



OSBASTON PARISH COUNCIL

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Request for Quotation Grounds Maintenance Tender

Contract Terms

Osbaston Parish Council need to appoint a contractor to conduct the works outlined in this document on behalf of the Council for a period of two years:

Contract Terms

- Maintain the assets as detailed in this tender throughout the period of the contract and maintain a record of all maintenance undertaken to be forwarded to the Council each quarter.
- Provide all plant, labour and materials to carry out the operations detailed within this contract.
- Provide evidence of insurance with public liability cover to a minimum of £2,000,000. A copy of insurance documents should be submitted to the Council annually.
- Conduct risk assessments for all work undertaken to be forwarded to the Clerk in advance of the work being completed.
- To be wholly responsible for the health and safety of any persons working on this contract and to ensure that safety measures are taken to protect those working on or off Parish Council owned land.
- Provide a minimum of three references on request.
- Collect and dispose of any debris in the areas to be mown, strimmed or trimmed in a responsible manner.
- In the event works cannot be carried out on the scheduled date (eg inclement weather or ground conditions) the Council will expect that the work is completed as soon as possible and for the contractor to liaise with the Parish Clerk. No additional payment will be made as a result of inclement weather and additional work undertaken to mitigate the effects.
- Any damage caused by the contractors' vehicles or workmen shall immediately to notified to both the owner and/or occupier and the Parish Council and damage remedied as soon as practicable.
- The Parish Council will have all areas of work inspected regularly to ensure that the contract is being complied with. The Parish Council will inform the contractor in writing if work undertake is unsatisfactory.
- Provide an invoice on a quarterly basis to the Clerk. Payment will be made via BACS within 1 week from the Parish Council meeting.

The contract period will run for the period of 2 years from 1st April 2023 until 31st March 2025.

The contract may be terminated with two month's notice by either party if the conditions of the contract are not met by the other party.

Please can you also include your hourly rate for work as the Council may commission extra work onto of this contract that will be offered to the appointed contractor.

Tenders must be received by the Council before Friday 3rd March 2023.

If you require any further information, please get in touch.

Joanne Lowe

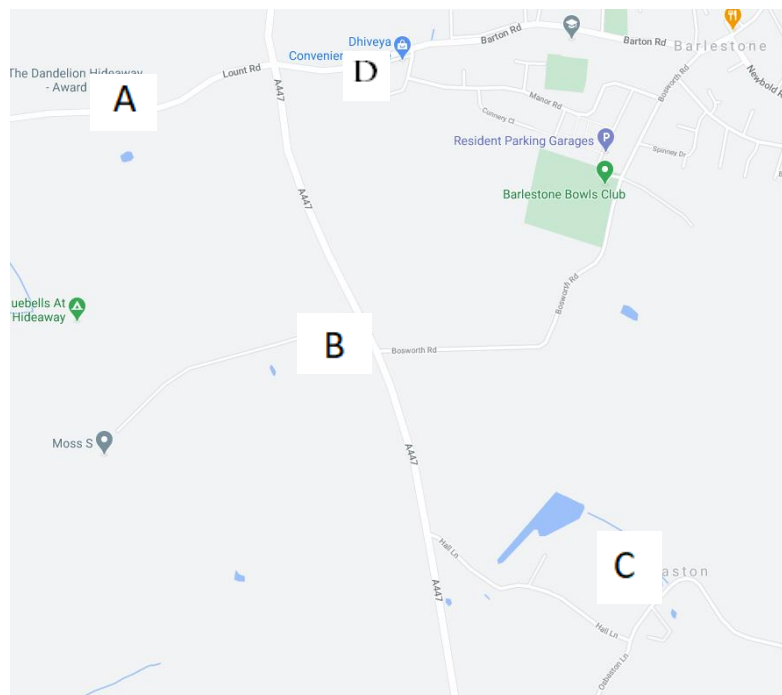
Joanne Lowe
Osbaston Parish Clerk

Three times a year - May, July and September:

Clean x 4 benches across the Parish to remove mildew, dirt and other objects such as stickers, chewing gum etc.

To trim the area around each bench up to fixed obstacles and remove cuttings.

Cut back any overhanging and encroaching vegetation including hedges and tree branches and remove cuttings.



Three times a year - May, July and September:

Clean 2 x noticeboards across the Parish to remove mildew, dirt and other objects such as stickers, chewing gum etc.

To trim the area around each noticeboard up to fixed obstacles and remove cuttings.

Cut back any overhanging and encroaching vegetation including hedges and tree branches and remove cuttings.



A



B



Twice a year – June and September

Cut back overhanging and encroaching vegetation including hedges and tree branches from the entire length of the footpath. Collect and dispose of all cuttings.



Three times a year - May, July and September:

To strim the area around each Gateway up to fixed obstacles and leave the cuttings to lie.

Cut back overhanging and encroaching vegetation including hedges and tree branches. Clearance and disposal.

