee