

**MINUTES OF STANTON-ON-THE-WOLDS ANNUAL PARISH COUNCIL MEETING HELD IN THE PARISH
CHURCH ON TUESDAY 7th May 2025 AT 7.30PM.**

PRESENT:

Chair: Cllr Day
Vice Chair: Cllr Danielson
Parish Councillors: Cllr Healy

Also present: Michelle Law (Clerk) minuted the meeting.
Emma Goodman - RFO
Co-opted Borough Councillor Wells

There was also one members of the public present.

25/0176 Apologies

Apologies were received from Cllrs Browett and Benny and the reason for absence was **ACCEPTED**.

County Cllr Cottee and Borough Cllr Inglis also sent their apologies.

25/0177 Declarations of Interest

There were no declarations of interest.

25/0178 Co-option of a New Councillor

Rob Kalisiak was proposed and duly elected as a new Parish Councillor. Rob signed his declaration of acceptance and joined the remainder of the meeting.

25/0179 Election of Chairman

Robert Day was proposed and duly elected as the chair of the council.

25/0180 Election of Vice Chair

Martin Danielson was proposed and duly elected as the chair of the council.

25/0181 Minutes

a) Full Council Meeting minutes dated 4th March 2025 – **APPROVED** and signed by Cllr Day as a true record.

Action

25/0182 Open Session for the Public

There were no members of the public present for this session.

25/0183 County and Borough Council Updates

Cllr Wells only had the one update for the meeting; he informed the meeting that the only meetings taking place at Rushcliffe Borough Council are planning because of purdah.

The Council would like to express their congratulations to County Councillor Cottee on his re-election and to thank him for his help and support that he has show the Parish Council.

25/0184 Review of Delegation Arrangements

It was **NOTED** that Michelle Law (Clerk) is the proper officer for the Council and that Emma Goodman is the responsible finance officer for the council.

25/0185 Schedule of Meetings

It was **AGREED** that the meetings for the coming year will be as follows:

Tuesday 2nd September 2025

Tuesday 25th November 2025

Tuesday 3rd March 2026

Tuesday 5th May 2026 (Annual Parish Meeting and Annual Parish Council Meeting)

Furthermore, it was **AGREED** that the Clerk and the RFO will give regular (every two weeks) updates in the Parish Council WhatsApp group on the various action points that have been discussed at each meeting.

Clerk /
RFO

25/0186 Regulations and Policies

The following documents had been made available in briefing notes for the meeting:

- a) Review and Adoption of Code of Conduct – **REVIEWED** without amendment and **ADOPTED** (Appendix 1).
- b) Review and Adoption of Standing Orders – **REVIEWED** without amendment and **ADOPTED** (Appendix 2).
- c) Review and Adoption of Financial Regulations – **REVIEWED** without amendment and **ADOPTED** (Appendix 3).
- d) _Review and Adoption of Handling Complaints – **REVIEWED** without amendment and **ADOPTED** (Appendix 4).
- e) _Review and Adoption of Bio-diversity policy – **REVIEWED** without amendment and **ADOPTED** (Appendix 5).

25/0187 Matters Arising from Full Council Meeting 5th November 2024

- a) Queens Platinum Jubilee Bench –It was **AGREED** that to go ahead with the new quote of £1495.00 plus vat for the bench base.
- b) History Board – It was **AGREED** that the Clerk will investigate obtaining the correct permits for the new boards. Furthermore, it was also **AGREED** to go ahead and purchase the two boards.

Clerk

Clerk

- c) Telephone box on Melton Road – The Clerk reported that the phone box is owned by the community heartbeat trust. It was **AGREED** that the Clerk will contact the charity to find out the immediate plans for the box.
- d) Linkup Path between Public footpath14 and the pavement outside 206 Melton Road – Cllr Danielson reported that a letter had received from Nottinghamshire County Council, stating that the County Council have received the petition and that petition will be investigated and a report generated (appendix 6).

Clerk

25/0188

Agenda Items not Covered Elsewhere

- a) Willowbrook School Availability – The Clerk reported that the school is not currently letting any of the rooms out to external hirers. It was **AGREED** that the Clerk will pursue the school to see if there is another way of being able to rent a room.

Clerk

25/0189

Finance

- a) A schedule of payments and reimbursements included in the briefing notes for the meeting was **APPROVED** for payment (appendix 7)
- b) Annual Internal Audit Report 2023/24 – The Annual Internal Audit Report was **REVIEWED** and **APPROVED** (appendix 8).
- c) Annual Governance Statement 2023/24 – The Annual Governance Statement was **REVIEWED** and **APPROVED** (appendix 9).
- d) Church Driveway – It was **RATIFIED** that the Council will pay £400 for the Church driveway to have the potholes repaired.
- e) Village Gardener – It was **RATIFIED** that the Council will pay £200 for a gardener to maintain the village flower beds.
- f) VE Day Celebrations – It was **RATIFIED** that the Council will pay £50 to the village VE Day celebrations.

25/0190

Planning Applications

No planning applications were received for this meeting.

25/0191

Planning Decisions

- a) 24/01794/FUL The Laurels 3 Melton Road, Stanton-on-the-Wolds – New side dormer extension to form a first-floor bedroom – GRANT PLANNING PERMISSION.
- b) 24/02067/FUL 144 Browns Lane, Stanton-on-the-Wolds – Demolition of existing bungalow, to erect two storey self-build dwelling with new separate three bay car port and new single bay garage, and associated landscaping throughout. – REFUSE PLANNING PERMISSION.

25/0192

Correspondence

- a) Letter from the Church – A letter was received from the Church to thank the Parish Council for their donation to the maintenance of the public spaces. It was **AGREED** that the Parish Council will donate a £1000 to church for the 2025 / 2026 financial year for the maintenance of the public spaces.

There being no further business, the Chair closed the meeting at approximately 8.30pm

DRAFT