

**MINUTES OF STANTON-ON-THE-WOLDS ANNUAL PARISH COUNCIL MEETING HELD IN THE
PARISH CHURCH ON TUESDAY 7th MAY 2024 AT 7.30PM.**

PRESENT:

Chair: Cllr Robert Day
Vice Chair: Cllr Watson
Parish Councillors: Cllrs Browett, Danielson, Healy.

Also present: Michelle Law (Clerk) minuted the meeting.
Emma Goodman – RFO

County / Borough: Cllr Wells

24/0111 Apologies

Apologies had been received from Borough / County Cllrs Cottee and Inglis and the reason for absence was **ACCEPTED**.

24/0112 Declarations of interest

There were no declarations of interest.

24/0113 Election of Chair

Cllr Day was proposed, seconded and duly **ELECTED** as Chair.

24/0114 Election of Vice Chair

Cllr Watson was proposed, seconded and duly **ELECTED** as vice chair.

24/0115 Chair and Vice Chair's declaration of acceptance of office

Cllr Day signed the declaration of acceptance of office as Chair. Cllr Watson signed the declaration of acceptance of office as Vice Chair.

24/0116 Training

The Clerk informed Council that NALC often do training courses for Councillor's and it was **AGREED** that Councillors would like to look into the new councillor training.

24/0117 Council Vacancies

As not all seats have been filled on the Parish Council via the recent election, it was **AGREED** that the vacant seats will be advertised in the Keyworth News to see if anyone would like to join the Parish Council.

24/0118 Minutes

a. Full Council Meeting minutes dated 5th March 2024 – **APPROVED** and signed by Cllr Day as a true record.

24/0119 Open Session for the public (limited to 15 minutes)

Parking on the pavement on Melton Road – It was **AGREED** that initially Cllr Day will go and speak to the owners of the business to see if a different arrangement can be sought for parking.

ONE MEMBER OF PUBLIC LEFT AFTER THIS ITEM.

24/0120 Review of delegation arrangements

It was **NOTED** that Michelle Law (Clerk) is the proper officer for the Council and that Emma Goodman is the responsible finance officer for the council.

24/0121 Schedule of Meetings

The meetings for the next 12 months will be as follows:

2/7/2024

3/9/2024

5/11/2024

7/1/2025

4/3/2025

6/5/2025 – Annual Parish Meeting and Annual Parish Council Meeting

24/0122 Regulations and Policies

The following documents had been made available in briefing notes for the meeting:

a) Review and Adoption of Code of Conduct – **REVIEWED** without amendment and **ADOPTED** (Appendix 1).

- b) Review and Adoption of Standing Orders – **REVIEWED** without amendment and **ADOPTED** (Appendix 2).
- c) Review and Adoption of Financial Regulations – Will be **REVIEWED** at the next meeting as they have recently been updated.
- d) _Review and Adoption of Handling Complaints – **REVIEWED** without amendment and **ADOPTED** (Appendix 3).
- e) _Review and Adoption of Bio-diversity policy – **REVIEWED** without amendment and **ADOPTED** (Appendix 4).

24/0123 Matters arising from the Full Council Meeting 5th March 2024

- a. Queens platinum jubilee bench – The Clerk is still waiting for a start date for the base from Cotgrave Civils. Cllr Day is going to make contact with Cotgrave Civils to see what the hold-up is.
- b. History Boards – It was **AGREED** that the Council will go with the Whitehill Direct quote. Furthermore, it was also **AGREED** that the Council will write to the Universities in Nottingham and ask if they have any students that would like to work with the council to help design the history boards.

24/0124 Agenda items not covered elsewhere.

- a. Speed limit on the corner of Stanton Lane and Browns Lane – Nottinghamshire County Council have responded and stated they look at speed limits in terms of crashes and fatalities and there hasn't been enough on this corner to warrant a change of speed limit.

24/0125 Finance

- a. A schedule of payments and reimbursements included in the briefing notes for the meeting was **APPROVED** for payment (appendix 5).
- b. Annual Internal Audit Report 2023/24 – The Annual Internal Audit Report was **REVIEWED** and **APPROVED** (appendix 6).
- c. Annual Governance Statement 2023/24 – The Annual Governance Statement was **REVIEWED** and **APPROVED** (appendix 7).
- d. Lamppost discs – The cost of the lamppost discs was **RATIFIED** at the meeting.
- e. Gardener – The cost of getting the gardener to also do the corner of Browns Lane and Stanton Lane was **RATIFIED** at the meeting.

24/0126 Planning applications

- a. 24/00403/OUT – Land Northwest of 103 Melton Road – **NO OBJECTION**
- b. 24/00591/FUL – Woodlands Fosse Way Kinoulton – **NO OBJECTION**

- c. 24/00357/FUL – Hand car wash, 198 Melton Road – **OBJECT - On the grounds that it intrudes upon the views from adjacent properties.**
- d. 24/00212/FUL – Willow Tree House, Browns Lane - **NO OBJECTION.**

24/0127 Planning decisions

- a. 24/00357/FUL – Hand car wash, 198 Melton Road – **GRANT PLANNING PERMISSION**

24/0128 Correspondence items not covered elsewhere.

- a. Phone Call from resident – A phone call was received from a resident regarding the pavements on Stanton Lane, this item was discussed during the annual parish meeting.

24/0129 County / Borough Councillor updates

Cllr Tony Wells:

- Cllr Wells didn't have any updates for the council but did say that he would speak to Cllr John Cottee regarding the Speed limit on the corner of Stanton Lane and Browns Lane.

There being no further business, the Chair closed the meeting at approximately 8.15pm