

OSBASTON PARISH COUNCIL

OSBASTON
Nr. Nuneaton

Chairman:- Mr D Sanderson
Tel: 01455 292355

Clerk:- Mrs S Reading
Tel: 0775 7058069

Email:- osbastonpc@gmail.com

Minutes - 230

A meeting of Osbaston Parish Council was held on Thursday 1st October 2020 via Zoom 7.45pm under social distancing guidelines.

1) Apologies:

None

2) Present:

Mr D Sanderson (Chairman), Mr Stephen Butler, Mrs M Ingham, Ms H Earp, Mr Chris Clarke (Vice chair), Mrs S Reading (clerk).

3) Minutes of last meeting:

Read, agreed and to be signed at later date.

4) Matters arising: (from standard meeting)

No 6) external audit – all documents sent electronically and received.

No 7) bank mandate – Mr Chris Clarke to do this within next 2 weeks.

No 17) Tollgate History info request – notices now put up on boards.

No 18) report of overhanding hedge – no response received as yet. It was suggested if response was not received within the next 2 weeks we would write again asking if we could be of assistance.

5) Finance:

a) Statement of accounts:

As at 22.08.20: current account £8112.91, deposit account £2249.57, totalling £10362.48.

b) Invoices and forthcoming statements:

Invoice received from Sharman Fielding for internal audit - £120.00. This was agreed, cheque raised to be signed as soon as possible.

c) Cheques for approval

Mrs S Reading – Salary	£250.00
Sharman Fielding internal audit	£120.00

6) Planning applications:

None received since last meeting.

7) County Councillors reports:

All sent electronically.

8) Noise issue from McCann Processing site:

Email received from the Clerk at Cadeby PC asking if any Osbaston residents had reported any issues with noise from the McCann Processing site. We have not had any complaints regarding this. Clerk to inform Cadeby of this.

9) Resignation of Vice Chairman:

Unfortunately due to personal reasons Mr Chris Clarke is stepping down as Vice Chair. David Sanderson thanked Mr Clarke for his work to date. Clerk then asked if anyone would like to be proposed? Mr Sanderson proposed Ms Helen Earp, this was seconded by Mr Stephen Butler and Mrs Marian Ingham, Ms Earp accepted the role.

10) Standing order review:

This was carried forward from last meeting. Mr Sanderson asked all councillors to review the document (which has been sent electronically) and to have any amendments to the clerk by Friday 9th October 2020. All agreed to do this.

11) AOB:-Clerks resignation – Mrs Reading is resigning as clerk but has agreed to stay on until a replacement can be found. A job advert to be created by the Clerk for display on notice boards, LRALC site and Osbaston neighbourhood site. Mr Sanderson to contact Cadeby clerk to see if she would be interested in the vacancy.

Osbaston Newsletter – Ms Earp has created a draft newsletter to be sent to all Osbaston Residents. Mr Sanderson asked if all councillors could read this document and add to it/edit it if necessary. To be done within the next week please. Mr Sanderson is to formulate a questionnaire to be sent out with the Newsletter, to help us get a demographic of the population of Osbaston, this will not be too intrusive and will help OPC move forward and hopefully get some residents interested in the PC. Mr Sanderson will send draft poll to all for editing asap. Once newsletter and poll have been finalised they will be sent to clerk for printing. A SAE will be included for return of poll and addressed to Mr Sanderson.

Meeting closed at 8.30pm

Signed:- _____ **Dated:-** _____