

Minutes of the Parish Council Meeting for Osbaston Parish Council held on Monday 12th May 2025 at Elohim Community Church, Bagworth Road, Barlestone.

Parish Councillors Present:

Andy Elliott (Chair), Nicola Jempson (Vice Chair), Helen Earp

In Attendance

Joanne Lowe (Parish Clerk & RFO) Borough Councillor Bill Crooks,
1 member of the public

PUBLIC PARTICIPATION

Cllr Bill Crook gave an update. There was no formal report due to the pre-election purdah period, during which no official meetings were held. Key points noted:

- **Local Plan (LP):** Calls for sites are ongoing and sites put forward may be included in the Local Plan for 2024–2045. If not selected, they may be retained as reserve sites. There have been more offers for housing sites submitted.
- **Fly-tipping:** A recent incident has been reported on A447 layby
- **Bagworth Road Closure:** The road has been closed to make improvements to the housing estate. Residents have raised complaints about the length of time it had been closed.
- **Public Transport and Safety:** Concerns raised following issues with the Centrebus 159 service last Wednesday at Market Bosworth, particularly relating to school transport and student safety.

Cllr Joshua Melen gave an update.

- **Election Turnout:** 38% turnout in the recent election. Awaiting a full Council meeting on Wednesday to clarify roles and positions within the new Reform Council.
- **Highways and Shelter Reimbursement:** Plans to speak with Highways regarding possible reimbursement for a bus shelter.
- **Flooding:** Currently not considered a major issue in the area in the Osbaston area.

The Parish Council meeting started at 19:10

01/2025-26	<p><u>To receive nominations and to elect the position of Chairman</u></p> <p>One nomination for the position of Chairman was received.</p> <p>RESOLVED: To elect Cllr Andy Elliot as Chairman for Osbaston Parish Council for 2025-2026. Cllr Elliot duly signed the declaration of office form.</p>
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02/2025-26	<p><u>To receive nominations and to elect the position of Vice Chairman</u></p> <p>One nomination for the position of Vice Chairman was received.</p> <p>RESOLVED: To elect Cllr Nicola Jempson as Vice-Chairman for Osbaston Parish Council for 2025-2026. Cllr Jempson duly signed the declaration of office form.</p>
03/2025-26	<p><u>To receive apologies for absence and to consider whether to approve reasons given</u></p> <p>RESOLVED: To approve apologies from Cllr Bhakta</p>
04/2025-26	<p><u>To receive declarations of interest both personal and prejudicial on items on the agenda and to consider requests for dispensations</u></p> <p>NOTED: None received</p>
05/2025-26	<p><u>To consider the adoption of the minutes from the Parish Council Meeting held on 31st March 2025</u></p> <p>RESOLVED: The Council agreed to adopt the draft minutes from 31st March 2025 as a true and accurate record with no amendments made. These were signed by the Chairman.</p>
06/2025-26	<p><u>To consider the review and re-adoption of the following documents and policies:</u></p> <ul style="list-style-type: none"> i. Standing Orders ii. Financial Regulations iii. Model Publication Scheme iv. Council Risk Assessment v. Internal Control Policy vi. Planning Policy vii. Training and Development Policy viii. Equality and Diversity Policy ix. Subject Access Request Policy x. Data Protection Policy xi. Data Breach Policy xii. Freedom of Information Policy xiii. Filming of Parish Council Meetings <p>RESOLVED: To re-adopt the documents and policies with no amendments made.</p>

07/2025-26	<p><u>To consider the re-adoption of the Council's Asset Register for 2025-2026</u></p> <p>RESOLVED: To adopt the council asset register for 2025-26.</p>
08/2025-26	<p><u>To consider quotations for the Council insurance policy for 2025 – 26</u></p> <p>RESOLVED: To continue the three year agreement with Clear Councils at a cost of £496.24</p>
09/2025-26	<p><u>To review and agree the schedule of Parish Council meetings for 2025/2026</u></p> <p>RESOLVED: The Council approved the meetings for 2025-2026</p>
10/2025-26	<p><u>To receive nominations and election of member(s) to external committees</u></p> <p>One nomination was received to represent Barlestone and Osbaston Community Association</p> <p>RESOLVED: To elect Cllr Nicola Jempson as the council representative for BOCA during 2025-26.</p>
11/2025-26	<p><u>To consider approving the Annual Governance Statement for financial year 2024-25</u></p> <p>RESOLVED: Council approved the Annual Governance Statement for financial year 2024-25</p>
12/2025-26	<p><u>To consider approving the Accounting Statements for financial year 2024-2025</u></p> <p>RESOLVED: Council approved the Accounting Statements for financial year 2024-2025</p>
13/2025-26	<p><u>To note the Annual Internal Audit Report for financial year 2024-2025</u></p> <p>RESOLVED: Council noted the Annual Internal Audit Report for financial year 2024-2025</p>
14/2025-26	<p><u>To consider approving the Certificate of Exemption for financial year 2024-2025</u></p> <p>RESOLVED: Council approved the Certificate of Exemption for financial year 2024-2025</p>

15/2025-26	<p><u>To consider approving the explanation of variances for financial year 2024-2025</u></p> <p>RESOLVED: Council approved the explanation of variances for financial year 2024-2025</p>																																										
16/2025-26	<p><u>To consider approving the breakdown of reserves held for financial year 2024-2025</u></p> <p>RESOLVED: Council approved the breakdown of reserves held for financial year 2024-2025</p>																																										
17/2025-26	<p><u>To consider approving the bank reconciliation for financial year 2024-2025</u></p> <p>RESOLVED: Council approved the bank reconciliation for financial year 2024-2025</p>																																										
18/2025-26	<p><u>To note the dates for the notice of public rights and publication of the Annual Governance and Accountability Return for financial year 2024-25</u></p> <p>NOTED: Council noted that the Notice of Public Rights and the publication of the Annual Governance and Accountability Return for the 2024–25 financial year will take place from 3rd June 2025 to 13th July 2025.</p>																																										
19/2025-26	<p><u>To review and approve bank statements, financial statement and bank reconciliation for March - April 2025</u></p> <p>RESOLVED: Council approved bank statements, financial statement and bank reconciliation for March – April 2025.</p>																																										
20/2025-26	<p><u>To consider the draft payment list requiring Council authorisation</u></p> <p>RESOLVED: Council approved the following payments:</p> <table><tr><td>Joanne Lowe</td><td>Salary End of Q1 + Tax</td><td>561.58</td></tr><tr><td>Joanne Lowe</td><td>Purchase of Black Cartridge</td><td>£29.88</td></tr><tr><td>Elohim</td><td>Venue Hire</td><td>£85</td></tr><tr><td>Goldcroft Partnership</td><td>Annual Payroll Services</td><td>£133</td></tr><tr><td>Screatons</td><td>Annual Internal Audit</td><td>£66</td></tr><tr><td>LRALC</td><td>Annual Membership</td><td>£327.26</td></tr><tr><td>LCC</td><td>Streetlight - Energy</td><td>£1117.99</td></tr><tr><td>HSBC</td><td>Bank Charge – March 25</td><td>£8</td></tr><tr><td>HSBC</td><td>Bank Charge – April 25</td><td>£8</td></tr><tr><td>Lloyds</td><td>Bank Charge –March 2025</td><td>£4.25</td></tr><tr><td>Information Commissioners Office</td><td>Annual Registration</td><td>£35</td></tr><tr><td>Joanne Lowe</td><td>Plastic Folders</td><td>5.65</td></tr><tr><td>Joanne Lowe</td><td>Postage Cost sending app to Lloyds</td><td>3.80</td></tr><tr><td>Joanne Lowe</td><td>Printer Paper</td><td>7.99</td></tr></table>	Joanne Lowe	Salary End of Q1 + Tax	561.58	Joanne Lowe	Purchase of Black Cartridge	£29.88	Elohim	Venue Hire	£85	Goldcroft Partnership	Annual Payroll Services	£133	Screatons	Annual Internal Audit	£66	LRALC	Annual Membership	£327.26	LCC	Streetlight - Energy	£1117.99	HSBC	Bank Charge – March 25	£8	HSBC	Bank Charge – April 25	£8	Lloyds	Bank Charge –March 2025	£4.25	Information Commissioners Office	Annual Registration	£35	Joanne Lowe	Plastic Folders	5.65	Joanne Lowe	Postage Cost sending app to Lloyds	3.80	Joanne Lowe	Printer Paper	7.99
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21/2025-26	<p><u>To consider the purchase and installation of a street nameplate for Bosworth Road, Osbaston</u></p> <p>RESOLVED: Council accepted the quote from G&G Signs for two street nameplates on Bosworth Road, Osbaston at a cost of £940. An application to the Community Equipment Grant fund will cover 50% of costs.</p>
22/2025-26	<p><u>To consider quotes to upgrade the Council's website and Clerk's address to gov.uk</u></p> <p>Four quotes were presented to Council.</p> <p>RESOLVED: Council accepted the quote from Freethought Ltd to pay for gov.uk domain and gov.uk email at a cost of £240.96</p>
23/2025-26	<p><u>To consider applying for a grant of £1023.48 for LCC to upgrade three streetlights to LED in Osbaston Parish</u></p> <p>RESOLVED: Council agreed to apply to the Community Equipment Grant to cover 50% of project costs.</p>
24/2025-26	<p><u>To consider the request from LCC to cover the cost of LCC Highways replacing a window pane in the bus shelter on Bosworth Road</u></p> <p>RESOLVED: Council agreed to defer this item until further information can be presented.</p>
25/2025-26	<p><u>To consider the youth service to be delivered in Barlestone over Summer 2025</u></p> <p>RESOLVED: Council agreed to deliver the scheme.</p>
26/2025-26	<p><u>To consider any planning applications received since issuing of the agenda</u></p> <p>None received.</p>

The Parish Council meeting closed at 20.28pm.

Signed.....

Date.....