

Heddon on the Wall Parish Council

Safeguarding Policy



Introduction

Heddon Parish Council is committed to ensuring the safety and well-being of all individuals who use our facilities. This policy outlines our approach to safeguarding and the responsibilities of third parties who use our facilities.

Policy Statement

Heddon Parish Council doesn't provide direct services working with vulnerable groups. Where we are leading or running events, this is noted in our risk assessment and any volunteers under the age of 18 must be accompanied by a responsible adult.

We are committed to:

- Providing a safe environment for all users of our facilities.
- Ensuring that third parties who use our facilities understand and adhere to safeguarding responsibilities.
- Complying with relevant safeguarding legislation and best practices.

Scope

This policy applies to all third parties, including organisations, groups, and individuals, who use facilities owned and managed by Heddon Parish Council.

Responsibilities of Third Parties

Third parties using our facilities must:

- Have their own safeguarding policies and procedures in place.
- Ensure that all staff, volunteers, and participants are aware of and adhere to these policies.
- Conduct appropriate background checks (e.g. DBS checks) on staff and volunteers working with vulnerable groups.
- Report any safeguarding concerns to the relevant authorities promptly.

Parish Council Responsibilities

Heddon Parish Council will:

- Inform third parties of their safeguarding responsibilities when booking facilities.
- Provide information on local safeguarding contacts and resources.

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- Monitor compliance with this policy and take appropriate action if safeguarding concerns arise.

Monitoring and Review

We will regularly review this policy to ensure it remains relevant and effective. Feedback from the community and stakeholders will be considered in these reviews.

Contact Information

For more information or to raise any concerns, please contact:

- Parish Council Clerk
- Email: heddonpc@gmail.com
- Tel: [\(01661\) 854583](tel:01661854583)

Policy checklist

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| Date of policy: | February 2025 |
| Approved by the Parish Council on | 19 th March 2025 |
| Policy updates | V1 Feb 2025 – New policy introduced |
| Policy effective from | 19 th March 2025 |
| Date of next review | March 2028 |