

Request for Quotation Grounds Maintenance Tender

Contract Terms

Osbaston Parish Council require the grounds maintenance contractor to:

- Maintain the assets as detailed in this tender throughout the period of the contract and maintain a record of all maintenance undertaken to be forwarded to the Council each quarter.
- Provide all plant, labour and materials to carry out the operations detailed within this contract.
- Provide evidence of insurance with public liability cover to a minimum of £2,000,000.
- Conduct risk assessments for all work undertaken to be forwarded to the Clerk in advance of the work being completed
- Provide a minimum of three references on request.
- Clearly state whether VAT is included in the quoted price.
- Collect and dispose of any debris in the areas to be mown, strimmed or trimmed in a responsible manner.
- Provide an invoice on a quarterly basis to the Clerk. Payment will be made via BACS within 1 week from the Parish Council meeting.

The contract period will run for the period of 2 years from 1st April 2023 until 31st March 2025.

The contract may be terminated with one month's notice by either party if the conditions of the contract are not met by the other party.

Please can you also include your hourly rate for work as the Council may commission extra work onto of this contract that will be offered to the appointed contractor.

Tenders must be received by the Council before **XXX.**

If you require any further information, please get in touch.

Joanne Lowe

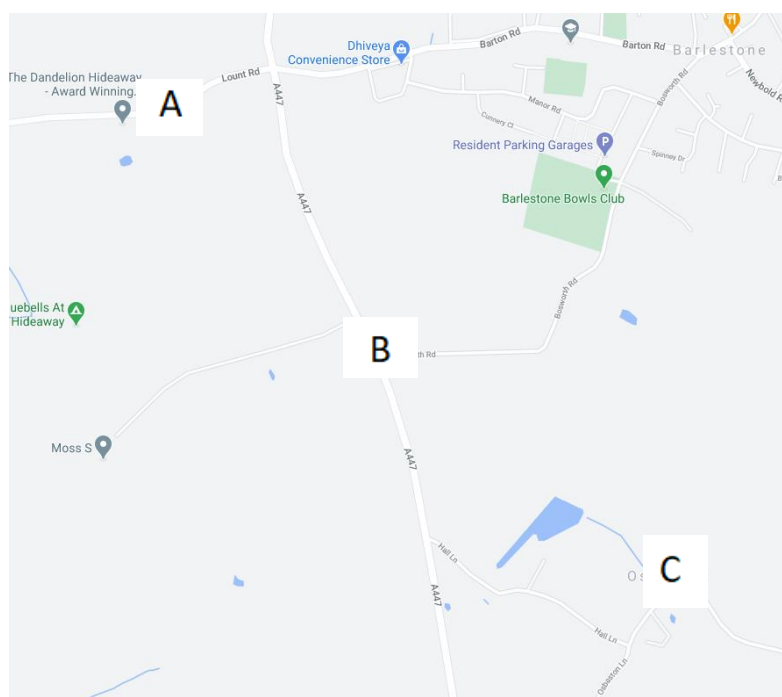
Joanne Lowe
Osbaston Parish Clerk

Three times a year - May, July and September:

Clean 4 benches across the Parish every quarter to remove mildew, dirt and other objects such as stickers, chewing gum etc.

To strim the area around each bench up to fixed obstacles and leave the cuttings to lie.

Cut back overhanging and encroaching vegetation including hedges and tree branches. Clearance and disposal.



Twice a year – June and September

Cut back overhanging and encroaching vegetation including hedges and tree branches from the entire length of the footpath. Collect and dispose of any debris in the areas to be mown, strimmed or trimmed in a responsible manner.



Three times a year - May, July and September:

To trim the area around each Gateway up to fixed obstacles and leave the cuttings to lie.

Cut back overhanging and encroaching vegetation including hedges and tree branches. Clearance and disposal.

PICTURE OF GATEWAY TO FOLLOW

