

# OSBASTON PARISH COUNCIL

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OSBASTON  
Nr. Nuneaton

Chairman:- Mr D Sanderson  
Tel: 01455 292355

Clerk:- Mrs S Reading  
Tel: 0775 7058069

Email:- [osbastonpc@gmail.com](mailto:osbastonpc@gmail.com)

## Minutes - 229

The Annual General Meeting of Osbaston Parish Council was held on Wednesday 19<sup>th</sup> August 2020 at the home of the Chairman at 7.30pm under social distancing guidelines.

**1) Apologies:**

None.

**2) Election of Officers:**

Mr D Sanderson to remain as Chairman. Mr S Butler to step down as Vice Chairman. Mr Chris Clark was nominated by Mr Butler and Ms H Earp seconded the motion. Mr Clarke accepted the position on a short term basis.

**3) Minutes of last Annual General Meeting:**

Read and approved.

**4) Matters arising:**

Nil.

**5) Finance:**

**a) Accounts for the year:**

Overall spend for 2019/20 £4942.72, overall income for 2019/20 was £3636.67.

**b) Internal audit report:**

A copy of the internal audit report was shared at the meeting and an electronic copy of the yearly balance sheet to be forwarded to all. External audit documents were signed by Chairman and clerk ready to be sent on.

**c) Risk Assessments/Asset Register:**

The Risk assessment document was checked through. All reviewed and agreed.

Asset register for Osbaston Parish council is as it was last year as no purchases have been made. Total of Assets for 2019/20 £15,655.03. This was then signed off for current year.

**6) AOB:**

None.

This concluded the AGM at 08.09pm

A meeting of Osbaston Parish Council was held on Wednesday 19<sup>th</sup> August 2020 at the home of the Chairman at 7.30pm under social distancing guidelines.

**1) Apologies:**

None

**2) Present:**

Mr D Sanderson (Chairman), Mr Stephen Butler, Mrs M Ingham, Ms H Earp, Mr Chris Clarke (Vice chair), Mrs S Reading (clerk).

**3) Minutes of last meeting:**

Read, agreed and signed.

**4) Matters arising:**

None.

**5) Finance:**

**a) Statement of accounts:**

As at 22.07.20: current account £8112.91, deposit account £2249.57, totalling £10362.48.

**b) Invoices and forthcoming statements:**

A quote was received from Prestons for Grounds Maintenance 2020, at a cost of £266.39 + VAT. This includes the newly added bull piece work. Quote was accepted. Clerk to check if bull piece work is 4 times per year.

Invoice received from NALC & LRALC for Annual fees at a cost of 147.42. This was agreed, cheque raised prior to meeting.

Quote from Came & Company received for £559.56, again this was received and agreed prior to meeting, cheque already sent.

Cheque for street lighting £986.98 (LCC) re-issued as previous cheque was returned, signed and sent prior to meeting

Yearly invoice received for Ladywell accountancy services – agreed and cheque raised.

**c) Cheques for approval**

Mrs S Reading – Salary	£250.00
Ladywell accountancy – Yearly fee	£32.00

**d) Approximate yearly expenditure**

Has been estimated as £5242, this is £310 up on previous year due to increase in donation for Nailstone cemetery, rise in insurance and clerks expenditure (toners required for printer).

**6) External Audit:**

All documents checked and signed ready for submission.

**7) Bank Mandate:**

Mr Chris Clarke to take to the bank, with ID, to have signature approved.

**8) Parish Initiative fund:**

We were successful in obtaining funding for 3 x village gatepost signs and the installation on a large bin. £1262 has been awarded. All invoices must be submitted by the end of February 2021. The site of installation for signs was marked on map (to be sent to Highways) it was suggested that the old village signs be sited at another entrance of the village – Lount Road, bottom end. Clerk to check if refuse bin that is being installed will be emptied on fortnightly route.

**9) Letter from Dr. Luke Evans – best small shop:**

To be displayed on notice boards – suggestion of Inghams farm shop being nominated.

**10) Safeguarding review:**

This has now been completed with HSBC.

**11) Planning applications:**

Proposed development on land north of Barton Road. David Sanderson handed out the Pegasus group plan and map for all to review and asked if we would like to comment. Discussion followed with all agreeing a comment should be made suggesting smaller starter homes, but as a general consensus the project was a good idea. David Sanderson drafted a response which is to be sent by Friday 21<sup>st</sup> August 2020.

**12) Asset register signature:**

Please see AGM minutes point 5c.

**13) Risk assessment update:**

Please see AGM minutes point 5c.

**14) Standing order review:**

To be done at next meeting.

**15) County councillors reports:**

All sent electronically.

**16) County councillors elections:**

Mr Ivan Ould will be retiring after 24 years as County Councillor. Bertie Rushton has been selected to contest the division as his successor. Mr Ould has been working closely with him and would urge us to contact him to get to know him as Mr Rushton would like to meet the 12 Parish Councils that make up the Market Bosworth division. Mr Ould has forwarded an email containing contact information for Mr Rushton. This email was forwarded to all.

**17) Osbaston Tollgate History information request:-**

A request has been received by a resident of Osbaston regarding the history of the Tollgate, asking for any old photos or information the PC may hold. Unfortunately we are not in receipt of such items but a suggestion was made to contact 'The Gate Inn' as they have some photos on display. It was also agreed that a notice could be put on our boards asking other Osbaston residents if they have any information/photos they could get in touch. Clerk to do this.

**18) Report of overhanging hedge – Ebenezer Cottage:-**

Clerk to write to resident suggesting this hedge be trimmed back and to contact us once completed.

**19) Dates of forthcoming Parish Council meetings:-**

These were set as follows:

Monday 28<sup>th</sup> September 2020

Monday 7<sup>th</sup> December 2020

Monday 8<sup>th</sup> March 2021

Monday 10<sup>th</sup> May 2021

- 20) AOB:-continuation of OPC** – Mr Sanderson asked if councillors are happy to continue with OPC or if we would like to hand over to Barlestone PC? A discussion followed and it was agreed that OPC would like to carry on. Mr Sanderson then asked if all councillors could have a serious think about OPC future. Would like to keep residents of Osbaston more informed on what we do and would like to do more as a PC. A mail drop was suggested, updating notice boards more frequently, piece in the graphic after each meeting. The new village gateway signs and bin being installed would help give Osbaston a better identity.
- HBBC schemes funded in 2019** – Mr Sanderson gave a hand-out to all councillors showing funding that was issued last year and asked them to look through it and see if there is anything that OPC may benefit from for this year.

There then followed the Annual Parish meeting:

**1) Election of Chairman**

AS AGM minutes, see above.

**2) Minutes of last APM**

Minutes of previous meeting read and approved.

**3) Matters arising**

None.

**4) AOB**

None.

**Meeting closed at 9.15pm**

**Signed:- \_\_\_\_\_ Dated:- \_\_\_\_\_**